

AUDIT & GOVERNANCE COMMITTEE

Thursday, 11 January 2018

CURRENT POSITION OF THE WORK PROGRAMME (REP1652)

EXECUTIVE SUMMARY

1. At its meeting on 16 March 2017 the Committee approved its Work Programme for 2017/18, which reflects the Terms of Reference of the Committee set out in the Council's Constitution. The Work Programme shows proposed timings for the individual reports planned for the year.
2. When approving the Work Programme Members noted that it was a live document and may be subject to change over the coming year.
3. The current position of the Committee's Work Programme is provided at each meeting of the Committee, and the Work Programme as it currently stands is set out at Appendix A to this report for Members' information

Is the report Open or Exempt?	Open
Wards Affected:	All Wards within the District
Lead Member :	Councillor S Woods Chairman of the Audit & Governance Committee
Supporting Officer:	Anna Photi Democratic Services Officer Tel: 01502 523614 E-mail: anna.photi@eastsoffolk.gov.uk

1 INTRODUCTION

- 1.1 At its meeting on 15 March 2017 the Committee approved its Work Programme for 2017/18, which reflects the Terms of Reference of the Committee set out in the Council's Constitution. The Work Programme shows proposed timings for the individual reports planned for the year.
- 1.2 The current position of the Committee's Work Programme is provided at each meeting of the Committee, and the Work Programme as it currently stands is set out at Appendix A to this report for Members' information

2 FINANCIAL AND GOVERNANCE IMPLICATIONS

- 2.1 The Work Programme is based around the Committee's Terms of Reference as set out in the Council's Constitution.

3 HOW DOES THIS RELATE TO EAST SUFFOLK BUSINESS PLAN?

- 3.1 The Committee's Work Programme supports the Vision and Critical Success Factors set out in the East Suffolk Business Plan, with particular emphasis on Resources.

4 CONSULTATION

- 4.1 Annual consultation with the Council's Finance and Audit Teams ensures the Work Programme fulfils the Committee's Terms of Reference as set out in the Council's Constitution. The Work Programme is then approved by the Committee in March each year, and reviewed at each meeting to ensure it remains a live document.

5 OTHER OPTIONS CONSIDERED

- 5.1 It is good practice for the Committee to be involved in the setting of its annual Work Programme, and to review it quarterly, and therefore the option of not having a Work Programme to guide the Committee's quarterly meeting cycle was not considered.

6 REASON FOR RECOMMENDATION

- 6.1 To provide the Committee with an opportunity to review its Work Programme for 2017/18.

RECOMMENDATION

That the Audit & Governance Committee's Work Programme for 2017/18 be noted and reviewed if necessary.

APPENDICES

Appendix A	Audit & Governance Committee Current Work Programme 2017/18
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BACKGROUND PAPERS: NONE

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME FOR 2016/17

Yellow highlighting – joint consideration with or at Overview & Scrutiny Committee

Date	Report Description	Officer
2 Nov 2017	<ul style="list-style-type: none"> • Increasing the Size of the Audit & Governance Committee (REP1722) 	<ul style="list-style-type: none"> • SM
9 Nov 2017 O&S Meeting	<ul style="list-style-type: none"> • Medium Term Financial Strategy (REP1586) • Audit & Governance Committee Members invited to attend 	<ul style="list-style-type: none"> • HJ
Thursday 11 Jan 2018 O&S Members attend for HRA & Capital Programme	<ul style="list-style-type: none"> • Housing Revenue Account Budget (OS attend) (REP1603) • Capital Programme 2017/18 – 2020/21 (OS attend) (REP1602) • Annual Audit Letter (REP1649) • Progress Against the Internal Audit Plan 2017-18 (REP1650) • Internal Audit Status of Recommendations (REP1651) • Covert Surveillance Policy – Refreshed (REP1663) • Current Position of the Work Programme (REP1652) 	<ul style="list-style-type: none"> • HJ/LR • HJ • HJ/E&Y • SM • SM • SM • AP
Thursday 8 Feb 2018 - O&S Meeting	<ul style="list-style-type: none"> • Draft General Fund Budget 2018/19 (REP1605) • Audit & Governance Committee Members invited to attend 	<ul style="list-style-type: none"> • HJ & BM
Thursday 15 Mar 2018	<ul style="list-style-type: none"> • Certification of Claims and Returns 2016-17 (REP1653) • External Audit Plan for 2017/18 (REP1654) • Corporate Risk Management Update (REP1655) • Internal Audit – Annual Plan 2018-19 (REP1656) • Corporate Anti-Fraud Service Business Plan 2018-19 (REP1657) • A&G Committee 2018/19 Work Programme (REP1658) • Audit & Governance Cttee Terms of Reference (REP1659) • Standards Review, including Declarations of Gifts/Hospitality and Complaints (REP1660) • Treasury Management & Investment Strategy 2018-19 (REP1601) • Current Position of the Work Programme (REP1761) 	<ul style="list-style-type: none"> • HJ/E&Y • HJ/E&Y • ST • SM • SM • SM • SM • SM • HS • HJ • AP

Plus any suggested amendments to the Constitution and other issues which are the responsibility of the Committee.

To be added: Communication and Engagement Strategy (NR) (REP1432)