



## Local Development Framework

### **Local Development Scheme**

Effective Date 16<sup>th</sup> November 2012





# CONTENTS

## 1. INTRODUCTION

The Purpose of the Local Development Scheme	2
The Development Plan (Current) – Diagram 1	2
The Development Plan (Future ) – Diagram 2	5
Other Documents	7
Risk Assessment	8

## 2. THE PROCESS OF PREPARING A DEVELOPMENT PLAN DOCUMENT 9

## 3. DEVELOPMENT PLAN DOCUMENTS TO BE PREPARED

Core Strategy and Development Management Policies	12
Site Allocations & Area Specific Policies	14
Felixstowe Peninsula Area Action Plan	16
Martlesham, Waldringfield and Newbourne Area Action Plan	18
Gypsies, Travellers and Travelling Showpeople Site Allocations	20

## APPENDIX 1 21

## OUTLINE OF OTHER DOCUMENTS TO BE PREPARED

## TIMETABLE 22

## 1. INTRODUCTION

### **The Purpose of the Local Development Scheme**

1. Local Development Schemes (LDS's) were introduced under the Planning and Compulsory Purchase Act 2004 (as amended), which also introduced a new system for the development of planning policy at the regional and local level (the Development Plan). The 2004 Act introduced the term Local Development Framework for locally produced documents but this has reverted to Local Plan through the Localism Act 2011. The purpose of the LDS is to provide, for the benefit of the public and others, a published programme for the completion of those development plan documents (see diagram 2) for which the Council is responsible. Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended) states that the scheme must specify:
  - The local development documents which are to be development plan documents;
  - The subject matter and geographical area to which each development plan document is to relate;
  - Which development plan documents (if any) are to be prepared jointly, with one or more other local planning authorities;
  - Any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of a joint committee under section 29;
  - The timetable for the preparation and revision of development plan documents; and such other matters as are prescribed.
2. This LDS, covering the period from 2012 to 2015, is the third LDS to be produced by the Council. It replaces the 2010 LDS. Whilst the purpose of the LDS has not changed from those produced previously, the procedure for their adoption has been amended as a result of the Localism Act 2011. The requirement for LDS's to be submitted to the Secretary of State has been dropped. The Secretary of State retains powers to direct changes, but is only able to use them for the purpose of ensuring effective plan coverage. It is down to the Local Authority to adopt its own document.
3. A key reason for updating the document now is to ensure that the Core Strategy and Development Management Policies Document, which is currently at Examination stage, fulfils its legal requirement in terms of being produced in accordance with an up-to-date LDS.

### **The Development Plan (Current) – Diagram 1**

4. The Development Plan sets out policies and proposals for the development and use of land within the district. This includes guiding and informing day to day decisions as to whether or not planning permission should be granted for a specific proposal. In order to ensure that these decisions are rational and consistent, they must be considered against the Development Plan, after public consultation, and having proper regard to other material factors.
5. Legislation in the form of the Planning and Compulsory Purchase Act 2004 paragraph 38(6) states that, if regard is to be had to the development plan for the purpose of the determination of planning proposals, the determination must be made in accordance with the plan unless material considerations indicate otherwise. Whilst development plans do not have to be rigidly adhered to, they do, nonetheless, provide a firm basis for rational and consistent planning decisions.

6. The Development Plan is therefore a document which needs regular updating to address planned future needs. It also needs to keep abreast of changes to the wider planning regime which have been or are in process of being introduced at the national level. Both of these matters are relevant at the time this LDS has been produced.
7. The **National Planning Policy Framework (the Framework)**, together with the **Planning Policy for Traveller Sites** published in March 2012, is new, is a material consideration in planning decisions, and must be taken into account in the preparation of local and neighbourhood plans. It has replaced the Planning Policy Guidance (PPG's) and Planning Policy Statements (PPS's) which had existed until that date. Pages 37 - 44 (paragraphs 150 – 185) of the Framework specify the requirements for 'Plan Making'. It has also introduced a presumption in favour of sustainable development for both plan making and decision taking (paragraph 14)

### **“Saved” Policies Suffolk Coastal Local Plan (incorporating 1<sup>st</sup> & 2<sup>nd</sup> Alterations (SCLP)**

8. The Development Plan Documents (DPD's) which are in process of preparation will gradually replace the “saved” policies from the SCLP. The Local Plan was first adopted in 1994. A First Alteration was adopted in 2001 and the adoption of a Second Alteration (dealing with the specific subject of affordable housing) occurred in March 2006.
9. In 2007 the District Council obtained the approval of the Secretary of State to “save” certain policies contained in the Suffolk Coastal Local Plan. Policies which were already out of date, for example housing allocations which had been built out, were abandoned at that time. The policies which are “saved” are still considered relevant and will remain in place until their formal replacement by a relevant document of the Local Plan (formerly Local Development Framework). The Core Strategy when adopted will contain a list of policies which it will supersede. In the same way, designations on the Proposals Map e.g. areas to be protected from development; town centre boundaries etc will also remain in force until otherwise superseded by site specific documents.
10. Some of these ‘saved’ policies are supplemented by further advice and guidance known as Supplementary Planning Guidance. This cannot be saved under the new system but will be a material consideration in the determination of planning applications until replaced by Development Plan Documents or Supplementary Planning Documents (SPD's). There is no requirement for SPD's to be included within the LDS as they are not documents which are subject to independent examination. However, the Council has previously indicated that it intends to produce a number of such documents. A list is provided in Appendix 1 but the timetable for their production will depend on other work commitments associated with the DPD's.

