

101265819

Revision 01

## SZC ACCOMMODATION WORKING GROUP

### NOT PROTECTIVELY MARKED

Meeting:	Accommodation Working Group (AWG)
Date:	5 <sup>th</sup> February 2024, 11:30-12:30
Location:	MS Teams
Attendees:	Teresa Howarth, Fern Lincoln, Naomi Goold, Heather Fisk (ESC), Rebecca Calder, David Barrett, James Soloman (SZC), Mike Humphrey (Quod for SZC), Isaac Nunn (SCC).
Apologies:	None

#### Meeting Notes:

##### PROJECT UPDATE

- RC confirmed that DCO has now formally commenced, as of 15<sup>th</sup> January 2024 and main development site earthworks will begin circa April 2024.

##### TERMS OF REFERENCE

- Social Review Group (SRG) has requested more detailed ToRs from the working groups, so they can understand what evidence the social working groups will be drawing on and what the groups outputs will be.
- Unless a matter is being escalated, SRG does not require lengthy reports, would rather concise reporting/ evidencing in format: "what's working well? what are we worried about? what needs to happen next?".
- SRG has asked for attendance from working groups at the SRG meetings - 1 SZC member and the Chair (unless chair is SZC, in which case another member should attend). SRG will meet quarterly initially but the Deed of Obligation requires formal 6 monthly reporting from the Accommodation Work Group to the SRG.
- Aim going forward will be for Accommodation Working Group to meet at least 3 weeks prior to the SRG meetings so info can be collated and sent to Review Group.

**ACTION:** RC to amend and recirculate updated ToR to working group for review/ comment.

**ACTION:** Working Group to agree who will attend the Social Review Group.

##### SZC ACCOMMODATION UPDATE

###### a. AMS launch

- DB confirmed the AMS was launched on 4<sup>th</sup> Jan 2024. Accommodation providers who have previously indicated interest via the Chamber of Commerce or directly to SZC have been contacted and invited to register (32 live and 11 pending).
- AMS is currently running successfully and ongoing background checks will continue over forthcoming months as well as tracking information.
- FL queried if any fees are taken from landlords when they register their property – DB clarified that AMS is free to use – not a booking system, way-finding to match workers / accommodation providers.

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- FL queried the accommodation worker allowance – RC clarified this is subject to ongoing discussions and agreements with unions.

**ACTION:** DB to circulate link of official website of AMS to the working group [Post-meeting note: link is <https://accommodation.sizewellc.com/>].

#### **b. AMS webinar 2<sup>nd</sup> May 2024**

- Diarised for 2<sup>nd</sup> May with the Chamber of Commerce.
- ESC confirmed they do not need a slot on this webinar, but will listen in and are interested to hear any feedback from providers to help inform thinking on how the Housing Fund should be spent.

#### **c. DMO Conference 7<sup>th</sup> March 2024**

- Noted that SZC is presenting at the DMO conference on 7<sup>th</sup> March and will mention the AMS at that event.

#### **d. Use of former Sizewell B caravan site**

- Potential opportunity to Sizewell C to use this was discussed.

**ACTION:** NG to send information on caravan site to TH on current planning status.

#### **e. LEEIE caravan park**

- RC confirmed that SZC is considering alternatives and that there is a meeting with the ESC Planning Team on Thursday 8<sup>th</sup> Feb to explore options and alternatives.

**ACTION:** NG to forward invite to relevant ESC members of the AWG.

### ESC UPDATE

- Noted that Hinkley Point C info circulated to group for review and to help inform strategies for SZC (email from Mike Humphrey 05/02 am).
- FL confirmed posts funded via Housing Fund to be advertised at ESC shortly.
- Draft of Private Housing Supply Plan and Tourism Accommodation Plan to be prepared by ESC by June.

### AOB

**ACTION:** SZC to schedule all AWG meetings for 2024.

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### Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
5 <sup>th</sup> Feb	1	RC to recirculate updated ToR to working group for review/ comment.	RC	Next meeting
5 <sup>th</sup> Feb	2	Working Group to agree who will attend the Social Review Group as members/ observers.	All working group members	Next meeting
5 <sup>th</sup> Feb	3	DB to circulate link of official website of AMS to the working group.	DB	Actioned
5 <sup>th</sup> Feb	4	NG to send information on caravan site to TH.	NG	Complete
5 <sup>th</sup> Feb	5	NG to forward invite to relevant members for meeting with Planning Team (8 <sup>th</sup> Feb).	NG	Complete
5 <sup>th</sup> Feb	6	SZC to schedule all AWG meetings for 2024.	SZC	Actioned

**Author: Eleanor Wright (Quod)**