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## Greenprint Forum Steering Group Meeting Minutes

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Location: Alde Room, East Suffolk House, Riduna Park, Station Road, Melton, Woodbridge IP12 1RT

Date: Tuesday 24 September 2019

Time: 10:00-12:30

Invited: Andrew Cassy, Betsy Reid, Cathy Smith, Daniel Wareing, Jane Healey, Luke Bennett, Peter Ross, Phil Gore, Susan Harvey, James Mallinder, Sue Hall

In attendance: Betsy Reid, Cathy Smith, Daniel Wareing, James Mallinder, Jane Healey, Phil Gore, Susan Harvey, Sue Hall, Andrew Cassy (from 12:00)

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### Central purpose of the meeting

- To progress Active Travel project.

### Agenda

1. Apologies received from Luke Bennett and Peter Ross
- 2. Active Travel**
  - a. Update from East Suffolk Partnership Board Meeting and discussion about next steps**
  - b. ESP Forum Active Travel workshop**
3. Next Greenprint Forum event - Climate Change Adaptation Forum
4. Planning Greenprint presence at events during 2020
5. Update on Plastic Action workstream
6. Update on ESC Climate Change workstream
7. AOB – associated with goals and vision either positive or negative that we need to be aware of and acting on
8. Dates of meetings for 2020

1. Apologies received from Luke Bennett and Peter Ross

2. a.

ESP Board approved stage 1 Outcome Proposal of Greenprint Forum's Active Travel projects and have ringfenced the £45,000 requested to enable delivery of the projects albeit with some slight concerns about the Woodbridge 20mph case study; Waldringfield may be an alternative source of information. **ACTION** DW to liaise with AC and S Hall to progress fully detailed and costed Stage 2 project plan.

JM suggested that the Quiet Lanes aspect presents opportunity to run education campaign to explain what QLs are all about but also to promote consideration road usage more generally.

BR noted that traffic calming most effective when physical infrastructure is in place - CS and JM suggested that parishes could also tap into the SCC Community Self Help scheme in conjunction with ESC Members' Enabling Communities Fund to pay for calming planters for example or smart road markings such as chevrons.

S Hall mentioned Safe Routes for Suffolk as opportunity to link walking bus project into this programme – **ACTION** DW to liaise with SCC to investigate.

The ESC Graduate Project Officer is now in post and part of their time will be dedicated to rolling out the air quality/anti-idling project to schools as well as helping develop the walking bus and cycle tuition projects and gauging demand for these.

**ACTION** DW to liaise with Police to investigate opportunities for walking bus project to link with Junior Safety Officers programme for added support and cooperation as suggested by S Hall.

S Harvey noted that Kirton used to have a walking bus but failed due to reliance on parents, and suggested that our project has a focus on trying to involve grandparents in the afternoons.

JM suggested that we make use of Clean Air Day 2020 to help promote active travel; DW mentioned we have a calendar of various national days and weeks of action that we can utilise for PR as relevant.

2. b.

AC has suggested holding a workshop on theme of Active Travel at the East Suffolk Partnership Forum on 15<sup>th</sup> November, to engage delegates in a discussion on how they might be able to support Greenprint's proposed projects and provide constructive feedback, as well as gauge interest for the schools-related projects. DW has booked the slot at the event for the workshop, Steering Group support to help facilitate the workshop and / or man the Greenprint market stall will be required.

DW relayed request from LB to remind Steering Group members who are planning to attend the ESP Forum to register if they haven't already done so.

3. Following the declaration by ESC and others of a climate emergency, next public Greenprint Forum to be held on theme of climate change – adaptation and action and how we can all play our part in moving towards a circular economy inviting delegates to contribute their thoughts and pledges about what a positive vision for the future might look like.

Timing of event to be early 2020. JM invited to chair the event and present on the positive actions ESC are taking, suggestion from S Hall for an invitation for an external keynote speaker e.g. Asher Minns (Tyndall) or Rupert Read (UEA) to address the forum.