### **Regional Spatial Strategy – East of England Plan 2008 (EoEP)**

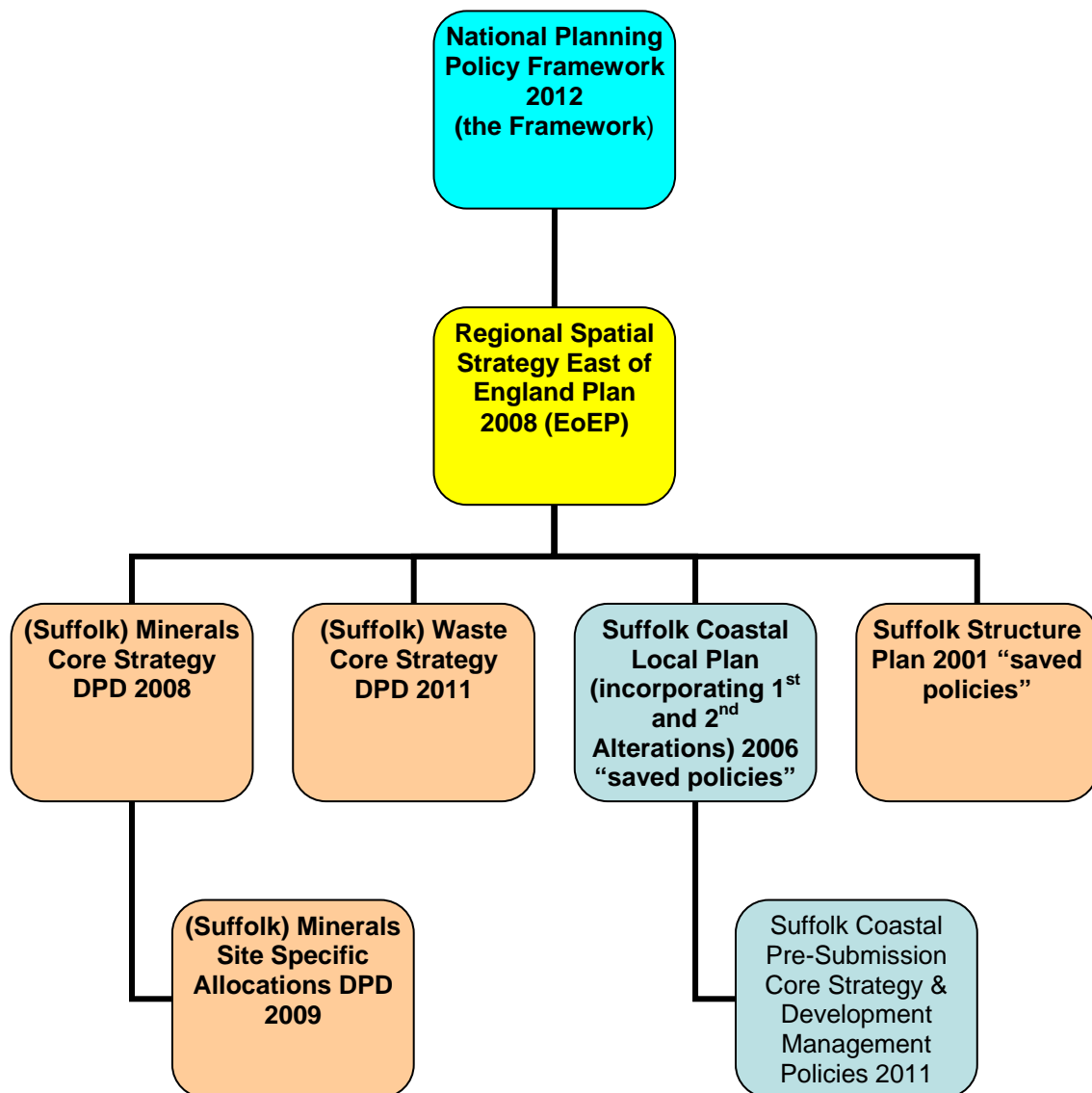
11. The EoEP essentially replaced the Suffolk Structure Plan (2001). There are a very small number of “saved” policies from the Suffolk Structure Plan which remain extant but which are of little or no relevance in the context of Suffolk Coastal district.
12. The EoEP like all other regional spatial strategies is due to be abolished under the 2011 Localism Act. However, it formed the basis of, and continues to provide the strategic context for, the minimum scales of development set out in the Pre-Submission Core Strategy and Development Management Policies Development Plan Document (CS)<sup>1</sup>. Importantly, it provides the common basis from which to take forward strategic planning

<sup>1</sup> The CS is currently at independent examination stage and if found sound will be adopted Spring 2013.

matters under the new "Duty to Co-Operate" with neighbouring authorities and partner organisations.

13. As a consequence of the publication of the Framework, the current Development Plan for Suffolk Coastal is now as illustrated in Diagram 1. It highlights all of those plans which need to be had regard to in the determination of planning applications and for enforcement.

