

TC 101280940

Revision 01

## SZC RIGHTS OF WAY WORKING GROUP

### PROTECTIVE MARKING

Date:	11 <sup>th</sup> April 2024
Location:	Teams
Chair:	Andrew Woodin (SCC)
Attendees:	Daniel Piercy (SZC), Carolyn Barnes (ESC), Annette Robinson (SCC), Niki Pieri (SZC), Julia Cox (SCC), Chris Heaney (KMC transport), Steve Merry (SCC) and Richard Bull (SZC)
Apologies:	None

#### Meeting Notes:

#### 1 ACTIONS FROM PREVIOUS MEETING

RB discussed the existing SZC Works Tracker and said that it would need refinement to provide a useful map interface to advise on PRoW works. AR flagged that the existing tracker lacked detail. Process for PRoW work communications needs to be established and agreed. Procedure for updates and comms need to be decided.

**ACTION:** SZC to look further into the proposed method of keeping public up to date on PRoW matters. Agreement to be made by working group on method to be adopted and how it will be updated.

#### Bridleway 19 Strategy

RB updated that it will be difficult for a quick delivery of the Bridleway 19 diversion in 2024 due to the interface with other highway works. Southern section of Bridleway 19 will be delivered first (i.e. phase 1) with subsequent phases to follow.

RB indicated the more complicated phase will be from Lover's Lane to Eastbridge Road. This would have to be integrated with the other works in those areas. Bridleway diversion may not be complete for up to 2 years.

RB questioned how much detail needs to be brought to the Working Group rather than dealt with in normal required engagement.

AW highlighted that Bridleway 19 is a key priority. AW questioned if there were any other high-level cases like Bridleway 19 and whether they should be brought to the working group for updates.

AR questioned the expectations from this working group i.e. expectation that the group will not be dealing with technical issues and preference to not use the sessions to discuss design and logistics. A PRoW implementation plan is to be produced and reviewed by the working group. RB confirmed that a high-level update can be provided at the working group meetings.

**ACTION:** SZC to provide a briefing on Bridleway 19 strategy at next meeting (to be added to agenda).

NP mentioned the possibility to use same process as used for work on the Coast path, i.e. same template to be used.

#### 2. PROW WG TERMS OF REFERENCE

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With regard to the proposed additions to the ToR in Section 3, RB stated the working group meeting may not be best forum to agree on a matter which would be better dealt with by ongoing regular engagement with Officers. It was agreed to clarify the process for engagement and ensure that the ToR covered matters that needed to be dealt with specifically by the Working Group.

Suggestion to simplify the Rights of Way Strategy's reference to the implementation plans within the ToR:

- Implementation plans can be a standing item on the RoW working group agenda; if there's nothing of import, the meeting can move on to the next item. This should allow business relating to the IPs to continue between meetings of the working group,

- SZC Co to consult on draft implementation plans in advance. Again this should assist with approvals.

**ACTION:** DP to amend Terms of Reference as discussed.

### 3. MEMBERSHIP

Attendance confirmed in meeting - SM temporarily taking over from JC.

### 4. TIME LIMIT FOR RESPONDING TO MEETING MINUTES

Final approved minutes to be formally issued within four weeks of the meeting.

**ACTION:** Approve minutes and provide comments within a two-week period of draft minutes being published.

### 5. NEW PLANNING TEAM UPDATE FROM SCC

AW confirmed that this is taking longer than expected. New planning manager now appointed. Delivery Officer to be transferred over to green access planning team.

Delivery Access Development Officer recruitment process underway. There are also a number of other vacant posts including a Support Officer.

Delivery Officer provided by the PRow fund is circa 3 – 4 months from being available and this will be followed by a training period to bring up to speed. Further details to be confirmed in due course.

### 6. DCO UPDATE AND IMPLEMENTATION PLAN

**ACTION:** RB to recirculate implementation plan to working group.

### 7. SEA DEFENCE PATH

AR provided detailed comments on alternative route for public footpath/ coast path prior to the meeting and NP provided response to comments. Addition of methodology has been agreed. However, design team are struggling to address certain comments.

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AR to provide responses – raised concerns over location of temporary path due to the potential for future erosion and surrounding area.

**ACTION:** AR to return comments and set up meeting with design team.

#### 8. OTHER MATTERS ARISING FROM OTHER WORKS

SM discussed that Bridleway 19 bridge height is to be increased to provide access for maintenance, currently finalising comments.

SM flagged that they are awaiting responses on Pegasus crossings following comments from WSP.

RB said focus should be on Bridleway 19 and working on the schedule. This poses a challenge for the scale of works required. Need to be mindful of practical issues of how to manage the group.

RB discussed the PRoW fund and the delivery of specified schemes. It would be helpful to have an implementation strategy for the delivery of these schemes.

AW noted the process would be: recruit the SZC Green Access Delivery Manager; review the PRoW Fund projects; prioritise the projects and the impact thereon of SZC activities on delivery, ditto other NSIPs and developments in the area of interest; get the right people in the room to start planning delivery and timescales.

#### 9. NEXT MEETING

Date of next meeting scheduled for 20<sup>th</sup> June 11.00–12:30. CB will be away so Emma Devereux likely to attend).

#### Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
11th April	1	SZC to look further into the proposed method of keeping public up to date on PRoW matters. Agreement to be made by working group on method to be adopted and how it will be updated.	SZC	20 <sup>th</sup> June
11 <sup>th</sup> April	2	SZC to provide a briefing on Bridleway 19 strategy at next meeting (to be added to agenda).	SZC	20 <sup>th</sup> June
11 <sup>th</sup> April	3	DP to amend Terms of Reference discussed.	DP	20 <sup>th</sup> June
11 <sup>th</sup> April	4	Approve minutes and provide comments within a two-week period of draft minutes being published.	Working Group	Ongoing
11 <sup>th</sup> April	5	RB to recirculate implementation plan to working group.	RB	May 2024

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11 <sup>th</sup> April	6	AR to return comments and set up meeting with design team.	AR	May 2024
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**Author: Eleanor Wright (Quod)**