

EAST SUFFOLK PARTNERSHIP BOARD MEETING
Held at East Suffolk House, Melton 6th June 2018

NOTES OF THE MEETING (UNCONFIRMED)

PRESENT	
Roger Abbott	East Suffolk Business Associations
Mark Bee	Waveney District Council
Andrew Cassy	Greenprint Forum
Louise Hardwick	NHS Ipswich & East Suffolk Clinical commissioning Group
TJ Haworth-Culf	Suffolk Coastal District Council
Ray Herring	Suffolk Coastal District Council
Michael Ladd	Suffolk County Council
Peter Richardson	Community Action Suffolk
Paul West	Suffolk County Council
APOLOGIES	
Stephen Ardley	Waveney District Council
Sarsfield Donohue	Suffolk Constabulary
Philip Hayes	Suffolk Association of Local Councils
Olivia Heeley	East Suffolk Youth Priority Action Group
Stephen Javes	Orwell Housing
Sadie Parker	NHS Great Yarmouth & Waveney Clinical Commissioning Group
Lauren Wilson	East Suffolk Youth Priority Action Group
Roger Wright	Snape Maltings
IN ATTENDANCE	
Phil Aves	Lowestoft Rising
Luke Bennett	East Suffolk Partnership
Andrew Cuthbertson	Suffolk County Council
Nick Khan	Suffolk Coastal & Waveney District Councils
Morag McInnes	Suffolk Coastal & Waveney District Councils
Andrea Wood	Suffolk County Council
Paul Wood	Suffolk Coastal & Waveney District Councils

ITEM	ISSUES/ACTIONS	LEAD
	Welcome and introductions: Paul West representing Suffolk County Council was welcomed onto the Board.	
1.	Minutes of the last meeting 7th March 2018 The minutes of the last meeting were agreed and there were no matters arising that were not to be covered elsewhere on the agenda.	
2.	Actions arising from the Board's discussion on "a Greenprint for the future in East Suffolk" Andrew Cassy updated the Board on progress since the previous meeting held on 7 th March which had concentrated on environmental sustainability in East Suffolk. Plastic Action At its previous meeting the Board endorsed an initial outcome proposal for an East Suffolk wide project which will draw resources from various sources with the aim of reducing wastage of plastic and plastic litter in the natural environment as well as improving recycling. This proposal has now been developed into a full project proposal and match funding is confirmed. The Chairman has subsequently given	

	<p>approval to start.</p> <p>Green Care Tom Brown (Greenlight Trust) had also delivered a presentation to the Board at its previous meeting on 'green care' in east Suffolk. The key issues are that current provision is unable to meet broad demand and scale is required to satisfy continuity of offer for primary care and statutory services. There is a large amount of activity in East Suffolk which is all positive. However, it isn't drawn together. It would seem that 'being well in the wild' has not delivered what was hoped for and there needs to be something that has a clearer focus and is most probably owned and progressed by the health sector, rather than the environmental sector.</p> <p>Since then a multiagency task group has identified where the ESP can help to progress this initiative and as a result developed an initial outcome proposal for the Board to consider.</p>	
2.1	<p>Outcome Proposal (including request to allocate ESP Funds) for a Suffolk Natural Health Service</p> <p>Andrew Cassy presented the outcome proposal on behalf of the Greenlight Trust that included the request to spend ESP funds. The proposal aims to create a commission ready consortium of Green-Care organisations, able to address a broad demographic of the population in the East Suffolk area, Identify future commission opportunities for the consortium to bid for and identify sources of funding</p> <p>Issues raised by the Board:</p> <p>The Board agreed that whilst the proposal was correct to flag up that the current CCG commissioning process is prohibitive to directly funding this provision, it is crucial that they are fully engaged in this initiative to explore sustained funding in the future.</p> <p>DECISION:</p> <p>The outcome proposal was supported, and it was agreed to allocate up to £8,000 of ESP funding</p> <p>ACTIONS Develop the outcome proposal into a full stage 2 business plan.</p>	<p>AGREED</p> <p>AC</p>
3.	<p>Current activity and future plans for the economy and skills in East Suffolk</p> <p>Michael Ladd explained that the remainder of the meeting would concentrate on current activity and future plans for the economy and skills in East Suffolk.</p> <p>This has a good fit with the major objective of the Board's Strategic Business Plan which focusses effort on ensuring that growth in East Suffolk is inclusive and takes account of the wider determinants of health like planning, housing, leisure and open spaces. At this meeting it was intended to continue the discussion on how the ESP will deliver the following of its major goals:</p> <ul style="list-style-type: none"> • Support residents of East Suffolk to raise their aspirations and access relevant adult learning, work, education or training opportunities. • Support a vibrant business ecosystem by working with the independent place based organisations and groups who work for, support and provide 	

services for the benefit of the business community.

- Members of the Board were asked to consider how the East Suffolk Partnership can continue to contribute to Growth, the economy and skills in East Suffolk in line with their major goals. In addition there were a number of outcome proposals to consider after the Boards discussion.

