LOWESTOFT CHARTER TRUSTEES

Title of Report: Representation on Outside Bodies and Appointment to the Lowestoft Charter Trustees Grants Committee and the Lowestoft Charter Trustees Working Group

Meeting Date: Monday, 8 June 2015

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Is the report Open or Exempt?: Open

MATTER FOR DECISION

To consider the appointment of Lowestoft Charter Trustee (LCT) representatives onto Outside Bodies and to re-appoint Trustees to sit on a LCT Grants Committee and a LCT Governance Working Group.

EXTERNAL CONSULTATIONS HELD

Consultation with relevant Outside Bodies as required.

OTHER OPTIONS CONSIDERED AND REJECTED

It is good practice for the LCT to regularly review the scope and principles for making appointments to Outside Bodies.

The establishment of a Grants Committee was approved at the LCT meeting held on 10 February 2014 and the proposal for appointing Members onto this Committee is in accordance with the LCT decision made at that time for representation to be determined at the Annual LCT Meeting.

1 BACKGROUND

Appointment of Outside Bodies

1.1 The Lowestoft Charter Trustees (LCT) have in the past nominated representatives to sit on a number of Outside Bodies.

1.2 Previously consultation has been held with the various Outside Bodies in order to establish whether their Articles / Constitutions require a LCT representative on the organisation itself (nominated by the LCT) or whether the LCT has nomination rights on behalf of the relevant organisation. Where the latter was the case, it was felt that rather than the organisation...
seeking nominations from the LCT, there was merit in the organisation(s) just appointing representative(s) directly themselves. However, at the meeting of the Lowestoft Charter Trustees held on 11 June 2012, the general consensus was that this matter should not be further pursued.

2 OUTSIDE BODIES

**Lowestoft and Plaisir Twinning Association**

2.1 The Lowestoft and Plaisir Twinning Association promotes international friendship and understanding by strengthening using all possible means, the twinning links between the towns of Lowestoft and Plaisir; to encourage mutual exchanges by individuals and groups, and by so doing, broaden the mutual understanding of the social, cultural, religious, recreational, sporting, educational, commercial, industrial and local government activities of the twinned towns.

2.2 The Lowestoft Charter Trustees are invited to nominate two representatives to serve on the Lowestoft and Plaisir Twinning Association on an annual basis.

2.3 For 2014/15, Councillors J Ford and M Cherry were the LCT representatives on this outside body. Re-appointments to the Lowestoft and Plaisir Twinning Association are requested for 2015/16.

**Lowestoft in Bloom**

2.4 Lowestoft in Bloom:

- Promotes floral displays, roundabouts, gardens and hanging baskets with help from Waveney District Council and the private sector.
- Develops community partnerships with the local authority in providing floral displays by business, public and private areas.
- Addresses environmental issues and encourages public pride in Lowestoft.

2.5 Councillor P Collecott is the current LCT representative on Lowestoft in Bloom. LCT appointments are made on an annual basis and the persons appointed may be, but need not be, members of the appointing body.

2.6 Two representatives are requested to sit on Lowestoft in Bloom for the 2015/16 year.

**Oulton Poor’s Land Charity**

2.7 Oulton Poor’s Land Charity distributes income from the Marshes (which is land owned by the charity) to people in need in the village of Oulton.

2.8 The charity is comprised of 6 trustees, including the Rector of the Parish, who is the ex-officio Chairman. Two of the trustees must represent the Parish Council and the District Council. Meetings are held 3 times a year and any decision needs unanimous agreement.

2.9 The LCT representative on Oulton Poor’s Land Charity was Councillor L Jacklin.

2.10 One representative is requested to sit on Oulton Poor’s Land Charity for 2015/16. The member appointed must be a District Councillor but as Lowestoft Charter Trustees are automatically appointed by virtue of their election as a Waveney District Councillor, a LCT representative is appropriate.

**Corton Poor’s Land Trust (and Corton Almshouse Charity)**

2.11 The Corton Poor’s Land Trust (and Corton Almshouse Charity) was established to relieve need, hardship or distress in the Ancient Parish of Corton and administer almshouses built by
Co-operative Trustees must be people who through residence, occupation or employment, have special knowledge of the ancient Parish of Corton.

2.12 Councillor Rudd was appointed to this organisation up until June 2016 and the continuation of this appointment for 2015/16 needs to be confirmed.

Kirkley Poor's Land Estate

2.13 The Kirkley Poor's Land Estate awards grant for the relief of need, hardship or distress in the Ancient Parish of Kirkley and the Borough of Lowestoft. Educational grants are also awarded to students in Higher Education for low income families.