**Diagram 1 – CURRENT DEVELOPMENT PLAN – SUFFOLK COASTAL**  
(**bold text** indicates that plan is adopted)



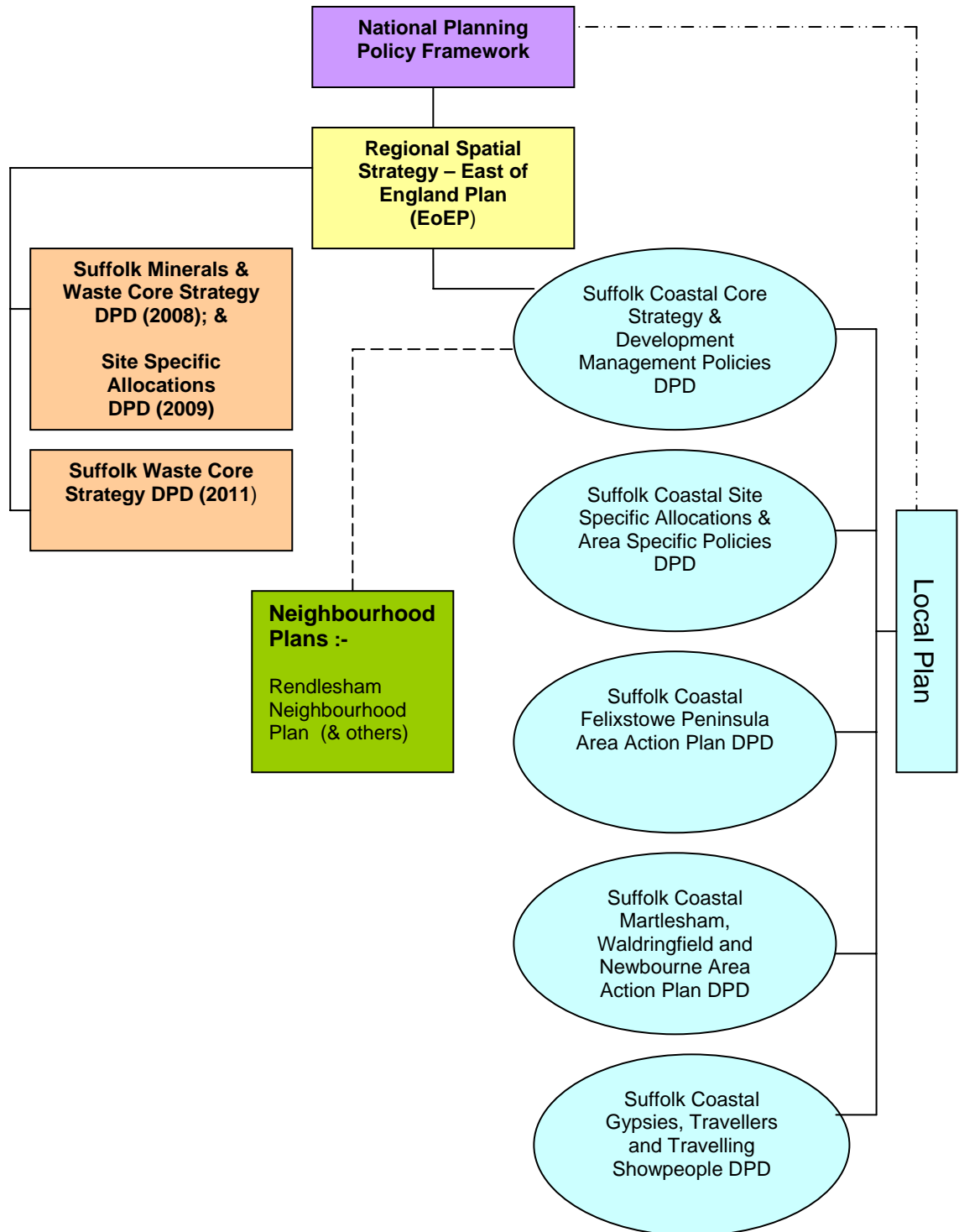
Note:

The body which prepared the EoEP has been dismantled as part of the changes to the planning regime at national level and the strategies are proposed to be abolished. Strategic planning matters are now to be dealt with under a new Duty to Co-operate.

Suffolk County Council is the planning authority for waste and minerals and previously, for the structure plan.

## The Development Plan (Future) – Diagram 2

14. The planned Development Plan for Suffolk Coastal is set out in Diagram 2.
15. The Core Strategy (CS) is the first of the development plan documents (DPD's) to be produced and is the furthest forward in terms of progress towards formal adoption (anticipated Spring 2013). Once adopted the policies it contains will supersede the relevant policies contained in Regional Spatial Strategy – East of England Plan (EoEP) unless the EoEP has already been abolished under the Localism Act. In its place, the Council will be expected to work with neighbouring local authorities and other relevant bodies and organisations, on wider strategic matters under the “Duty to Co-operate” which came into force as part of the Localism Act in November 2011. There are currently no development plan documents being prepared on a joint basis although this may feature in future LDS's.
16. The Core Strategy will also replace in large part, those remaining “saved” policies from the Suffolk Coastal Local Plan (incorporating 1<sup>st</sup> and 2<sup>nd</sup> Alterations) which apply district wide. Later site specific development plan documents, once adopted will replace the remaining site specific “saved” policies. Site specific allocations documents also include Area Action Plans (AAP's) and Neighbourhood Plans (NP's).
17. The concept of Neighbourhood Plans (NP) is new and has been introduced under the Localism Act and subsequent regulations (Town and Country Planning, England – The Neighbourhood Planning (General) Regulations 2012). Unlike other development plan documents they are community rather than local authority led. In Suffolk Coastal, it is expected that it will be the town or parish council who is the nominated body to take a NP forward. The geographical extent of any NP could be a single town or parish, or a group of parishes if this is deemed more appropriate. There is no requirement for parishes to undertake neighbourhood plans and where this is the case, responsibility for site specific allocations will remain with the district council. In terms of the LDS, what is important is that full plan coverage is provided for the whole of the District.
18. Rendlesham is the only neighbourhood plan to date which is sufficiently progressed to be included in this LDS having been awarded “front runner” status by Department for Communities and Local Government (DCLG) earlier in 2012. Other town and parish councils which have indicated they are likely to go down the neighbourhood plan route and include amongst others Leiston, Melton, Great Bealings and Framlingham. Where a town or parish council determines to undertake a NP, the district council has a duty to support and has a specific role to play at certain stages of the process, as prescribed under the relevant regulations as set out in paragraph 16 above.
19. Details of each of the development plan documents to be produced by Suffolk Coastal District Council are set out in Diagram 2 with more detail provided in Section 3. Development plan documents (DPD's) are the documents dealing with major and important issues. Each must be subject to public consultation and independent examination by a planning inspector.





## Other Documents to Be Prepared

20. Development Plan Documents are accompanied by a number of supporting, but nonetheless important documents:-
21. **Statement of Community Involvement (SCI).** The current SCI for Suffolk Coastal was adopted in July 2006. It sets out the ways in which the Council will involve the community in the preparation, monitoring and review of development plan documents and planning applications. This document is due **to be updated by April 2013**, not least to reflect the changes introduced by the Localism Act and the internal structural changes within Suffolk Coastal and Waveney District Council officer support
22. **Annual Monitoring Report (AMR).** The AMR is **published each December** and contains information gathered for the preceding year ending 31<sup>st</sup> March. (e.g AMR published December 2011 is based on information gathered for the year ending 31<sup>st</sup> March 2011). The AMR reviews progress against targets and milestones set out in the LDS, as well as the efficacy of the policies themselves. As a result it will identify whether policies contained in the Development Plan need adjusting. The Report will also indicate whether amendments need to be made to the timetable for the preparation of documents. Any changes to timetable will be noted on the Council's website [www.suffolkcoastal.gov.uk](http://www.suffolkcoastal.gov.uk) pending re-publication of this LDS.
23. **Supplementary Planning Documents (SPD's.)** SPD's are documents which provide additional detail and guidance to policies contained in the development plan documents e.g. car parking standards for different forms of development. These documents are subject to public consultation, but are not required to be tested by means of independent examination. Paragraph 153 of the Framework states *"Supplementary planning documents should be used where they can help applicants make a successful application or aid infrastructure delivery, and should not be used to add unnecessarily to the financial burdens of development"*. All SPD's produced will accord with this advice.
24. **Community Infrastructure Levy (CIL)**
25. It is important that future levels of development, particularly housing and employment are supported by an appropriate level of infrastructure. The Community Infrastructure Levy (CIL) is a useful mechanism for securing the necessary funding to achieve this, and is capable of working at a district and wider strategic level. It will set out the requirements for developments within the district to which contributions towards the provision of services and facilities will be required. Charges will be derived locally, based on the infrastructure evidence which sits behind the Core Strategy. The CIL will be produced in accordance with the Community Infrastructure Levy Regulations 2010 (as amended 2011 and 2012) The production of this document will therefore be an early priority post the adoption of the Core Strategy and Development Management Policies document to ensure **adoption by end March 2014**.

---

## Risk Assessment

26. The programme for the preparation of the Development Plan Documents is considered realistic. The Council is committed to ensuring that a sufficient and consistent level of resource, both staff and financial is in place to deliver the programme for the preparation of the Development Plan Documents. However, there are risks, notably:

- Delay – in getting an up to date planning policy framework in place for decision making should a sufficient and consistent level of resource not be in place.
- Staff health – may become an issue, particularly if a sufficient and consistent level of resource is not in place which could impact on business resilience.
- Politics – some aspects of the documents may be subject to change particularly if further changes to the planning regime are introduced at the national level; the new duty to co-operate will require an acceptance in respect of new ways of working.
- Funds – forced changes to the Council's budget could affect the resourcing of the programme. New funding opportunities may alter the priorities to be given at different times to different aspects of the work.
- Public examination – the ability of the Planning Inspectorate to appoint Inspectors will be crucial. In relation to neighbourhood plans, the availability of independent assessors may also be an issue.
- Stakeholder input – some stakeholders have a major input into the process, most notably the Highway Authority, and there may be other demands on their time. Under the new Duty to Co-operate co-ordinating timetables for set pieces of work may also be an issue.
- Recruitment – it is assumed that the current staff will remain in post and, if changes occur, replacements will be of equal experience and/or qualification (subject to final re-structure see bullet point 1).
- Legal challenge – is becoming increasingly common. Any challenge received will divert resource away from other work and is costly. If a challenge were to be successful this may alter the work programme quite considerably.

27. The Council's response to these risks is to:

- Undertake a review to look at the possibility of permanently increasing staff resource, including the sharing of resources with neighbouring local authorities, specifically Waveney District Council.
- Look to cover identified staff shortages with outside consultants (where resources permit or where specific expertise is not available "in-house"), or otherwise in the short term by means of the secondment of internal staff; and the recruitment of additional resource on a temporary 12 month basis pending re-structure.
- Continue to identify areas of work such as responses to national consultations or monitoring where a single response can be generated on behalf of both sovereign Councils (Waveney and Suffolk Coastal) or (where appropriate) as part of a wider county response.
- Monitor the programme and review it when necessary; and
- Ensure that each document is soundly based.

## 2. THE PROCESS OF PREPARING A DEVELOPMENT PLAN DOCUMENT

### Preparation of a Development Plan Document

#### Key Stages of Preparation

28. The stages to undergo in the preparation of a Development Plan Document are set out in the table below. References to 'Regulations' relate to The Town and Country Planning (Local Planning) (England) Regulations 2012. This forms the basis of the programme for each Document to be prepared as set out in detail in Section 3.
29. For Neighbourhood Plans, the relevant regulations are "Town and Country Planning England – The Neighbourhood Planning (General) Regulations 2012 and The Neighbourhood Planning (Referendums) Regulations 2012. It is intended that information on neighbourhood plans will be provided on the Council's website [www.suffolkcoastal.gov.uk](http://www.suffolkcoastal.gov.uk)

Starting out and consultation on the scope of the sustainability appraisal (Regulation 19)

Preparing a project plan and in respect of sustainability appraisal identifying the information and level of detail to be included within it. Consultation then takes place with the statutory environmental bodies on the scope of the appraisal process.



Public Participation in the Preparation of the Development Plan Document (Regulation 19)

Pre-production and on-going consultation with stakeholders and communities on proposed content, issues, options etc, the results of which will inform the drafting of the document.



Consultation can be intermittent and varied. It can deal with topics, areas, or draft documents and parts thereof.

Publication of the Development Plan Document (Regulations 18 & 19)

Presentation of a draft document to the public.



A minimum 6 week period allows formal representations to be submitted on its 'soundness'.

Submission of document to Secretary of State (Regulation 22)

Formal submission of document together with other documentation such as the sustainability report, statements on consultation and issues raised, the responses to the previous stage above, the evidence base and any suggested *minor* amendments that the Council considers will overcome some of the concerns

Pre-Hearing Meeting (optional)

A meeting at which the inspector appointed by the Secretary of State will explain the process of carrying out an Examination of the soundness of the document including the holding of a Hearing



---

Independent Examination (Regulation 23)

To be carried out by an inspector appointed by the Planning Inspectorate including the holding of a Hearing.

Inspector's Report of the Examination (Regulation 25)

Sent to the Council and made available to the public.

Where the Council has invited the Inspector to make recommendations in respect of the plan it can then only adopt the plan if it accepts those recommendations.

If the Council does not invite the Inspector to make any recommendations, the plan is either sound or unsound as submitted. The Council cannot adopt a plan which has been found unsound.



