
Greenprint Forum Steering Group Meeting Agenda

Location: Meeting room AGO1 (the Annex), East Suffolk House, Riduna Park, Station Road, Melton, Woodbridge IP12 1RT

Date: Tuesday 25 February 2020

Time: 15:30-17:30

Invited: Andrew Cassy, Betsy Reid, Cathy Smith, Daniel Wareing, Jane Healey, Luke Bennett, James Mallinder, James Sullivan, Peter Ross, Phil Gore, Sue Hall, Susan Harvey

In attendance: Betsy Reid, Cathy Smith, Daniel Wareing, Jane Healey, Luke Bennett, James Mallinder, James Sullivan, Phil Gore, Sue Hall, Susan Harvey

Intended purposes of meeting

- To agree Greenprint Climate Action approach
 - To agree Greenprint's wider Travel approach
1. Apologies
 2. Update on ESC Climate Action workstream – JM
 3. Outcomes of Climate Action forum held on 3 Feb – next steps for Greenprint – Discussion
 4. Greenprint Active Travel project:
 - a. ESP Board meeting – JH
 - b. Project progress update – DW
 5. Wider travel theme – including how we use the feedback from ESP conference travel workshop to develop an approach – Discussion
 6. Plastic Action update – DW
 - a. Event for volunteers – DW
 7. Event attendance schedule 2020 – DW
 8. Lobbying suggestion – DW
 9. AOB – associated with goals and vision either positive or negative that we need to be aware of and acting on
 10. Date of next meeting

1. Apologies received from Andrew Cassy
2. The ESC Environment Task Group has met twice so far. AT the first meeting the Group reviewed the Groundwork report into the council's own emissions and recommendations for improvement offered by Groundwork. Ricardo is currently carrying out a similar exercise of broader scope looking at emissions from different sectors of the economy across Suffolk and is expected to incorporate further public engagement events. The Suffolk Climate Change Partnership has set up a Directors' Steering Group on which one of Nick Khan / Andrew Jarvis will represent ESC. The first report from the ETG will be presented by JM to ESC Cabinet in March. Details of the composition and work of the ETG are now available on the ESC website: <https://www.eastsuffolk.gov.uk/environment/east-suffolk-environment-task-group/>
3. The Forum event was well attended and generated robust discussion. Publication of the report was discussed – as well as sending to all delegates, members of the Greenprint Forum and posting on the Greenprint webpages it was agreed that it would be linked to the ESC ETG page as well.
 - **DW to draft report and circulate to Steering Group containing responses to suggestions made by delegates where possible at this time for publication as soon as possible**
 - **DW to forward those remaining suggestions for which responses not currently available to relevant ESC departments for feedback on feasibility and efficacy and draft a follow-up report for publication max 3 months after event i.e. by beginning of May to take a “you said, we did” approach.** This feedback will enable Steering Group to determine what is realistic for Greenprint Forum to pursue with ESC.

Arising from the discussion of the output from the event, the Steering Group agreed to take immediate progress on the following:

- collective lobbying (see item 8 below DW to action)
- information on what communities can do re. air pollution and discouraging idling outside schools to be featured in future Greenprint newsletter and communications from ESC to town and parish councils
DW/PG to action
- investigation of the CCAN model pioneered by Greener Fram as potential model for climate action to promote (Steering Group members will attend meeting of Fram CCAN on 5 May **DW/PG/JM to action**)
- message of reducing consumption – opportunity has arisen for public to do on TV show Shop Well For Less which could be an opportunity for a Greenprint member to apply and promote the low consumption lifestyle
DW to promote to membership

4. A. JH attended the final ESP board meeting to provide an update on the travel project. Only significant feedback was that 20mph project not being included, on which DW will carry out research into the Woodbridge initiative as a fact-finding exercise for the benefit of others, clarifying that the intention was not that Greenprint would have any direct involvement in the 20mph initiative itself.

B. There is currently insufficient costings details in proposal to secure the release of the ESP funding.

Travel was raised as a key issue during Community Partnership meetings; the Strategic Board of the CPs will seek to tackle two main issues those of social isolation and transport. Substantial piece of work for the strategic board of the Community Partnership. The Board will be continuing to collecting more data, to find out where to target services.

5. As many of the comments received through the Travel Workshop held at the ESP Conference related to the resourcing of travel solutions – e.g. whilst some parishes have a Public Transport Liaison Officer, they often have no local service to promote, a dedicated meeting is required to focus on identifying a few key projects within the ability of Greenprint and ESC to solve and deliver to which ESC Cabinet Member for Transport Norman Brooks to be invited to provide additional high-level steer on behalf of ESC on transport matters – **DW to schedule meeting and invite Cllr Brooks.**

6. There are now over 70 volunteers who have signed up as Plastic Action Champions, of whom nearly 40 have attended training sessions in person and several are active in attending local parish events and meetings to communicate the cause. A tour of the EfW was organised for Champions in November. Two Champions have set up or are in advanced stages of setting up community-led recycling buddy type collection points for recyclables not collected by the district council (Bawdsey and Great Glemham – Halesworth established a scheme independently several months prior). The Yellow Fish campaign has been completed and achieved a 16%age point increase in the level of awareness of householders in Felixstowe, Woodbridge and Lowestoft of the link between pollution entering surface water drains and ending up in natural watercourses. A Champions' event to recognise Champions' efforts and show appreciation was proposed and supported by the Steering Group, **DW to investigate possible venues e.g. Sutton Hoo.**

7. Recognising that ESC does not have sufficient officer resource to ensure a full Greenprint presence at all local events the Steering Group agreed that **DW would focus on organising and delivering** a presence at the following high-profile core events with the support of the Steering Group;

- First Light Festival – Saturday 20 – Sunday 21 June
- Folk East – Friday 21 – Sunday 23 August
- Siren – dates TBC
- Art on the Prom – Sunday 6 September
- Aldeburgh Food & Drink Festival – Saturday 26 – Sunday 27 September

In addition, we have an events kit which can be made available to individual Steering Group members who wish to attend any other events to represent Greenprint Forum.

8. We have received a suggestion from Neil Winship that “If every such group were to ask its members to inform their County & District Councillor of plans they would endorse and also list what steps they have and intend taking, that might really help and stimulate our local government.” The Steering Group agreed that **DW would draft a letter for the approval of the Steering Group** outlining what the Greenprint Forum vision is for further action by decision makers such as the County Council and our local MPs which would then be circulated to Greenprint Members, Town and Parish Councils, the ESC ETG, and the District Council, in a bid to secure endorsement from as broad a spectrum of local groups as possible for a Greenprint Forum statement of priorities. The statement would as well as highlighting what our vision for the future is, recognise positive

steps already taken by SCC and the Government in order to be a positive statement rather than simply a criticism.

9. JH has received a letter from Steve Gallant, Chair of the ESC Community Partnership Board, inviting the Greenprint Forum to nominate a representative to input to the Board. The Steering Group confirmed the nomination of Susan Harvey to the Board. **DW to advise ESC Democratic Services.**
JM emphasised the need to share news relating to our vision – whilst it is up to the media to decide what they cover the more we share and cascade information the more likely our news is to be picked up.
10. Next meeting – due to increased activity of the Steering Group meeting are to increase in frequency to quarterly. Next meeting to be held in May **DW to arrange date.** Tuesday mornings agreed as favourable to those present.