

**4 JANUARY 2018**



**SUFFOLK COASTAL DISTRICT COUNCIL**

**DECISIONS NOTICE**

**WEEK ENDING 5 JANUARY 2018**

**DECISIONS BY THE CABINET  
CALL IN DEADLINE 5.00 PM ON 11 JANUARY 2018**

**The following decisions have been taken by the Cabinet and will come into effect on 12 January 2018 unless the call-in procedure is activated:**

**Report Title / Ref No: Response to Second Stage Consultation on the future management of off-street Car Parks in preparation for Civil Parking Enforcement, and next steps (CAB 01/18)**

**Decision Made by Cabinet:**

- (1) That the price of season tickets be adjusted, as follows:
  - (a) Long-stay three months – From £80 to £90
  - (b) Long-stay annual – From £200 to £240
  - (c) Short-stay three months – From £130 to £150
  - (d) Short-stay annual – From £350 to £400
  - (e) Weekend recreational – From £50 to £100
- (2) That Resident Off-Street Season Ticket Discounts be discontinued
- (3) That applications for Special Filming Permits be enabled
- (4) That individual town car park season tickets be enabled
- (5) That the possibility of the introduction of Resident Parking Zones, where requested by the community and where feasible, be investigated
- (6) That, with regard to Felixstowe:
  - (a) Tariff charges as set out in Appendix B to CAB 01/18 be implemented
  - (b) Pay and Display tariffs at Landguard be implemented
  - (c) The map of the Dock Viewing Car Park be updated to reflect the additional land in the 2013 lease

(d) The Leisure Centre Forecourt be removed from the Order (to reflect the change of parking provision following the redevelopment of the Pier)

(7) That, with regard to Woodbridge:

- (a) Tariff charges as set out in Appendix B to CAB 01/18 be implemented
- (b) The piece of land at The Avenue be redeveloped for additional parking provision at Station Road and The Avenue
- (c) The benchmarking of long stay parking rates in Woodbridge be undertaken to reduce unintended and unnecessary road traffic
- (d) The Hamblin Road Co-Operative car park be added to the Order to enable parking enforcement to be carried out on behalf of the Co-Operative

(8) That, with regard to Aldeburgh:

- (a) Tariff charges as set out in Appendix B to CAB 01/18 be implemented
- (b) Pay and Display tariffs at Slaughden Road be implemented at the same level as those in place at Fort Green and Thorpe Road

(9) That, with regard to Wickham Market:

- (a) An additional new car park be investigated
- (b) Signage to be reviewed and updated
- (c) The eligibility of residents of Richard Kitson Court for free parking Permits to be reviewed

(10) That, with regard to Saxmundham, tariff charges as set out in Appendix B of CAB 01/18 be implemented

(11) That, with regard to Campsea Ashe, Wickham Market railway station's car park be added to the Order to enable parking enforcement of a maximum stay limit of 36 hours

(12) That, with regard to Darsham, Darsham Railway Station 'West' and Darsham Railway Station 'East' be added to the Order

(13) That, with regard to Bawdsey, the Bawdsey Amenity Site be added to the Order (with the intention that charges be introduced once management improvements for on-road parking and modest, environmentally friendly improvements to the car park, had been carried out)

**Reason for Decision:** In anticipation of parking enforcement transferring from the Police to Suffolk local authorities, off street parking places orders need to be prepared in readiness when the legal framework changes from the Road Traffic Regulation Act 1984 to the Traffic Management Act 2004.

**Alternative Options Considered and Rejected:** None.

**Any Declarations of Interest declared:** Councillor Smith declared Local Non Pecuniary Interests as a member of Felixstowe Town Council and also as Chairman of the Landguard Partnership.

**Any Dispensation Granted:** None.

**Report Title / Ref No:** Amendment to Renovation Grant Policy – Introduction of Warm Homes Grants (CAB 02/18)

**Decision Made by Cabinet:**

- (1) That Warm Homes Grants be introduced and the Council's existing grants policy be amended
- (2) That delegated authority be given to the Head of Housing to approve the award of Warm Homes Grants in accordance with the eligibility criteria and report (CAB 02/18)

**Reason for Decision:** To secure the alleviation of cold, unhealthy living conditions in homes occupied by fuel poor households in a timely manner.