## **Evidence Base**

30. It is important the development strategies contained in the various Development Plan Documents are founded on a robust evidence base. In the course of preparing Development Plan Documents the Council needs to undertake or commission consultants to undertake survey work or studies so as to provide background information and evidence for policy formulation. Dependent on the matter in question such work may be undertaken jointly with neighbouring authorities or via other local partnerships. These background studies form the **Evidence Base** for the particular Development Plan Document and when published are made available on the Council's website. It is not always possible to predict in advance the need for such background work as its demand may be dictated by the emergence of particular issues as the work progresses.

## **Sustainability Appraisal**

31. All Development Plan Documents will be subject to a **Sustainability Appraisal (SA)** which includes fulfilling the requirements for the Strategic Environmental Assessment (SEA) EU Directive. The SA assesses the economic, social and environmental impact of the strategy /proposals. The purpose of this appraisal is to inform decision making by providing information on the potential implications of policies as they evolve. The process for their preparation runs in parallel with the production of Development Plan Documents. A sustainability report is required at each stage of the process to accompany the respective Document.
32. In addition, in preparing Development Plan Documents, the need for a **Habitats Regulations Assessment Report** or **Appropriate Assessment** should be considered. Appropriate Assessment was introduced by the EU Habitats Directive and is an assessment of the potential significant effects of a plan on European Sites designated for their nature conservation importance. A plan should only be approved after determining that it will not adversely affect the integrity of such sites or that mitigation measures will be impractical. This includes an assessment of cumulative impacts. Suffolk Coastal has a high quality environment and contains a number of such sites e.g. the Sandlings; and the Deben and Orwell estuaries.

### **Soundness**

33. The Council must produce what it considers to be a 'sound' plan and will be tested on it by an independent inspector. The Core Strategy was submitted for independent examination in May 2012. This process is not due to complete until early 2013.
34. To be 'sound' national policy, as contained in Paragraph 182 of the National Planning Policy Framework, indicates that the Development Plan Document must be 'positively prepared', 'justified', 'effective' and 'consistent with national policy'.
35. 'Positively prepared' means:
- "the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development"
36. 'Justified' means that the Document is:
- (a) The most appropriate strategy when considered against the reasonable alternatives
  - (b) based on proportionate evidence
37. 'Effective' means that the document is:
- Deliverable over its period,
  - Based on effective joint working on cross-boundary strategic priorities,

### **Resources**

38. It is anticipated that sufficient in-house resources will be available for preparing the Development Plan Documents.
39. Outside consultants will be engaged on specific projects where there is a lack of expertise or capacity in-house. The Council has made provision for enough financial resources to cover the programme.

### **Joint Working**

40. There are no proposals to undertake any *joint* Development Plan Documents at the present time but there may be opportunities for joint Supplementary Planning Documents. However, the Council will work co-operatively with neighbouring councils to develop complementary policies and to establish the basis for new ways of planning at the strategic level on matters which extend beyond individual administrative boundaries. An example of this is the need to work closely with the County Council as strategic planning and highway authority and the Highways Agency in respect of the A14. The activities of these partnerships will help inform the preparation of new Development Plan Documents.

### 3. DEVELOPMENT PLAN DOCUMENTS TO BE PREPARED

Document Title	<b>Core Strategy and Development Management Policies</b>	
Subject area	<p>The strategic document setting out the vision, objectives and spatial strategy for the District. It will identify sufficient housing to meet the requirements to 2027, as well as the strategic approach to other key subjects such as transport and economy. There will be a key diagram to show diagrammatically the broad strategy.</p> <p>It will also contain a suite of policies to be used in the determination of planning applications. These will ensure that all new development in the District contributes to achieving the strategic objectives. The subject matter is to be generic but carefully chosen to ensure primacy.</p> <p>To be prepared to conform to the Regional Strategy and National Planning Policy Framework.</p>	
Geographical area	District-wide but with cross boundary links	
Evidence Base	<a href="http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core%20document%20library">http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library</a>	
Timetable	Starting out and consultation on the scope of the sustainability appraisal	Jan 2006
	Public participation during the preparation of the Development Plan Document	<ul style="list-style-type: none"> <li>• Draft Vision &amp; Objectives (March 2006)</li> <li>• Issues &amp; Options (Feb 2007)</li> <li>• Potential directions for strategic housing growth (Feb 2008)</li> <li>• Preferred Options (Dec 2008)</li> <li>• Updated preferred housing distribution (Sept 2009)</li> </ul>
	Interim Core Strategy	June 2010
	Review of housing numbers	<ul style="list-style-type: none"> <li>• Reviewed Core Strategy (November 2010)</li> </ul>
		<ul style="list-style-type: none"> <li>• Updated Core Strategy Sustainability Appraisal and Appropriate Assessment (August 2011)</li> </ul>
	Council resolves to submit Core Strategy	<ul style="list-style-type: none"> <li>• Meeting date 15/12/2011</li> </ul>
		<ul style="list-style-type: none"> <li>• Pre-submission consultation (January 2012)</li> </ul>
	Submission for independent examination	Submission of document to Secretary of State (May 2012)
		<ul style="list-style-type: none"> <li>• Exploratory / Pre Hearing Meeting (July 2012)</li> </ul>
		<ul style="list-style-type: none"> <li>• Hearing sessions (October / November 2012)</li> </ul>
		<ul style="list-style-type: none"> <li>• Consultation on Main Modifications (December 2012)</li> </ul>
	Inspector's Report and Adoption by Council	<ul style="list-style-type: none"> <li>• May 2013</li> </ul>

Review	Commitment to commence a review by 2015
Notes	The linchpin around which all other local development documents are based. An important document that has required extensive major research and evidence gathering to ensure that it is robust, as well as extensive public consultation and the thorough testing of options. This has dictated its progress and resulted in an extended timeline from that set out in the 2010 LDS



