

Community involvement

Emergency Planning
Gerry Bathe Parish Clerk



Planning Principles

- Community ownership



- Community awareness



Planning principles

- Don't reinvent the wheel



- Good preparation



Community involvement

- Recruitment of **small** team/ committee/task force
 - ❖ Local contacts –school, care homes, clubs, church group, nurseries, WI etc
 - ❖ Advertise in magazine or newsletter for volunteers
 - ❖ Is the group representative of your community? Areas age, gender and ethnicity balance
- Parish Council underpins the work with members acting as Ambassadors.

The work begins....

- The draft emergency plan
 - Audit form
 - Tarpaulin, ladder, qualified chain saw, tent water containers, first aid, tractor, 4 wheel drive, wheelbarrow, wheelchair
 - Vulnerable people- disabled and those over a certain age
 - Collation
 - Confidentiality in use of data above- coding used for identification of homes with items
 - and walk through with the team

Plan distribution list

Name	Role	
Refer to Section 4	Emergency Co-ordinators	Paper copy with confidential details
Councillors	Boyton Parish Council	Paper copy with confidential details
Clerk	Boyton Parish Council	Public version for Parish website & to file a paper copy and master electronic version
	Parochial Church Council	Email public version
	Local Farms	Email public version
	Neighbouring Parish Council Clerk	Email public version
	Police community support	
	Suffolk Joint emergency planning unit	Paper copy with confidential details On web site resilience direct
	Environment Agency	Paper copy with confidential details
Get prepared Now website		Email public version

NB. All local households will be issued with a paper flyer summary with the key information and contacts, and have access to the public version of the emergency via the parish website or by request to the clerk.

Change History

Issue	Date	Author	Summary of changes
Version 1	12Oct14	Andrew Cassy & Gerry Bathe	First version for publication after extensive draft revisions
Version 2	29Oct14	AC?GB	Second version after revisions by Steve Pinion (Emergency Planning)

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Community Involvement

- Getting the message across
 - Public meetings
 - Leaflets
 - magnetised fridge folded leaflets

WHAT TO DO IN AN EMERGENCY

Unexpected circumstances can put a lot of pressure on communities and compromise our safety in other ways. Sudden floods, freak weather conditions, animal diseases: these are just some of the dangerous incidents that can take communities by surprise.

In extreme conditions there may be no electricity, water, phones, broadband or mobile phone signal. Your local emergency co-ordinator team has an emergency plan designed to ensure that help is on hand.

GO IN, STAY IN, TUNE IN

Go in. close doors and windows and shut down ventilation systems if it is safe to do so. Unless there is an obvious risk to the property, this will give you good short-term protection against most hazards.

Stay in until you know more about the situation and the appropriate action you need to take to protect yourself further. The action you should take will be different depending on the incident; you could put yourself at more risk by not waiting for further instructions.

If you need assistance and are housebound, hang a T-towel out of a visible window for assistance or ring a co-ordinator if you can.

Tune in to local radio or television to find out more. BBC Radio Suffolk (95.5, 95.9, 103.9 & 104.6 FM).



WHAT TO DO IN
AN
EMERGENCY

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FLOODING

Simple steps to stay safe during a flood

- Fill** jugs and saucepans with water.
 - Collect** blankets, torch, first aid kit, medication and food.
 - Move** insurance documents, personal items, valuables and, lightweight belongings up stairs or to high shelves.
 - Move** family and pets upstairs but make sure there is a means of escape.
 - Switch** off water, gas and electricity at the mains when water is about to enter your home.
 - Put** plugs in sinks/ baths. Weigh them down with a pillowcase or plastic bag filled with soil.
 - Avoid** walking or driving through flood water.
 - Be** aware that flooding causes manhole covers to rise.
 - Don't** walk on sea defences or riverbanks.
 - Take** care or avoid crossing bridges and culverts.
 - Look** out for other hazards such as fallen power lines and trees.
 - Wash** your hands thoroughly if you touch floodwater as it may be contaminated.
- If very severe, you may be asked to move to the Village Hall/Church or designated rest centre. This evacuation will be led by the Police.**



ELECTRICITY FAILURE

In the case of a long-term electricity failure, the Village hall or a nearby designated rest centre may be used to provide a centre for shelter, warmth and food.

SNOW

The farmers and volunteers will clear the road through the village street to allow access. This activity will be extended with help from other local farms. Fallen trees will be cleared.

FOREST FIRE

During high fire danger periods, the Forestry Commission has a Duty Officer on call 24 hours a day. The EMERGENCY ONLY number is: 07879 433926.

IN AN EMERGENCY DIAL 999

Do what the emergency services tell you - they are the experts.
If you are not directly involved, please keep away from the scene.

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EMERGENCY CONTACT NUMBERS

SOS

Suffolk Police HQ (non emergency)	01473 613500
Suffolk Fire & Rescue (non-emergency)	01473 260588
Doctor's out of hours	0300 1303066
NHS Choices	111
Flood line	0845 9881188
Press 1 to get the recorded message and enter 114570 for local warnings.	
Suffolk County Council	0845 6066067
Gas	0800 111999
Electricity	08007 838838
Anglian Water	08457 145145
UK Power Network	08007 838838

YOUR EMERGENCY COORDINATORS



Malcolm Lane	3 Cottons Acre	410361
David Hazell	1 Cotton Acre,	412143
Julie Scott	Wardens Cottage. MWH	411234
Keith Lilley	Bellfield	411409
Andy Cassy	Papaver	411720

If your phone is not working, the co-ordinators should be able to assist to get any urgent messages out.

GENERAL PRECAUTIONS in advance

You may find it useful to keep the following items in an 'emergency box' in your home in case of incidents:

- Torch and batteries - remember to check the batteries regularly
- Candles and matches in a safe container
- Portable radio and batteries
- Something to drink - cans of drink, bottled water, etc
- Notebook, pens and pencils
- Something to occupy your family such as cards or a book
- Buy a corded telephone that plugs into your phone socket.

Make sure medicines, toiletries, spare contact lenses, etc. are easily available to put in the box when necessary.

If you live outside of the Mary Warner Homes and think you may need help in an emergency because you have a disability or are unsteady on your feet, please ensure that you are on the list so that the co-ordinators can make sure you are supported. Please ring Andy on 411720. Also you can register with UK power network 0845 601 4516 who provide support services delivered by British Red Cross.

SEVERE STORM EXPECTED?

- Secure outdoor items and bring as much as possible inside
- Close windows, clear window sills and pull curtains to protect against flying glass
- Unplug aerials, computers and telephones from the mains.

HOW YOU CAN HELP

Emergencies such as this are very rare and self-help is critical.

If you are able to help the emergency team or have equipment such as a chain saw (you must be trained to use one), generator, portable cooker/heater that you might wish to share, or you are a trained First Aider, then please ring Andy Cassy on 411720 so that he can add your name to the list.



THANKS FOR LISTENING!