

EAST SUFFOLK PARTNERSHIP BOARD MEETING
Held at Riverside, Lowestoft 7th March 2018

NOTES OF THE MEETING (UNCONFIRMED)

PRESENT	
Roger Abbott	East Suffolk Business Associations
Stephen Ardley	Waveney District Council
Andrew Cassy	Greenprint Forum
Graham Catchpole (for Mark Bee)	Waveney District Council
TJ Haworth-Culf	Suffolk Coastal District Council
Philip Hayes	Suffolk Association of Local Councils
Ray Herring	Suffolk Coastal District Council
Peter Richardson	Community Action Suffolk
Nicole Rickard (for Sadie Parker)	NHS Great Yarmouth & Waveney Clinical Commissioning Group
Roger Wright	Snape Maltings
APOLOGIES	
Tonya Antonis	Suffolk Constabulary
Louise Hardwick	NHS Ipswich & East Suffolk Clinical commissioning Group
Olivia Heeley	East Suffolk Youth Priority Action Group
Stephen Javes	Orwell Housing
Michael Ladd	Suffolk County Council
Robin Millar	Suffolk County Council
Lauren Wilson	East Suffolk Youth Priority Action Group
IN ATTENDANCE	
Luke Bennett	East Suffolk Partnership
Tom Brown	Greenlight Trust
Phil Gore	Suffolk Coastal & Waveney District Councils
Nick Khan	Suffolk Coastal & Waveney District Councils
Deborah Wargate	Greenprint Forum / Suffolk Coastal & Waveney District Councils
Alison Wheatland	Suffolk County Council
Rupert Willey	Greenprint Forum

ITEM	ISSUES/ACTIONS	LEAD
	<p>Welcome and introductions:</p> <p>The following new members were welcomed:</p> <p>Roger Abbott representing East Suffolk Business Associations Roger Wright representing Snape Maltings</p>	
	<p>Election of Chairman and Vice Chair for the next 12 months</p> <p>The Board was required to elect its Chairman and Vice Chairman for the next year.</p> <p>Ray Herring proposed Mark Bee as Chair of the ESP Board. Steven Ardley seconded this proposal. There were no other proposals. Mark Bee was elected in his absence.</p> <p>Ray Herring proposed that Steven Javes continue as Vice Chair of the ESP Board. TJ Haworth-Culf seconded this proposal. There were no other proposals. Steven Javes was re-elected in his absence.</p> <p>It was agreed that Ray Herring chair this meeting.</p>	<p>MB</p> <p>SJ</p> <p>AGREED</p>

1.	<p>Minutes of the last meeting 14 December 2017</p> <p>The minutes of the last meeting were agreed and there were no matters arising that were not to be covered elsewhere on the agenda.</p>	
2.	<p>Actions arising from the Boards discussion on youth engagement, provision and support in East Suffolk</p> <p>TJ Haworth-Culf updated the Board on progress since the previous meeting held on 14th December 2017. The meeting had focussed on youth engagement, provision and support in East Suffolk and had included presentations from Suffolk County Council and Lowestoft Rising.</p> <p>Youth engagement Work on building the network of youth organisations across east Suffolk is underway and the next milestone is a meeting of young people to set up a youth forum in the coastal area on 11 April.</p> <p>Youth provision The outcome proposal has been developed to full business plan and the Chairman has agreed to release ESP funds for level 3 youth work training course to start in April.</p> <p>The role of schools Since discussions at the last ESP Board meeting around engagement with schools we have discovered that there is a countywide Schools Co-ordination Group with a range of partners. Looking at the membership list, it is largely health/public health focussed and its remit is around how we get public health/health messages into schools in a coordinated way. However, there is obviously the wider determinants aspect of health which means there could be scope to broaden discussions and/or get other partners round the table around specific issues/challenges.</p> <p>Connected to this, officers have been speaking about the range of different initiatives/projects/support that seem to be emerging for schools around emotional wellbeing/mental health and the confusion this is creating for schools as well as public service. It is intended that this is an item for discussion for the next Schools Coordination meeting in March.</p> <p>Therefore, this may be a useful mechanism in place we could potentially link into.</p>	<p>TJHC</p> <p>TJHC</p> <p>NR&AW</p>
3.	<p>Greenprint for the future in East Suffolk.</p> <p>Andrew Cassy explained that the remainder of the meeting would concentrate on environmental sustainability in East Suffolk. This has a good fit with the major objective of the Strategic Business Plan 2017-20 which focusses the Board's effort on ensuring that growth in East Suffolk is inclusive and takes account of the wider determinants of health.</p> <p>In particular this meeting is intended to continue the discussion on how the Board will deliver the following of the ESP's major goals:</p> <ul style="list-style-type: none"> • Support a vibrant business ecosystem by working with the independent place based organisations and groups who work for, support and provide services for the benefit of the business community. • Maximise the health and wellbeing benefits of access to the natural environment and natural assets. • Connect key organisations, individuals and communities together through 	