Document Title	<b>Site Allocations &amp; Area Specific Policies</b>	
Subject area	Document containing policies that apply to specific sites, locations or areas as opposed to being district wide. Also containing allocations to achieve the Core Strategy. Allocates land having regard to principles of sustainability as well as providing the policy framework to meet the housing and employment requirements of the District in accordance with the Core Strategy. All policies/allocations to be illustrated on a Proposals Map	
Geographical area	District-wide but excluding the areas covered by Area Action Plans and those areas covered by Neighbourhood Plans	
Evidence Base	Primarily as for the Core Strategy – some updates will be required  <a href="http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library">http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library</a>	
Timetable (dates are estimates)	Starting out and consultation on the scope of the sustainability appraisal and appropriate assessment	Jan 2006
	Plan preparation  <b>WORK HALTED DUE TO DELAYS TO CORE STRATEGY</b>	Public participation during the preparation of the Development Plan Document <ul style="list-style-type: none"> <li>• Invitation to landowners, agents etc to submit sites for consideration (Feb 2007)</li> <li>• Public consultation on submitted sites (Dec 2008) and initial discussions with parishes re village envelopes.</li> </ul>
	<b>WORK RE-COMMENCED AUTUMN 2012</b>	
		<ul style="list-style-type: none"> <li>• Desk top update of previously submitted sites and call for new sites to be submitted for consideration.(November 2012)</li> </ul> Begin consultation in the form of workshops, exhibitions and consultation exercises spread out over the period and based on topics/areas (April 2013)
		<ul style="list-style-type: none"> <li>• Preferred Options consultation (January 2014)</li> </ul>
		Pre-submission publication and consultation (May 2014)
	Submission of document to Secretary of State	August 2014
	Inspectors report / adoption of the document	February 2015
Review	Every 5 years. Intermediate reviews on single or a limited number of issues are possible subject to annual monitoring and in response to requests for Neighbourhood Plans.	



Notes	<p>The document will address such issues as:</p> <ul style="list-style-type: none"> <li>a. housing sites;</li> <li>b. employment and the supply of land;</li> <li>c. retailing and land for development/redevelopment;</li> <li>d. the town centres, of which there will be five, and the various issues;</li> <li>e. the coastal zone and shoreline management;</li> <li>f. landscape designations;</li> <li>g. the location of settlement boundaries/envelopes;</li> <li>h. areas to be protected from development;</li> <li>i. play space and green infrastructure provision; and</li> <li>j. transport hubs</li> </ul> <p>This document will now include those areas previously identified under the Leiston and Saxmundham Area Action Plan as Leiston has confirmed it is intending to prepare a neighbourhood plan.</p>
-------	--

Document Title	<b>Felixstowe Peninsula Area Action Plan</b>	
Subject area	Document containing a planning framework for the Felixstowe Peninsula in the form of the town and resort of Felixstowe as well as the settlements of Walton, Bucklesham, Kirton, Falkenham, Trimley St Martin and Trimley St Mary. The area extends to include parts of the parishes of Levington, Stratton Hall and Nacton in order to address issues related to the A14 transport corridor. The emphasis will be on 'action' through the allocation of land for specific uses, policies for specific settlements, strategies for the development, enhancement or regeneration of specific areas, and the delivery of supporting infrastructure.	
Geographical area	See Map	
Evidence Base	<p>As for the Core Strategy particularly, but not exclusively, the following:</p> <ul style="list-style-type: none"> <li>• Strategic Housing Land Availability Assessment – May 2010</li> <li>• Brownfield Sites Assessment 2010</li> <li>• Felixstowe Community Infrastructure Study – Sept. 2009</li> <li>• Suffolk Coastal District Council Local Development Framework Housing Allocations – Proposed Strategy Transport Appraisal – September 2009</li> <li>• Felixstowe Port Logistics Study - October 2008</li> <li>• Ecological Assessment: Felixstowe &amp; Trimley Villages Strategic Area - July 2008</li> <li>• Felixstowe Northern Fringe Landscape and Visual Appraisal - July 2008</li> <li>• Felixstowe Seafront and Town Centre Master Plan report - December 2007</li> <li>• A Local Strategy for Felixstowe Peninsula - April 2006</li> </ul> <p>Additional work to be commissioned as necessary.  <a href="http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core%20document%20library">http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library</a></p>	
Timetable (dates are estimates)	Starting out and consultation on the scope of the sustainability appraisal and appropriate assessment	May 2011
	Plan preparation	Begin consultation using variety of consultation techniques spread out over period and based on topics / sub areas. (January 2013)
		Preferred Options consultation (September 2013)
		Pre- submission consultation (December 2013)
	Submission of document to Secretary of State	April 2014
	Inspectors report / adoption	December 2014
Review	Every 5 years minimum	
Notes	<p>The document will address such issues as:</p> <ol style="list-style-type: none"> <li>a. The identification of housing sites;</li> <li>b. the role of the Port in the local economy and means of diversification if necessary;</li> <li>c. the town centre, including enhancement and redevelopment;</li> <li>d. the coastal zone and shoreline management;</li> <li>e. the regeneration of the resort;</li> <li>f. planning/design/development briefs for key sites;</li> <li>g. the delivery of community facilities and infrastructure;</li> <li>h. transport/accessibility issues including the A14;</li> <li>i. the character and identity of individual communities; and</li> <li>j. the location of settlement boundaries/envelopes</li> </ol>	

## Area Covered by the Felixstowe Peninsula Area Action Plan

### Suffolk Coastal District Council

This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.

Suffolk Coastal District Council 100019684, 2010.

