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## Greenprint Forum Steering Group Unconfirmed Minutes

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Location:	Blyth Meeting Room, East Suffolk House, Riduna Park, Station Road, Melton, Woodbridge IP12 1RT
Date:	Wed 16/05/2018
Time:	10am – 12pm
Attending:	Andrew Cassy, Betsy Reid, Cathy Smith, Councillor Carol Poulter (Cabinet Member for the Green Environment), Deborah Wargate, Councillor Graham Catchpole (Cabinet Member for Operational Partnerships, Guy Ackers, Jane Healey, Luke Bennett, Phil Gore
Apologies:	Councillor Susan Harvey – Running a community lunch club at this time for 40 people. Betsy Reid – travelling by train in Switzerland, Councillor Carol Poulter – By election duties.

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### Purpose of the meeting

To find out progress to date on 2018 the Year of Plastic Action, planned events and learning and to agree and shape the plan of action for 2019. **Purpose largely met with more work on 2019 needed.**

1. Review of action notes from last meeting to check any outstanding items and if they need to be carried forward. – None outstanding
2. Circulate the draft East Suffolk Greenprint Forum Constitution and Terms of Reference which is longer to enable us to have something to refer to in case of a conflict and the simple one page summary **DW – comments to be received by 1 June 2018.**
3. Data Protection –an email request has been sent out 4 times to those that have not responded, there have been issues with the membership form which has caused some annoyance. A solution has been agreed with our IT Team but unfortunately due to work load they are not able to implement until later in the year. In the meantime **DW** will manually request responses once more given that only 59 out of 294 have responded. You can access template forms and advice on GDPR on: [www.dpocentre.com/gdpr-policy-toolkit/](http://www.dpocentre.com/gdpr-policy-toolkit/)
4. Carlton Marshes nature reserve - Suffolk Wildlife Trust's vision of a new nature reserve in the Broads is to be realised following a decision by the Heritage Lottery Fund (HLF) to award a grant of £4,063,000 – one of the largest ever received by a Wildlife Trust. The support will enable the Trust to complete the purchase of 348 acres of land surrounding Carlton Marshes reserve and create a 1,000 acre landscape-scale reserve that will become a gateway to the Broads National Park. The project will be the biggest habitat restoration and wetland creation in the National Park for a de

cade and it is the Trust's ambition for the site to become a National Nature Reserve in the next five years – reflecting the ecological importance of the habitat as well as its social and cultural impact. The Trust can also now reveal that a state-of-the art visitor centre will be built on the site, helping to make the reserve a national wildlife destination and one of the most accessible nature experiences in East Anglia. There is a desire to manage traffic and increase active transport opportunities for accessing the site on Burnt Hill Lane (an unmade track) and on the A147 (a 30 mile hour road) **GA** to send PG Julian Roughton Chief Executive of Suffolk Wildlife Trust's contact details. **PG** to set up a meeting with Andy Jarvis and Julian Roughton.

5. Suffolk Hedgerow Survey sparked Surrey Wildlife Trust's **creation of** a Hedgerow Heroes project (launched November 2017), aimed at conserving and restoring this vital wildlife habitat in Surrey. The Hedgerow Heroes project will train volunteers in survey and traditional management techniques - they will also plant new hedgerows in some areas and lay hedges. Information collected will be used to build up a database of information about the current state of the county's hedgerows. This is being project managed by Kate Basley. **GA** to contact Kate and get a photo and a 250 word article and quote noting the importance of the SHS to go in Greenprint Forum Newsletter and SBIS Newsletter.

There is an interest in gathering changing hedgerow data (losses and gains). Producing 6 monthly reports was raised as was emailing as change happens. It is not clear how this would be coordinated or utilized at this time. There is a need to link to planning teams more effectively to understand opportunities and limitations. A process/project plan to utilize outputs needs to be developed prior to 2025 which is the given date for a review. **AC** to contact SBIS to discuss current use and have a look at data held.

6. Update on Year of Plastic Action  
(Presentation and Bid). Street art on bins has been raised as a way of reducing the vandalism effect. **LB** to take to Chair for approval by Friday 25 May.
7. Year of Active Travel Planning – steer needed on scope and approach. Group felt that calendar year needed to be stuck to. 2019 Year of Active Transport likely to focus on working with key stakeholders to develop and communicate health messages and Neighbourhood Plans.  
**AC** to review [report](#) and make recommendations to group on how best to tackle this by email by the end of June 2018.
9. AOB – associated with goals and vision either positive or negative that we need to be aware of and acting on.
  - Groundwork has worked with Boyton on planting up their Community Herb Garden for bees using seeds packs from <https://www.growwilduk.com/>
  - 30kWp Solar Panels have been installed on Deben Pool with anticipated reduced carbon dioxide emissions associated with electricity of nearly 200T over 20 years.
  - Suffolk County Council, on behalf of all members of the Suffolk Climate Change Partnership, is considering entering into a contract with iChooser to run a collective purchasing Scheme for the supply and installation of photovoltaic panels (PV) for householders to enable them to take

advantage of discounted panels via collective purchasing. As this progresses we will let members know more details.

- Transition Woodbridge is working with multiple partners to carryout a river and bank litter pick on 3<sup>rd</sup> June at 2pm.
- Transition Woodbridge is running Tedx talks at the Salvation Army on 6<sup>th</sup> July 2018.
- **All** to feed into and request others to feed into AONB Management Plan Consultation by **21 May 2018**.
- **All to share if they know of someone who this may apply to in East Suffolk** For those who work or volunteer with young people and have level 2 qualifications including GSCE, NVQ L2 and BTEC L2 and a willingness and desire to improve their work with children and young people there are a three free places (Note if you do not have current DBS there is a £62 fee) remaining on the YMCA George Williams College Level three training course providing a recognised Youth Support Worker qualification (JNC recognised) and 37 credits at level 3. There will be 9 monthly facilitated sessions finishing in January 2019 Anyone interested should contact Hazel Stapleton at Community Action Suffolk with urgency **and before the 25 May** as the course is due to start. [hazel.stapleton@communityactionsuffolk.org.uk](mailto:hazel.stapleton@communityactionsuffolk.org.uk).
- Thanks given to all involved in putting on the 28<sup>th</sup> March event. Comment made that Melton is noticeably cleaner and more people are noted as active in picking up litter.

#### 10. Next meeting dates

Wednesday 19 Sept 10 – 12 – Steering Group

Wednesday 26 Sept 6pm to 8pm Plastic Action Update Forum – Currently Riverside but doubts as to whether this will get a good level of engagement as not easy for people to get to. Really needs to be a location that has good rail links and parking or to be roadshow of events in key locations (perhaps: Felixstowe, Beccles, Bungay,Leiston?) . **All** to share thoughts via email on content and location by end of May. **DW** to work these into a proposal and circulate by end of June arrangements.