	community action to support a greener economy whilst sustaining and improving the environment of East Suffolk.	
3.1	<p>Business</p> <p>Rupert Wiley presented an introduction to the opportunities in East Suffolk presented by the development of a circular economy. A key issue is that we do not know what stage the 9000+ businesses within East Suffolk are at with effective resource management, what blockers there are to progress, and if there are opportunities for businesses and communities to come together to help reduce waste and keep valuable resources and money within the local area. The Board was asked if there a role for the ESP to help influence this to happen.</p>	
3.2	<p>Individuals</p> <p>Tom Brown delivered a presentation on 'green care' in east Suffolk. The key issues are that current provision is unable to meet broad demand and scale is required to satisfy continuity of offer for primary care and statutory services.</p> <p>There is a large amount of activity in East Suffolk which is all positive. However, it isn't drawn together. It would seem that 'being well in the wild' has not delivered what was hoped for and there needs to be something that has a clearer focus and is most probably owned and progressed by the health sector, rather than the environmental sector. There is something here that ESP can help to progress.</p>	
3.3	<p>Communities</p> <p>Deborah Wargate delivered a presentation on the development of the Greenprint Forum and how individuals, community groups and organisations are independently taking action or calling for change on a wide range of environmental and social issues in East Suffolk.</p> <p>As a result of the energy developed by documentaries like Blue Planet II and A Plastic Tide there is currently a particular focus on acting to reduce waste of plastics and its escape into the natural environment. The Greenprint Steering Group has agree to focus in 2018 on working with partners to help steer action in a useful and sustained way so that behaviours will become embedded and not fade once the focus is diverted to other causes.</p> <p>(Presentation can be viewed on the ESP website HERE)</p>	
3.4	<p>The presenters were thanked for their contribution and there was then wider discussion on what this means in East Suffolk and what could be done to tackle some of the challenges that had been identified.</p> <p>Andrew Cassy presented an outcome proposal on behalf of Greenprint Forum that included the request to spend ESP funds. The proposal aims to develop an East Suffolk wide project which will draw resources from various sources, with the aim of reducing wastage of plastic and plastic litter in the natural environment as well as improving recycling.</p> <p>DECISIONS</p> <ul style="list-style-type: none"> i) The outcome proposal was supported, and it was agreed to allocate £26,900 of ESP funding. ii) The issues raised at this meeting around the circular economy and green care should be evaluated and further work undertaken to identify outcome proposals for the Board to consider at a future meeting. 	<p>Agreed</p> <p>Agreed</p>

	<p>ACTIONS</p> <p>i) Develop the outcome proposal into a full stage 2 business plan.</p> <p>ii) Develop outcome proposals around the circular economy and green care for consideration at a future meeting.</p>	AC								
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4.	<p>Delivering the Business Plan.</p>									
4.1	<p>The Board was updated on the following ESP activity:</p> <ul style="list-style-type: none">• The launch of the scheme to support better business and project planning by community groups.• Progress on commissioning the work to deliver on the findings of hidden needs mapping. <p>A full impact report for 2017-18 will be presented to the Board at its next meeting.</p>	LB								
4.2	<p>Focus of Future Board meetings</p> <p>It was agreed that the next meeting of the Board would concentrate on current activity and future plans for the economy and skills in East Suffolk. This has a good fit with the major objective of the Strategic Business Plan 2017-20, in particular how the Board will deliver the following major goals for the ESP:</p> <ul style="list-style-type: none">• Support residents of East Suffolk to raise their aspirations and access relevant adult learning, work, education or training opportunities.• Support a vibrant business ecosystem by working with the independent place based organisations and groups who work for, support and provide services for the benefit of the business community. <p>It was also agreed that the September meeting would concentrate on how culture drives growth together with the broader creative health agenda.</p> <p>ACTIONS:</p> <p>i) Put in place arrangements for the next meeting to focus on the economy and skills in East Suffolk.</p>	LB								
5.	<p>Update on the creation of an East Suffolk Council</p> <p>Ray Herring briefly updated the Board on the programme of work underway at Suffolk Coastal and Waveney District Councils to create a new East Suffolk District Council by May 2019.</p>									
	<p>Dates for 2018.</p> <p>Board Meetings:</p> <table><tr><td>Wednesday 6th June</td><td>17.00-19.00</td></tr><tr><td>Wednesday 5th September</td><td>17.00-19.00</td></tr><tr><td>Wednesday 5th December</td><td>17.00-19.00</td></tr></table> <p>Annual Forum:</p> <table><tr><td>Friday 9th November</td><td>09.00-14.00</td></tr></table>	Wednesday 6th June	17.00-19.00	Wednesday 5th September	17.00-19.00	Wednesday 5th December	17.00-19.00	Friday 9 th November	09.00-14.00	
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