



APPLICATION FORM

REQUEST FOR PRE-APPLICATION PLANNING ADVICE

Please complete this form in BLOCK CAPITALS and return to the address at the bottom of the form.

ENQUIRER DETAILS

Name:

Address:

Contact Phone Number:

Email:

Location of Proposed Development

(Please give a clear and accurate description of the site including postcode)

Site Area:

Description of the Proposal

(Please give an accurate description of the works you are intending to carry out)

Does the Proposed Development involve new residential dwellings - if so, how many additional dwellings are proposed?

Does the Proposed Development involve creation of additional retail or commercial floorspace. If yes, what additional floorspace is proposed?

Please list the plans and supporting information which accompanies your submission
(Please refer to guidance notes listing information required to support your request)

Payment Method (please tick)	*Debit / Credit Card	
	**Cheque	
Level of Fee Provided (please refer to fee schedule)	£	

***Our Support team will contact you when a reference number has been assigned to your application, please ensure a contact number is listed on page 1 of the form.**

****Made payable to East Suffolk Council.**

Please sign and date below to confirm your pre-application enquiry

Signed:

Date:

Please return the form, payment and associated information to East Suffolk Council.

Planning Team

East Suffolk Council

Riverside

4 Canning Road

Lowestoft

NR33 0EQ

Email: planning@eastsuffolk.gov.uk