



**Notice to Local Authority for Intention to Apply for a Zoo Licence**

Please complete this form and return it to the address provided at the foot of this letter. This form must be completed and returned to East Suffolk Council not less than 2 months before applying for a Zoo Licence under the Zoo Licensing Act 1981.

The information should be provided in this format to allow for the Local Authority to provide it to a member of the public, to fulfil its obligations under the ZLA 1981 2 (3).

**ZOO LICENSING ACT 1981 – SECTION 2**

1.	<p>I/We _____          _____          _____</p> <p>(insert name and address of intended applicant(s)), hereby give notice, that in not less than two months after publication in one local and one national newspaper of a notice of intention, to make an application for a licence to operate a proposed zoo at: _____          _____ (insert situation of zoo)</p> <p>I/We intend to make an application for such a licence to <b>East Suffolk Council</b>.</p>
2a.	<p>The particulars with regard to the proposed zoo and its operation, as required by section 2(2) of the Act, are as follows –</p> <p><b>Section 2(2)(a) – Animals</b></p> <p><b><u>Taxonomic category of order and approximate number in each group:</u></b></p> <p>_____          _____          _____          _____          _____</p> <p>(NB: – As an alternative to listing on this form a proposed stock list may be attached).</p>

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LEGAL ADDRESS East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT  
 DX: 41400 Woodbridge

POSTAL ADDRESS Riverside, 4 Canning Road, Lowestoft NR33 0EQ  
 DX: 41220 Lowestoft

**Accommodation:**

Give brief details of the animal accommodation to be provided (i.e. the number, type, approximate size and security of enclosure, including confined quarters during the night and winter, and the grouping of animals).

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(NB – if preferred, this information may be submitted in the form of annotated drawings or plans. In any event, a plan showing the proposed layout of the zoo should be submitted).

**Maintenance and Wellbeing**

Give brief details of arrangements to be made for the animals’ maintenance and wellbeing, including information about the provision, storage and preparation of food and arrangements for veterinary care, including preventive measures.

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**2b. Section 2(2)(b) – Staff**

**Staff Numbers and Categories**

Give details of the numbers and categories of staff to be employed in the zoo:

- (i) Senior admin staff under director/manager \_\_\_\_\_
- (ii) Other admin staff \_\_\_\_\_
- (iii) Keeper staff \_\_\_\_\_
- (iv) Maintenance staff \_\_\_\_\_
- (v) Others (please specify) \_\_\_\_\_

**2c. Section 2(2)(c) – Visitors and Motor Vehicles**

- (i) Approximate number of visitors who are to be accommodated per day \_\_\_\_\_
- (ii) Type and size of care parking facilities (if any) \_\_\_\_\_
- (iii) Safari Parks – approximate number of vehicles which are to be accommodated per day \_\_\_\_\_

**2d. Section 2(2)(d) – Access**

Give details of the approximate number and position of the means of access to be provided to the premises. (NB – If preferred, this information may be submitted in the form of an annotated drawing or plan).

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3. **Conservation Measures**

**Details of conservation measures to be participated in:**

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**Details of how public education and increasing awareness are to be carried out in relation to conservation of biodiversity:**

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**How are animals to be accommodated in conditions that satisfy their biological and conservation requirements?**

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**Measures to be taken to prevent the escape of animals and measures to be taken in the event of any escape or unauthorised release:**

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**Measures to be taken for pest and vermin control:**

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Signed: \_\_\_\_\_ (Intended Zoo Operator)

Dated: \_\_\_\_\_