2.14 Three representatives are required to sit on Kirkley Poor's Land Estate. Councillor Ford was appointed until June 2016 and Mr M Cook will serve until June 2017. These need to be confirmed and one further appointment is to be made.

2.15 Councillor Y Cherry is now Ward member for Whitton. She was appointed to this organisation until November 2015 and she now wishes to stand down. One representative needs to be appointed.

Lowestoft Charity Board

2.16 The Lowestoft Charity Board is responsible for handling the administration associated with the management of Church Green Almshouses, management of the education foundation and Relief in Need Charity that awards grants. It also manages various investments of the Lowestoft Charity Board.

2.17 Two appointments need to be confirmed for 2015/16; Councillor K Patience previously appointed to September 2016 and Councillor M Cherry up to September 2017.

2.18 It has not been possible to contact former Councillor Jacki Wheatley to ascertain if she wishes to continue to serve on the Board in her own right up to the end of her term of office in September 2016. She was Ward Member for Normanston but as she does not live in Lowestoft, the LCT may wish to consider appointing a replacement representative.

Oulton Community Council Association

2.19 Oulton Community Council Association promotes the benefits of the inhabitants residing in and about the parishes of Oulton and Flixtion and the Oulton Broad and Gunton wards of Lowestoft, by associating with the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time, with the object of improving conditions of life for the residents. In addition, this Association is to secure, maintain and manage a Community Centre for activities promoted by the Association.

2.20 The LCT representative on Oulton Community Council Association was former Councillor Len Jacklin and one representative is requested to sit on this outside body.

Pakefield Poor's Land Charity

2.21 Pakefield Poor's Land Charity is responsible for a fund of money that is distributed to worthy causes in Pakefield.

2.22 Councillor M Pitchers is now Ward member for Kirkley. He was appointed to this organisation until June 2017 and he now wishes to stand down. One representative needs to be appointed.
Lowestoft Charter Trustees Grants Committee

2.23 A LCT Grants Committee was established on 13 February 2013 and in accordance with the wishes of the LCT at that time, appointments to this body need to be made at each Annual LCT Meeting.

2.24 The Grants Committee needs to be comprised of the Lowestoft Town Mayor and six other LCT Trustees and has delegated authority to administer the allocation of funds within the approved budget set aside for grant assistance to local organisations.

2.25 Membership of the LCT Grants Committee for 2014/15 was:

The Mayor of Lowestoft (Councillor S Ardley)

Lowestoft Charter Trustees Governance Working Group

2.26 The following representatives were appointed to the LCT Governance Working Group in 2014/15:

The Mayor of Lowestoft (Councillor S Ardley)
Deputy Mayor (Councillor M Cherry)
Councillors S Barker, P Collecott, L Jacklin and S Webb.

2.27 Representatives are sought to sit on the LCT Governance Working Group for 2015/16 comprised of the Mayor of Lowestoft, the Deputy Mayor and four other Councillors.

REASONS FOR RECOMMENDATION

To ensure that Lowestoft Charter Trustee representation on Outside Bodies is up-to-date and still relevant and fulfils the need to make either annual appointments or other fixed term appointments as appropriate.

RECOMMENDATIONS

1. That TWO representatives be appointed to the Lowestoft and Plaisir Twinning Association for 2015/16.
2. That TWO representatives be appointed to Lowestoft in Bloom for 2015/16.
3. That ONE representative be appointed to Oulton Poor’s Land Charity for 2015/16.
4. That the appointment of Councillor M Rudd to Corton Poor’s Land Trust (and Corton Almshouse Charity) for 2015/16 be confirmed.
5. That the appointment of Councillor J Ford and Mr M Cook to Kirkley Poor’s Land Estate for 2015/16 be confirmed and ONE further representative be appointed.
6. That the appointment of Councillors M Cherry and K Patience to Lowestoft Charity Board for 2015/16 be confirmed and that the LCT considers appointing ONE further representative.
7. That ONE representative be appointed to Oulton Community Council Association.
8. That ONE representative be appointed to Pakefield Poor’s Land Charity.

9. That appointments be made to a LCT Grants Committee for 2015/16 comprising of the Lowestoft Town Mayor and six other LCT Trustees.

10. That appointments be made to a LCT Governance Working Group for 2015/16 comprising of the Lowestoft Town Mayor and Deputy Mayor and four other LCT Trustees.

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