JM is already engaging with TCs and PCs to communicate messages of positive action.

BR suggested ESC consider a post of Futures Commissioner as Wales and some other authorities have done to ensure future-proofing and a long-term view in setting plans. JM to investigate.

**ACTION** DW to circulate suggested forum date in early 2020 to the Steering Group and to notify the ESC comms team as soon as a date is agreed.

4. Attending events is a key part of raising and maintaining the profile of Greenprint and its goals and vision, however events needs to be resourced and short notice of some events has been an issue. ACTION DW to assemble dates of key events during 2020 to circulate to Steering Group for consideration, once agreed by Steering Group will be circulated to wider Greenprint membership to seek interest in helping man events.

JM has been discussing with the organisers of Siren, who are looking to expand town coverage of the event, with a view to exploring ongoing support and involvement of Greenprint.

5. Over 50 Plastic Action Champion volunteers are now registered and around half have received their training from Jason Alexander. Further training sessions will take place during October; we have also arranged an opportunity for Champions to attend a tour of the Energy from Waste plant on 19<sup>th</sup> November incorporating a PAC training session between the AM and PM tours.

The Yellow Fish follow up campaign is underway, with Groundwork's Green Champions engaging with businesses, communities and residents in Lowestoft, Woodbridge and Felixstowe. They have inspired joint litter picks between Groundwork and Kirkley People's Forum and Litter Free Felixstowe and are in process of arranging a community litter pick in Woodbridge.

Suggestion from CS for PACs to create a tweet of the week on plastic action tips –

**ACTION** DW to invite PACs to come up with ideas for Greenprint twitter account.

JM asked if we could do more with schools – the ESC Graduate Project Officer will be looking at this.

6. An Environment Task Group has been set up by ESC to develop the Council's action plan in response to the Climate Emergency declared by ESC earlier in the year. The Task Group is politically balanced and all Ward Members are able to attend the meetings the first of which will be held on 23 October and which will look at the findings of Groundwork's review into ESC's environmental footprint assessment.

The second meeting will examine the actions of the Suffolk Climate Change Partnership and how ESC partners the delivery of the Suffolk Climate Action Plan. A media campaign to highlight ESC action on the issue will follow and an action pack to advise residents of positive, achievable actions they can take will be produced. ESC has launched a pilot scheme in Saxmundham and Southwold aimed at managing public open spaces in a more nature-friendly way. Residents of the two towns are invited to contact their respective local town council to help identify potential wildlife havens that would benefit from more sympathetic management. JM is pushing for Environmental Implication papers to be included for future policy decisions that go to Cabinet to ensure that the environment is taken into consideration in the same way that equal opportunities are already presented. The Local Plan is under review with a view to ensuring environmental issues are included as addenda to ensure that developers act to help ESC meet our vision. CS advised that Beverley McClane from the AONB has been in liaison with ESC Planners to discuss inclusion of the AONB perspective. ESC is in a good evidential position thanks to the continuation of the production of Greenhouse Gas Reports for many consecutive years.

7. BR and SHall asked whether the idea of Citizen's Assemblies could be examined at ESC. It was noted that representatives of Greenprint, Parish Councils etc are self-selecting whereas composition of a Citizens' Assembly is meant to be random to reduce likelihood of vested interests.

SHall requested that EV charging points are not installed as obstructions to pedestrian or cycle ways. JM responded that ESC envisage them to be located at sites such as leisure centres and car parks to avoid this risk.

CS advised that it is currently National AONB Landscapes for Life Week and that the Landscape Review by Julian Glover for Defra has also been released containing 27 proposals put to the Government to implement covering designated landscapes including National Parks and AONBs and a Nature Recovery Network as well as addressing the balance of funding to the various areas.

8. Date of next meeting – 10:00-12:00 Tuesday 11<sup>th</sup> February 2020, Blyth Room, East Suffolk House