Scale 1:60000

### Felixstowe Peninsula AAP boundary





Document Title	<b>Martlesham, Waldringfield and Newbourne Area Action Plan</b>	
Subject area	A document containing the planning framework for a specific area, including the allocation of land for new homes in order to meet strategic housing requirements.	
Geographical area	Martlesham parish (other than land immediately abutting Woodbridge) including Adastral Park, and parishes to the south and south east ie Brightwell, Hemley, Newbourne and Waldringfield, plus the eastern extreme of the parish of Foxhall (see map)	
Evidence Base	<p>As for the Core Strategy particularly, but not exclusively, the following</p> <ul style="list-style-type: none"> <li>• Ipswich Eastern Fringe Infrastructure Study - September 2009 Suffolk Coastal District Council</li> <li>• Local Development Framework Housing Allocations Proposed Strategy: Transport Appraisal – September 2009</li> <li>• Future Secondary School Provision: Alternative Sites Assessment Ipswich Policy Area - June 2009</li> <li>• Ipswich Eastern Fringe &amp; Felixstowe/Trimleys Transport Studies - August 2008</li> <li>• Landscape and ecology assessments including Appropriate Assessment</li> </ul> <p>Additional work to be commissioned as necessary.  <a href="http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core%20document%20library">http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library</a></p>	
Timetable (dates are estimates)	Starting out and consultation on the scope of the sustainability appraisal and appropriate assessment	May 2010
	Public participation during the preparation of the Development Plan Document	July 2010 to January 2011, in the form of workshops, exhibitions and consultation exercises spread out over the period
	Pre-submission publication and consultation	July 2014
	Submission of document to Secretary of State	September 2014
	Pre-Hearing Meeting	November 2014
	Independent Examination - Hearing	December 2014
	Inspector's Report of the Examination	February 2015
	Adoption of the document	April 2015
Review	Every 5 years minimum	
Notes	<p>The document will specifically identify land for the creation of 2000 new homes in accordance with the locational guidelines in the Core Strategy as well as new employment floorspace. It will provide guidance on the design and phasing of the development as well as the provision of infrastructure, integration/links with existing communities, and landscape enhancement.</p> <p>A planning framework for the communities of Brightwell, Hemley, Martlesham as a whole, Newbourne and Waldringfield will be created. In particular, this will address where appropriate:</p> <ol style="list-style-type: none"> <li>a. character and identity;</li> <li>b. retail and district centres;</li> <li>c. the location of settlement boundaries/envelopes;</li> <li>d. areas to be protected from development;</li> <li>e. landscape character;</li> <li>f. access to the countryside; and</li> <li>g. community facilities and infrastructure.</li> </ol>	
Notes	The amount of work required to complete the AAP will depend on the outcome of the BT planning application C/09/0555) which remains undetermined.	

## Area Covered by the Martlesham, Newbourne and Waldringfield Area Action Plan

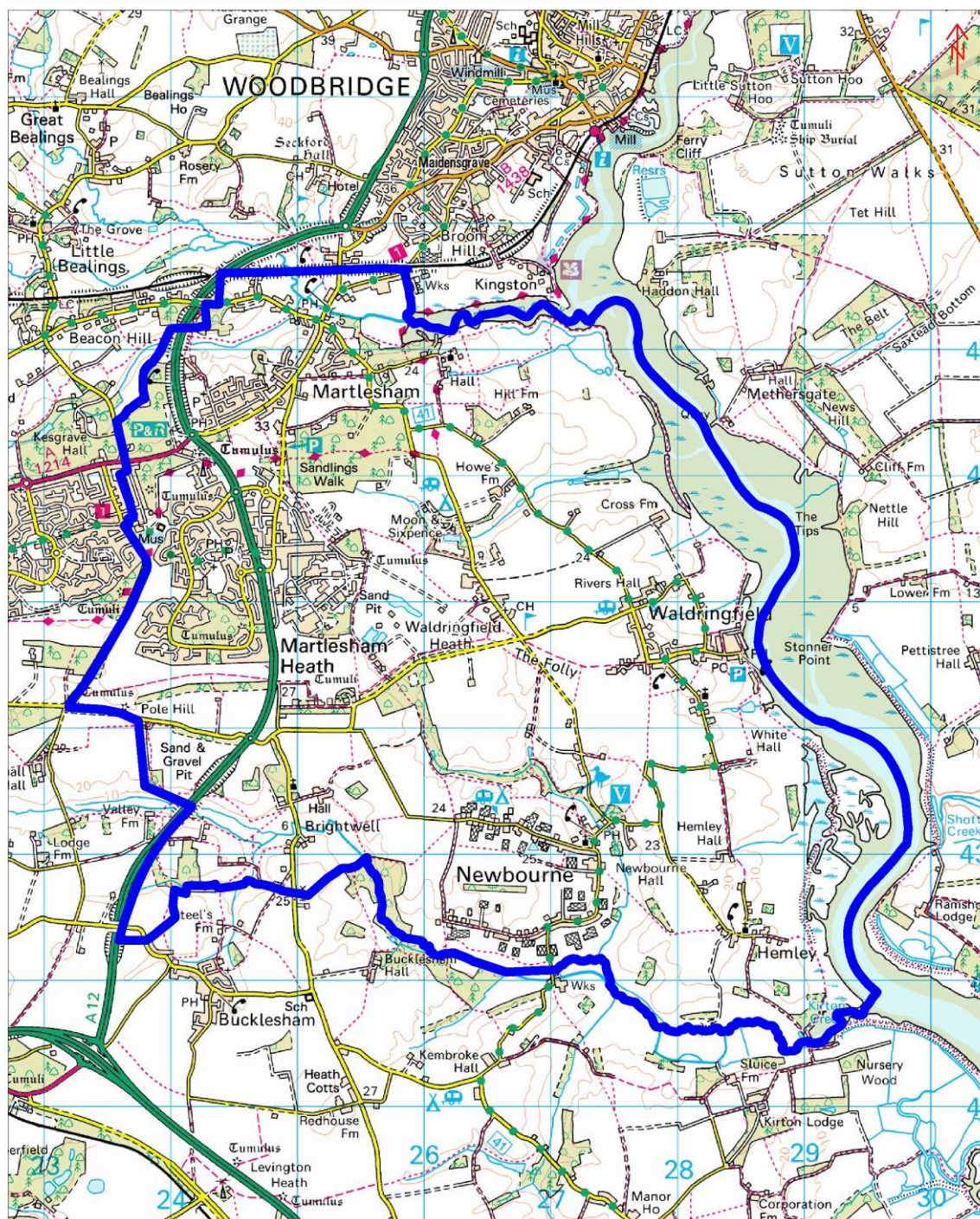
### Suffolk Coastal District Council

This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.

Suffolk Coastal District Council 100019684, 2010.

