



Local Government (Miscellaneous Provisions) Act 1976

APPLICATION (RENEWAL) FOR A HORSEDRAWN CARRIAGE LICENCE

Before completing this form, applicants are advised to carefully read the Guidance Notes and Conditions/Specification for licensed vehicles.

Please complete form in ink and in BLOCK CAPITALS

1. TYPE OF APPLICATION:

Renewal

☐

Initial Application

☐

Change of Carriage

☐

2. DETAILS OF APPLICANT(S):

Badge No (if renewal):

Company working for:

Title

Mr

Mrs

Miss

Ms

Surname:

Full Forenames:

Home Address:

Post Code:

Telephone Number:

Mobile Telephone Number:

E-Mail Address:

Date of Birth:

If there are more than one owner of the carriage, please give details of additional owners:

Title	Mr	Mrs	Miss	Ms	Surname:
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Full Forenames:

Home Address:

Post Code:

Are you the registered keeper of the carriage ?

Yes ☐

No ☐

What is the name of the Company:

3. CARRIAGE DETAILS:

Licence Plate Number if renewal:

ABOUT THE CARRIAGE:

Make/Model type:

Date of first manufacture:

Type of carriage: (open top /closed roof)

Seating capacity (excluding driver):

Is the floor of the carriage covered with mats or
suitable material: Yes ☐ No ☐

Are the seats of the carriage properly cushioned or
covered: Yes ☐ No ☐

Details of Horse One

Breed: Height: Age:

Does the Horse have a valid passport Yes ☐ No ☐

Has the horse received 12 months or more experience of being driven in harness on the public highway following training:

Yes ☐ No ☐

Give the date that the horse was last shod:

Details of Horse Two

Breed: Height: Age:

Does the Horse have a valid passport Yes ☐ No ☐

Has the horse received 12 months or more experience of being driven in harness on the public highway following training:

Yes ☐ No ☐

Give the date that the horse was last shod:

Details of Horse Three

Breed: Height: Age:

Does the Horse have a valid passport Yes ☐ No ☐

Has the horse received 12 months or more experience of being driven in harness on the public highway following training:

Yes ☐ No ☐

Give the date that the horse was last shod:

Name of Insurance Broker:

Tel No:

Name of Insurance Company:

Tel No:

Date Policy expires:

4. CHANGE OF CARRIAGE

Make/Model type:

Date of first manufacture:

Type of carriage: (open top /closed roof)

Seating capacity (excluding driver):

Is the floor of the carriage covered with mats or suitable material: Yes ☐ No ☐

Are the seats of the carriage properly cushioned or covered: Yes ☐ No ☐

5. DECLARATION

To be completed by ALL applicants (i.e. owners)

I declare that to the best of my knowledge and belief, the statements herein are true and correct. I understand that if, for the purposes of obtaining the Licence I make a false statement or omit any particular, I shall be liable to prosecution.

In the event of Licence(s) being granted to me I undertake to fulfil all reasonable obligations to the public and to comply with all the byelaws, rules, orders and regulations at the time being in force.

Signed Date

PRINT NAME.....

Signed Date

PRINT NAME

THE FOLLOWING DOCUMENTS AND FEE WILL BE REQUIRED WITH THIS APPLICATION:

<u>Initial/Renewal Application</u>	<u>Replacement Carriage</u>	
Certificate of carriage and harness examination Insurance - £5 million Horse passport Veterinary Certification <u>Fee:</u> £54.00 <u>Plate:</u> £16.00	Certificate of carriage and harness examination Insurance - £5 million Horse passport Veterinary Certification <u>Fee:</u> £54.00 <u>Plate:</u> £16.00	

PRIVACY NOTICE

The information you have supplied is being collected in accordance with the Local Government (Miscellaneous provisions) Act 1976, the Town Police Clauses Act 1847 and the Air Quality (Taxis and Private Hire Vehicles Database)(England and Wales) Regulations 2019, and will be used for processing your application for a licence under these Acts.

Your information will not be used for any other purpose and will not be shared with any other third parties, unless permitted by law. Your information will be retained until a period of 6 years after the expiry of the licence; this is in line with the Limitations Act 1980 (section 2). Limited personal information regarding some licensees must be made available to the public as required by legislation. Further information can be found on East Suffolk Councils Licensing Privacy Notice, link below.

Data will be processed and held securely and in accordance with the UK General Data Protection Regulation and the DataProtection Act 2018 (and any updates).

Further information about data protection can be found on the East Suffolk Website: www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf