

# **NOTICE OF VACANCY IN OFFICE OF COUNCILLOR**

## **WESTLETON PARISH COUNCIL**

### **NOTICE IS HEREBY GIVEN**

that due to the resignation of Councillor John Matthews, a vacancy has arisen in the Office of Councillor for the Parish Council.

1. A by-election to fill the vacancy will be held if ten electors for the parish give notice in writing claiming such an election to the Returning Officer not later than

**29 August 2025**

2. The Addresses of the Returning Officer are:

**Riverside  
4 Canning Road  
Lowestoft  
NR33 0EQ**

**Council Offices  
East Suffolk House  
Station Road  
Melton  
Woodbridge  
IP12 1RT**

3. If no such notice is given the Parish Council will fill the vacancy by co-option.

Dated: 8 August 2025

Signed: .....  
Clerk

Mr Ian Haines  
Parish Clerk to Westleton Parish Council  
6 Cooper Close  
Saxmundham  
IP17 1EX