

12 JULY 2018



SUFFOLK COASTAL DISTRICT COUNCIL

WEEK ENDING 13 JULY 2018

**DECISIONS BY THE CABINET
CALL IN DEADLINE 5.00 PM ON 19 JULY 2018**

The following decisions have been taken by the Cabinet and will come into effect on 20 July 2018 unless the call-in procedure is activated:

(For clarity, where an item is 'to be noted', 'received' or recommended to Council for a decision, this is deemed not to be a formal Executive decision and so the call-in provisions will not apply).

Report Title / Ref No: Amendment to the Licensing of Houses in Multiple Occupation (CAB 24/18)

Decision Made by Cabinet:

- (1) That Cabinet delegates to the Principal Environmental Health Officer (Private Sector Housing) the authority to sign and issue licences under the Licensing of Houses in Multiple Occupation (Prescribed Description) (England) Order 2018.
- (2) That Cabinet delegates to the Principal Environmental Health Officer (Private Sector Housing) the authority to sign and serve Civil Penalty Notices under section 249A of the Housing Act 2004 in pursuance of financial penalties and that review of decisions be undertaken by the Head of Service or equivalent.
- (3) That Cabinet approves the proposal to reduce the licence period from five years to a lesser period of between one and three years where landlords do not meet the deadlines of 1 October 2018 for submission of applications.

Reason for Decision:

To establish delegated authority, for the issuing of HMO licences under the Licensing of Houses in Multiple Occupation (Prescribed Description) (England) Order 2018. To establish delegated authority for the issuing of Civil Penalty Notices under section 249A of the Housing Act 2004 in pursuance of financial penalties for defined offences, these financial penalties are retained by the Council. The Council adopted a policy in relation to determining the level of penalty in September 2017.

Alternative Options Considered and Rejected: None.

Any Declarations of Interest declared: None.

Any Dispensation Granted: None.

Report Title / Ref No: Public Space Protection Order – Felixstowe Beach Dog Controls (CAB 25/18)

Decision Made by Cabinet:

That the draft Public Space Protection Order excluding dogs from the designated area of Felixstowe Beach from 1 May to 30 September, as set out in Appendix A to report CAB 25/18, be adopted, subject to the following amendments –

Paragraph 4, last line, “restrictions” to be removed and replaced with “prohibitions”.

Paragraph 5 to be amended to read – “In pursuance of section 59 of the Act, the Council therefore prohibits dogs in the Restricted Area, as shown on the attached plan, for the period commencing 1st May and ending 30th September (inclusive) each year.”

The plan to be replaced with a more up to date plan that clearly shows and references the groynes.

Reason for Decision:

The results of the further consultation on options for dog controls on Felixstowe Beach favour the original draft proposal which requires approval before the Order can be Made. Public Space Orders are recommended to ensure effective and appropriate controls over the specified activities within the district.

Alternative Options Considered and Rejected: None.

Any Declarations of Interest declared: None.

Any Dispensation Granted: None.

Report Title / Ref No: Financial Year Outturn 2017/18 (CAB 26/18)

Decision Made by Cabinet:

- (1) That the details of the draft outturn position for 2017/18 together with Reserves and Balances as at 31 March 2018 be noted.
- (2) That the audited Statement of Accounts will be submitted for approval to the Audit and Governance Committee on 24 July 2018 be noted.
- (3) That the individual budget carry forward requests in excess of £15,000, as listed in Appendix C, be approved.
- (4) That £15,000 from the outturn surplus for 2017/18 to be set aside for ‘Celebrating

Success' of Suffolk Coastal District Council (transfer from the In-Year Savings Reserve to the Carry Forward Reserve in 2018/19) be approved.

- (5) That the use of the Benefits Verification Reserve in 2018/19 to fund costs to the Council associated with the migration of the Revenues and Benefits system for East Suffolk be approved.
- (6) That up to £100,000 use of the 20% increase in planning fees in 2018/19 to support consultancy costs associated with the Felixstowe Leisure Centre redevelopment project be approved.
- (7) That use of the In-Year Savings Reserve to fund the Council's contribution to the Suffolk Office of Data and Analytics (SODA) of £20k per annum in 2018/19 and 2019/20 be approved.

Reason for Decision: To comply with Financial Procedure Rules, end of year requests for the carry forward of budgets in excess of £15,000.

Alternative Options Considered and Rejected: None.

Any Declarations of Interest declared: None.

Any Dispensation Granted: None.

Report Title / Ref No: Suffolk Coastal District Council Local Plan – First Draft Local Plan (CAB 27/18)

Decision Made by Cabinet:

- (1) That the First Draft Local Plan be agreed for public consultation, including revisions relating to Tables 3.3, 3.5 and 5.1 and text to Policy SCLP12.65 as set out on pages 2 and 3 of the Addendum to report CAB 27/18
- (2) That public consultation is undertaken for a period of eight weeks from Friday 20 July until Friday 14 September 2018.
- (3) That delegated authority be given to the Head of Planning and Coastal Management, in consultation with the Cabinet Member for Planning, to make minor editing changes for clarity and consistency to the document prior to public consultation.
- (4) That delegated authority is given to the Head of Planning and Coastal Management, in consultation with the Cabinet Member for Planning, to approve the Habitat Regulations Report on the first Draft Local Plan prior to public consultation.

Reason for Decision: To ensure that the Council is able to progress to formal public consultation on the First Draft Local Plan. The timely production of the Local Plan will ensure future growth is delivered in Suffolk Coastal in a sustainable and planned manner.

Alternative Options Considered and Rejected: Not publishing the First Draft Local Plan was an option; however this would delay the preparation and production of the Local Plan and mean that the timescales agreed in the Local Development Scheme would not be met. The Government requires local authorities to produce a Local Plan. The National Planning Policy Framework promotes the plan led system as the way to deliver sustainable

development across the country. Without an up to date Local Plan, the Government may place sanctions on local authorities to produce a plan. Failure to produce a Local Plan in a timely manner would increase the risk of speculative developments coming forward which are not in accordance with the existing Local Plan and potentially do not meet the objectives of the Council as local planning authority.

Any Declarations of Interest declared: Councillor Herring declared a Disclosable Pecuniary Interest and left the meeting for this item.

Any Dispensation Granted: None.

Report Title / Ref No: Review of Port Health Service (CAB 28/18) (exempt report)

Decision Made by Cabinet:

This is an exempt decision.

Reason for Decision: As set out within the report.

Alternative Options Considered and Rejected: As set out within the report.

Any Declarations of Interest declared: None.

Any Dispensation Granted: None.

Report Title / Ref No: Recycling Credits: Proposal for a New Inter Authority Agreement from Suffolk County Council from 2019 (CAB 29/18) (exempt report)

Decision Made by Cabinet:

This is an exempt decision.

Reason for Decision: As set out within the report.

Alternative Options Considered and Rejected: As set out within the report.

Any Declarations of Interest declared: None.

Any Dispensation Granted: None.

**DECISIONS BY INDIVIDUAL CABINET MEMBERS
CALL IN DEADLINE 5.00 PM ON 19 JULY 2018**

No decisions were taken by individual Cabinet Members this week.

**DECISIONS BY INDIVIDUAL AUTHORISED OFFICERS
IN RESPECT OF KEY DECISIONS
CALL IN DEADLINE 5.00 PM ON 19 JULY 2018**

No decisions were taken by individual authorised officers this week.

If you have a query or wish to request that a proposed decision is called in, please contact the Democratic Services Section by telephone on 01394 444326 or by email to democratic.services.scdc@eastsoffolk.gov.uk