

OVERVIEW & SCRUTINY COMMITTEE**Thursday, 4 October 2018****INFORMATION BULLETIN – PUBLIC CONVENIENCES (REP1924)****EXECUTIVE SUMMARY**

1. This Information Bulletin is a document that is made available with the published agenda papers. It can include update information requested by the Committee, as well as information that a service considers should be made known to the Committee, but is not for discussion at the meeting.
2. This information bulletin covers the following item:

Update on the review of Public Conveniences in Waveney District
3. Members are advised to contact officers if they have any questions about the Council's involvement in this area.

Is the report Open or Exempt?	Open
Wards Affected:	All
Cabinet Member:	Bruce Provan
Supporting Officer:	Kerry Blair Head of Operations Number 01502 523007 Kerry.Blair@eastsoffolk.gov.uk

1 INTRODUCTION

- 1.1 The Chairman of the Overview & Scrutiny Committee has requested that information bulletins be provided as part of the agenda, where issues are required to be brought to Members' attention, but are not to be discussed at the meeting.
- 1.2 Members are requested to contact the officer shown on this report if they have any queries with regards to this information bulletin.

2 PUBLIC CONVENIENCE REVIEW

- 2.1 At the O&S meeting in March 2018, it was resolved that the Asset Management team would carry out a financial appraisal of remaining WDC facilities to identify where lower maintenance facilities could lead to longer-term savings.
- 2.2 The 2015 Public Convenience review set out ways in which the overall Council investment in PCs could be reduced, whilst still providing a good level of service to the general public (this includes 75% of facilities that offer provision for the disabled).
- 2.3 This would be achieved in the following ways:
- identifying locations in which new, low maintenance facilities could replace outdated public conveniences
 - identifying opportunities to transfer existing facilities to community groups or other bodies
 - identifying whether - in cases of extremely low use and where alternatives existed
 - facilities could be closed or repurposed
- 2.4 The next phase of this work will be carried out by the asset management team. Currently the team are embarking on a full asset review, including a review of all of the public conveniences. This review will identify the condition, refurbishment and capital costs of each facility, log any maintenance requirements and transfer all property data onto a new database.
- 2.5 This asset review will be completed in March 2019. Once complete, the asset management team will be focusing down on the second phase of the PC review. Specifically, the team will be looking at locations where investment, reconfiguration, or transfer could generate savings whilst not impacting on service availability.
- 2.6 It is anticipated that this work will commence in April 2019 and concluded within six months of that date.
- 2.7 For 2018/19, the team will be preparing a maintenance programme and budget which ensures that all PCs are in suitable condition
- 2.8 Any decision on the future of PCs will return to cabinet for approval in late 2019.

BACKGROUND PAPERS
No papers.