**Alternative Options Considered and Rejected:** None

**Any Declarations of Interest declared:** None.

**Any Dispensation Granted:** None.

**Report Title / Ref No:** Local Council Tax Reduction Scheme for 2018/19 (CAB 03/18)

**Decision Made by Cabinet:**

- (1) That the following be recommended to Full Council for approval with effect from 1 April 2018:
  - (a) The Local Council Tax Reduction Scheme to continue to pay maximum benefit of 91.5% for working age claimants with the remaining 8.5% paid by the individual(s)
  - (b) Benefit rates, known as applicable amounts, be uprated to 2015 rates
  - (c) The Local Council Tax Reduction Scheme be harmonised with the Department of Work and Pensions Welfare Reforms introduced by the Prescribed Scheme for Pensioners and Housing Benefit
- (2) That, once Suffolk Coastal District Council had entered the Full Universal Credit Service, the introduction of links to the award of Universal Credit for entitlement to the Council's Local Council Tax Reduction Scheme (so removing the requirement for a separate application) be recommended for approval by Full Council

**Reason for Decision:** The consideration of an annual review and potential proposed changes to the Scheme is a statutory requirement under the Local Government Finance Act 2012

**Alternative Options Considered and Rejected:**

1. Restricting maximum Council Tax band used to assess entitlement to Band D – effects 65 individuals at a council tax income gain of £22,558.
2. Restricting savings cap from £16,000 to £6,000 – effects 57 individuals whom are likely

to requalify once their savings reduce at a council tax income gain of £42,566.

3. Increasing customer contribution rate to more than 8.5% – the possible increase in Council Tax collected for the Council is considered to be less than the additional costs of recovery

**Any Declarations of Interest declared:** None.

**Any Dispensation Granted:** None.

**Report Title / Ref No: Capital Programme 2018/19 to 2021/22 (CAB 04/18)**

**Decision Made by Cabinet:**

That the Capital Programme for 2018/19 to 2021/22, including the revisions to the 2017/18 programme, be recommended to Full Council for review and approval

**Reason for Decision:** Approval of the Capital Programme for 2018/19 to 2021/22, including revisions to the 2017/18 programme, is required as part of the overall setting of the Council's budget and Medium Term Financial Strategy

**Alternative Options Considered and Rejected:** None

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** None.

**Report Title/Ref No: Procurement of Port Health ICT Servers (CAB 05/18) (EXEMPT REPORT)**

**Decision Made by Cabinet:**

That both recommendations contained within report CAB 05/18 be approved.

**Reason for Decision:**

To ensure the Port Health service continues to operate within a secure and resilient environment

**Alternative Options Considered and Rejected:** To do nothing or implement an enhanced cloud-based system

**Any Declarations of Interest declared:** None

**Any Dispensation granted:** None

**DECISIONS BY INDIVIDUAL CABINET MEMBERS  
CALL IN DEADLINE 5.00 PM ON 11 JANUARY 2018**

The following decision was taken by a Cabinet Member and will come into effect on 12 January 2018 unless the call-in procedure is activated:

**Title: Approval of recommendations from the Enabling Communities Exemplar Grant Panel Meeting held on 14 December 2017.**

**Decision made by the Cabinet Member with responsibility for Customers, Communities and Leisure:**

That the following applications to the Enabling Communities Exemplar Programme be determined as follows:

myFestival CIC	Approved - £10,000 conditional upon the Applicant submitting copies of quotations for the works and to ensure that the project is well promoted to external groups and businesses
Dennington Jubilee Hall	Approved - £9,600 conditional upon the Applicant securing the remainder of the match-funding for the project and to provide a detailed timeline of the works

**Reason for Decision:** The agreed allocation of grant aid is the most effective and efficient use of the funds available and is in accordance with the criteria of the Enabling Communities Exemplar Programme

**Alternative Options Considered and Rejected:** Each application was considered on its merits and alternative sums (or no grant at all) were discussed in each case.

**Any Declarations of Interest Declared:** None

**Any Dispensation Granted:** None

**DECISIONS BY INDIVIDUAL AUTHORISED OFFICERS  
IN RESPECT OF KEY DECISIONS  
CALL IN DEADLINE 5.00 PM ON 11 JANUARY 2018**

No decisions were taken by individual authorised officers this week.

If you have a query or wish to request that a proposed decision is called in, please contact the Democratic Services Section by telephone on 01394 444326 or by email to [democratic.services.scdc@eastsoffolk.gov.uk](mailto:democratic.services.scdc@eastsoffolk.gov.uk)