

## NOT PROTECTIVELY MARKED

Meeting:	SZC Planning Group
Date:	16 <sup>th</sup> Nov 2023, 14:00-16:00
Location:	Melton
Chair:	Richard Bull
Attendees:	Niki Pieri, Richard Bull, Steve Mannings, Natasha Hyde, Naomi Goold, Beth Rance, Michael Moll, Isaac Nunn, Georgia Teague, and Kate Watson
Apologies:	Philip Ridley

### Meeting Notes:

#### 1 WELCOME AND INTROS

Introductions.

RB set out that this meeting would be the first formal meeting of the SZC Planning Group. Going forward (post DCO Commencement) the minutes will be uploaded to the East Suffolk Council portal.

#### 2 TERMS OF REFERENCE / MEETING PURPOSE

RB stated that the purpose of the Planning Group is set out in the previously circulated Terms of Reference for the SZC Planning Group.

The Terms of Reference, as drafted, were agreed as fit for purpose by the meeting.

#### 3 FIRST COMMENCEMENT

RB updated the meeting on the work being undertaken to prepare the project for DCO First Commencement. The formal 30 day notice of DCO Commencement was to be delivered today setting out that the project intends to start construction work under the Authorised Development between 4th January and 31st March.

KW raised a question on indexation for the initial payments and when that would be confirmed. RB ran through the indexation calculation and that payment sums could be agreed in the next week following publication of the ONS data in November. It was noted that whether VAT was to be included for each payment would need to be advised and agreed.

**ACTION:** To be agreed whether VAT is to be included for each payment.

#### 4 SZC PLANNING TRACKER

NP ran through the SZC Planning Tracker. There was an agreed understanding of the status of all Requirements that had been submitted for discharge and the timescales that were required for consultation and determination.

#### 5 TRANSPORT WORKING GROUPS UPDATE

RB provided the meeting with an update of recent B1122 and B1125 Transport Working Group Meetings held in person in Theberton. Both sessions had good engagement with all attendees and the technical concept for both is now broadly agreed.

Technical design is now 75% complete and will move into the final phase.

**ACTION:** Have a separate meeting in Westleton with representation from ESC and SCC to look again at the potential to minimise erosion of the roadside verge at the Green.

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### 6 AOB

No matters were raised under AOB.

### Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
16 <sup>th</sup> Nov 2023	1	To be agreed whether VAT is to be included for each payment	ESC /SCC	15/12/23
16 <sup>th</sup> Nov 2023	2	Have a separate meeting in Westleton with representation from ESC and SCC to look again at the potential to minimise erosion of the roadside verge at the Green.	SZC	15/12/23

**Author: Eleanor Wright (Quod)**