



## Local Government (Miscellaneous Provisions) Act 1976

### APPLICATION FOR A RICKSHAW HACKNEY CARRIAGE LICENCE

Before completing this form, applicants are advised to carefully read the Guidance Notes and Conditions/Specification for licensed rickshaw vehicles.

Please complete form in ink and in BLOCK CAPITALS

#### 1. TYPE OF APPLICATION:

Renewal

Initial Application  Change of Carriage

#### 2. DETAILS OF APPLICANT(S):

Badge No (if renewal):

Title	Mr	Mrs	Miss	Ms	Surname:
-------	----	-----	------	----	----------

Full Forenames:

Home Address:

Post Code:

Telephone Number:

Mobile Telephone Number:

E-Mail Address:

Date of Birth:

If there are more than one owner of the carriage, please give details of additional owners:

Title	Mr	Mrs	Miss	Ms	Surname:
-------	----	-----	------	----	----------

Full Forenames:

Home Address:

Post Code:

Are you the registered keeper of the carriage

Yes  No

What is the name of the Company:

**3. RICKSHAW DETAILS:**

AUTO RICKSHAW  CYCLE RICKSHAW

Licence Plate Number if renewal:

Make/Model type:

Date of first manufacturer:

Type of carriage: (open top /closed roof)

Seating capacity (excluding driver):

Is the floor of the carriage covered with mats or suitable material: Yes  No

Are the seats of the carriage properly cushioned or covered: Yes  No

**Name of Insurance Broker:**

Tel No:

Name of Insurance Company:

Tel No:

Date Policy expires:

**4. CHANGE OF RICKSHAW:**

Make/Model type:

Date of first manufacturer:

Type of carriage: (open top /closed roof)

Seating capacity (excluding driver):

Is the floor of the carriage covered with mats or suitable material: Yes  No

Are the seats of the carriage properly cushioned or covered: Yes  No

## 6. DECLARATION

### To be completed by ALL applicants (i.e. all owners)

I declare that to the best of my knowledge and belief, the statements herein are true and correct. I understand that if, for the purposes of obtaining the Licence I make a false statement or omit any particular, I shall be liable to prosecution.

In the event of Licence(s) being granted to me I undertake to fulfil all reasonable obligations to the public and to comply with all the byelaws, rules, orders and regulations at the time being in force.

Signed ..... Date .....

PRINT NAME .....

Signed ..... Date .....

PRINT NAME .....

### THE FOLLOWING DOCUMENTS AND FEE WILL BE REQUIRED WITH THIS APPLICATION:

<u>Initial/Renewal Application</u>	<u>Replacement Carriage</u>	
Insurance - £5 million MOT (if applicable) Mechanical Inspection  <b>Fee:</b> £50.00  <b>Plate:</b> £16.00	Insurance - £5 million MOT (if applicable) Mechanical Inspection  <b>Fee:</b> £50.00  <b>Plate:</b> £16.00	

### PRIVACY NOTICE

The information you have supplied is being collected in accordance with the Local Government (Miscellaneous provisions) Act 1976, the Town Police Clauses Act 1847 and the Air Quality (Taxis and Private Hire Vehicles Database)(England and Wales) Regulations 2019, and will be used for processing your application for a licence under these Acts.

Your information will not be used for any other purpose and will not be shared with any other third parties, unless permitted by law. Your information will be retained until a period of 6 years after the expiry of the licence; this is in line with the Limitations Act 1980 (section 2).

Data will be processed and held securely and in accordance with the UK General Data Protection Regulation and the Data Protection Act 2018 (and any updates).

Further information about data protection can be found on the East Suffolk Website: [www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf](http://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf)