

Lowestoft Place Board

Friday 6th June 2025, 10:00 – 12:30

Hamilton House, Lowestoft Town Council Offices

**THINK
LOWESTOFT**

Attendees	Apologies
Stephen Javes – Chair Emma Ratzer – Access Community Trust (Deputy Chair) Clare Varela – CEFAS Cllr Caroline Topping – East Suffolk Council Cllr Peter Byatt – East Suffolk Council Cllr Richard Smith – Suffolk County Council Danny Steel – Lowestoft Vision Genevieve Christie – First Light Festival Jess Asato – MP for Lowestoft Paul Ager – Associated British Ports Paul Padda – East Coast College	Cllr Nasima Begum - Lowestoft Town Council Matthew Waters - Lowestoft & Waveney Chamber of Commerce Rachel Hunt - Norfolk and Waveney Integrated Care Board
Attendees (Officers)	Apologies (Officers)
Gemma Fraser – East Suffolk Council Kate Ellis – East Suffolk Council Naomi Smith - Cities & Local Growth Unit Paul Wood – East Suffolk Council Sarah Foote – Lowestoft Town Council	Andrew Cook – Suffolk County Council Michelle Burdett - East Suffolk Council Mike Todman - Cities and Local Growth Unit, HM Government

	Time	Description	Lead
1	10.00 – 10.05	<ul style="list-style-type: none"> Welcome & Introductions Declarations of interest Actions from last meeting: <ol style="list-style-type: none"> Update on social value and apprenticeships at next meeting - ESC Reach out to those who have been awarded Towns Fund contracts, to determine whether the projects have supported them with securing other contracts – ESC Ambassador programme to be reviewed and owned by the Place Board, with discussion at the next meeting - ESC Danny and Paul Wood to meet to discuss the station building – PW/DS Update from Jess Asato on Lowestoft Hospital to be added to agenda for next meeting Paul and Michelle to review the common themes from workshops - ESC George King to find out when the new Government fund to support teaching will be made available – link provided post meeting Government unleashes next generation of construction workers to build 1.5m homes Clare offered CEFAS to host one of the Place Board meetings, along with a tour of the laboratories – Kate to arrange. <i>We are in the process of rearranging the October Board meeting to meet Towns Fund M&E return.</i> 	Chair
2	10.05 – 10.10	Approval of notes from previous meeting - paper	Chair
3	10.30 – 10.45	Lowestoft Regeneration Programme update Towns & Levelling Up Fund - presentation	PW
4	10.45 - 11.00	Lowestoft Ambassadors	PW / KE

5	11.00-11:15	Review of last meetings themed workshop Papers: <ul style="list-style-type: none"> • Lowestoft Place Board Delivery Plan (Draft) • 002 03.04.2025 Lowestoft Place board - People and Skills workshop notes 	Chair / KE
6	11.15 – 12.15	Theme Workshop – Inequality	GF & ER
7	12.15 - 12.20	Forward Plan <ul style="list-style-type: none"> - August: Health workshop - October: Culture workshop - December: Pride of Place workshop 	Chair/ all
8	12.20 -12.30	AOB <ul style="list-style-type: none"> • MHCLG profiles and conflicts of interest form 	All
10		Future meeting dates <ul style="list-style-type: none"> - Friday 8 August 2025 – ABP, Lowestoft Port Office - Tuesday 4 November 2025 – venue TBC - Friday 5 December 2025 – venue TBC - Friday 6 Feb 2026 – venue TBC 	