Michael Ladd then introduced the following presentations:

Economic Growth for East Suffolk: Paul Wood, Head of Economic Development and Regeneration, East Suffolk Council's presented the new East Suffolk economic Growth Plan and explained that the plan sets out the councils' approach to delivering sustainable economic growth over the next five years. It builds on East Suffolk's core strengths in key sectors such as Energy, Digital/ Creative, Ports & Logistics and Tourism as well as focussing on those areas the evidence suggests will experience significant economic growth in the medium term. The strategy also focusses on those thematic issues which are critical to supporting growth such transport and communications infrastructure, business finance and support, workforce skills development, provision of employment land and marketing/ promotions. The new strategy will be accompanied by a delivery plan highlighting how aspirations will be delivered both as a Council and in collaboration with our partners.

Learning and Skills in Suffolk: Andrea Wood, Head of Skills, Suffolk County Council presented on 'Developing Suffolk Talent' a programme of work that is focused on supporting people to develop the skills to be successful and meet our future economic needs, help them get into work and progress; and supporting employers to grow talent in our priority sectors to drive economic growth. In particular Andrea focussed on the emerging work around the Work and Health agenda, the Adult Learning Offer, youth employment and planned changes to support the growth of Apprenticeships.

Supporting a vibrant East Suffolk small and micro business ecosystem: Roger Abbott, Chairman of Felixstowe Chamber of Trade and Commerce and Board member representing the East Suffolk Business Association Network updated the Board on how the network provides an invaluable opportunity for business leaders across East Suffolk to discuss mutual challenges and develop practical solutions, which can be shared by all. It has been a great help to improving networking between members of business organisations across East Suffolk, allowing them to share information and costs at minimal expense.

Presentation can be viewed on the ESP website [HERE](#)

There was then a wider discussion on what this means in East Suffolk and what could be done to tackle some of the challenges that had been identified.

Issues raised by the Board:

- Transport and infrastructure developments are crucial to long term growth (LEP has commissioned transport and infrastructure report)
- Raising the profile of East Suffolk is key to compete for resources nationally with more prominent regions.
- MyGo (and Talent Match) – what will fill the gap? East Suffolk solutions are currently being considered.
- NEETS: particularly complex issues in East Suffolk, magnified by lack of transport.
- Need to keep the momentum with the development of the Alde Valley 'On the Coast' post 16 provisions scheduled for first intake this year.

	<ul style="list-style-type: none"> • Important to support small businesses to work with schools to help young people to be work ready. • Support for adult learners, particularly those needing retraining for work. • Important to support the developments to the quality and quantity of apprenticeships. • Work and Health programme is a positive step and partners can help to build capacity (for example by building a more strategic approach to strengthening social prescribing schemes) <p>These issues would each be considered outside the meeting and any proposals on how the ESP could support them would be brought back to a future meeting.</p> <p>The presenters were thanked for their contribution.</p> <p>Outcome Proposals (including requests to allocate ESP funds): The following outcome proposals were then considered by the Board:</p> <p>i) East Suffolk Means Business Programme</p> <p>Issues raised: Need to find ways of reaching more small and micro businesses (Business associations are useful but membership covers a relatively small number of the total)</p> <p>ii) East Suffolk Returners Project</p> <p>Issues raised:</p> <ul style="list-style-type: none"> • Need to connect in to the work of the SCC skills team to avoid duplication and attract match funding & resources. • Consider support and toolkit for employers as equally important as for returners <p>iii) East Suffolk Adult Learning Network</p> <p>Issues raised: Need to be clear on how the network will be sustained after the first (funded) year is complete.</p> <p>DECISIONS</p> <p>i) East Suffolk Means Business Programme: The outcome proposal was supported, and it was agreed to allocate up to £21,000 of ESP funding conditional on the following issue being addressed:</p> <ul style="list-style-type: none"> • Need to find ways of reaching more small and micro businesses (Business associations are useful but membership covers a relatively small number of the total) <p>ii) East Suffolk Returners Project: The outcome proposal was supported, and it was agreed to allocate up to £20,000 of ESP funding conditional on the following issues being addressed:</p> <ul style="list-style-type: none"> • Need to connect into the work of the SCC skills team to avoid duplication and attract match funding/resources. • Consider support and toolkit for employers as equally important as for returners <p>iii) East Suffolk Adult Learning Network</p>	RA/AW/PW
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	<p>The outcome proposal was supported, and it was agreed to allocate up to £6,,000 of ESP funding conditional on the following issue being addressed:</p> <ul style="list-style-type: none"> • Seek clarity on how the network will be sustained after the first (funded) year is complete. <p>ACTIONS</p> <p>i) Develop the outcome proposals into a full stage 2 business plan.</p>	ML & RA
4.	<p>Performance for 2017/18</p> <p>There was not time to consider this item.</p>	
5.	<p>Annual Forum 9th November 2018</p> <p>It was agreed that the forum will be held 9th November at Trinity Park and EELGA will again be commissioned to provide support.</p> <p>ACTIONS:</p> <p>i) Put in place arrangements for the Annual Forum</p>	MB/LB
6.	<p>Focus of future Board meetings</p> <p>It was agreed that the September meeting would concentrate on how culture drives growth together with the broader creative health agenda.</p>	RW/LB
	<p>Dates for 2018.</p> <p>Board Meetings:</p> <p>Wednesday 5th September 17.00-19.00</p> <p>Wednesday 5th December 17.00-19.00</p> <p>Annual Forum:</p> <p>Friday 9th November 09.00-14.00</p>	