Scale 1:40000

### Martlesham, Newbourne & Waldringfield AAP boundary





Document Title	<b>Gypsies, Travellers and Travelling Showpeople Site Specific Allocations DPD</b>	
Subject area	<p>Site specific document which will identify land sufficient to accommodate a minimum of 31 residential pitches to meet the immediate identified need for gypsies and travellers currently residing on unauthorised encampments within the District.</p> <p>In conjunction with Ipswich Borough Council, identify a site for 10 transit pitches between Ipswich and Felixstowe.</p> <p>Provide policy confirmation of the one known existing Travelling Showpeople site in the district.</p>	
Geographical area	District	
Evidence Base	<p>Suffolk Cross-Boundary Gypsy and Traveller Accommodation Assessment (GTAA) 2009 (or as subsequently updated).</p> <p>Bi-annual caravan counts</p> <p><a href="http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core%20document%20library">http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/corestrategy/examination/documents/#Core document library</a></p>	
Timetable (dates are estimates)	Desk top exercise to collate all available information to date into one place; Starting out consultation on the scope of the sustainability appraisal and appropriate assessment Identify as far as possible all relevant stakeholders and draft a specific communication strategy	Commence May 2013
	Plan preparation	Begin consultation using variety of consultation techniques spread out over period (commence September 2013)
		Preferred Options consultation (March 2014)
		Pre- submission consultation (September 2014)
	Submission of document to Secretary of State	February 2015
	Inspectors report / adoption	August 2015
Review	Every 5 years minimum	
Notes	<p>Whilst the Council is looking to progress this matter by means of a Single Issue Site Specific Allocations DPD, it will nonetheless work with those involved to secure new authorised site provision by means of planning applications in advance of this should the opportunity arise.</p>	

## APPENDIX 1:

### OUTLINE OF OTHER DOCUMENTS TO BE PREPARED OR UPDATED BY 2015

<b>Statement of Community Involvement</b>	Adopted in 2006. <b>Will be updated by April 2013.</b> There is now no requirement for the SCI to be subject to independent examination.
<b>Annual Monitoring Report</b>	To be <b>prepared annually</b> at the end of the calendar year to which the review data relates.
<b>Community Infrastructure Levy</b>	To be prepared in conjunction with neighbouring authorities. Work has already commenced to address countywide matters. <b>Completion by March 2014</b>
<b>Supplementary Planning Documents</b>	<b>To be prepared as and when resources permit</b>
Conservation Area Appraisals	On-going assessment of each conservation area in the district – 34 in total. To include public consultation. <b>Completion anticipated by end of 2013.</b>
Householder Alterations and Extensions SPD –	Replacement for SPG16 which provides guidance on such matters as design, amenity and renewable energy
Location and Design of small scale Residential Developments -	Contains guidance on the design and layout of small developments up to 5 units in size. - replacement of SPG7
Shopfronts, Signs and Advertisements SPD -	To replace SPG14
Recreational and other external Lighting SPD -	To replace SPG11
Re-use and Conversion of Redundant Buildings in the Countryside SPD -	To replace SPG1
Development in the Countryside SPD -	New - as identified in Core Strategy
Parking Standards -	To replace SPG3 - as stated in para 5.47 of CS & DM19 - will probably need to be a County one
Historic Parks and Gardens SPD -	Replacement of SPG 6
Historic Buildings SPD -	replacement for SPG13
Sport and Playspace Scheme -	Currently SPG 15 - would probably be part of CIL rather than requiring a new SPD
General Infrastructure including Green Infrastructure -	As stated in CS policy SP18 – may be picked up under CIL
Affordable Housing -	To replace SPG2
Coastal Communities SPD	Possible new SPD – to address common issues
Sustainable Construction	Identified specifically in Core Strategy policy DM24

# TIMETABLE: SUFFOLK COASTAL LOCAL DEVELOPMENT SCHEME – 2012 to 2015

Development Plan Documents only

		CORE STRATEGY & DEVELOPMENT MANAGEMENT POLICIES	SITE ALLOCATIONS & AREA SPECIFIC POLICIES)*	FELIXSTOWE PENINSULA AREA ACTION PLAN*	MARTLESHAM, NEWBOURNE & WALDRINGFIELD AREA ACTION PLAN*	GYPSIES, TRAVELLERS & TRAVELLING SHOWPEOPLE SITE ALLOCATION PLAN*	Community Infrastructure Levy (Cil)
2012	J						
	F	3					
	M						1
	A						
	M	4					
	J						
	J	5					
	A						
	S	6					
	O						
	N		2				
	D						
2013	J	7		2			
	F						
	M	8					
	A						
	M					1	
	J						
	J						
	A						
	S					2	
	O						
	N						
	D			3			
2014	J						8
	F						
	M						
	A			4			
	M		3				
	J			5			
	J				3		
	A		4	6			
	S				4	3	
	O		5	7			
	N	Start review 1	6		5		
	D		7	8	6		
2015	J		8				
	F				7	4	
	M						
	A				8	5	
	M					6	
	J						
	J					7	
	A					8	
	S						
	O						
	N						
	D						

\* includes production of/changes to the PROPOSALS MAP



### Key to Milestones

<b>1</b>	Starting out. Consultation on the scope of the sustainability appraisal – the information and level of detail to be included within it.
<b>2</b>	Pre-production and start of on-going consultation with stakeholders and communities on proposed content, issues, options etc, the results of which will inform the drafting of the document (Regulation 18)
<b>3</b>	Publication of document proposed to be submitted –first draft plan (Regulation 19) – and start of minimum 6 weeks consultation to gather representations on the soundness of the document (Regulation 20)
<b>4</b>	Submission of document to Secretary of State (Regulation 30) with a sustainability report, statements on consultation and issues raised, the actual responses to stage 3 above, any supporting documentation and any suggested <i>minor</i> amendments that the Council considers will overcome some of the concerns
<b>5</b>	Pre-Hearing Meeting
<b>6</b>	Start of Hearing – the independent Examination of the soundness of the document
<b>7</b>	Inspector's Report of the Examination
<b>8</b>	Adoption by the Council



**Suffolk Coastal ... *where quality of life counts***

**This document is available in large print or can  
be translated into another language.  
Contact the Planning & Policy Team on  
01394 444761**

如果你有需要，我們可以把這份單張翻譯成另一種語言 **Chinese**

Na życzenie przetłumaczymy niniejszą ulotkę na inny język **Polish**

Contacte-nos, caso deseje este folheto traduzido para outra língua. **Portuguese**