

NOT PROTECTIVELY MARKED

DELIVERY STEERING GROUP

Meeting Type:	DoO Governance Group Meeting
Date:	3 rd July 2025
Venue:	MS Teams
Meeting Chair:	Richard Bull (SZC)
Attendees:	SZC -Richard Bull (RB), David Peacop (DP-Observer), Jen Mills (JM - Observer) ESC – Martyn Fulcher (MF) SCC – Andrew Rutter (AR – proxy quorate member), Kate Watson (KW – Observer)
Apologies:	SCC - Michael Moll SZC – Damian Leydon
Meeting Record produced by:	Jen Mills (SZC)
Next Meeting Date:	2 nd October 2025

Summary / Key Discussion

Meeting Notes:

Actions raised during the previous meeting:

Date Raised	Ref.	Description	Lead	Date Due
03/10/2024	1	SZC/SCC/ESC to arrange a meeting to review the conclusions of the NNLAG study	SZC/ESC/SCC	Ongoing
03/04/2025	2	SZC to report back to the next DSG on progress in energy project coordination and how this will be demonstrated in project communications and construction activity	SZC	03/07/2025

Review of Previous Actions

- **Action 1** – Closed. NNLAG meeting being arranged for Q3 25.
- **Action 2** – Closed. Addressed under agenda item 5 which will remain as a standard agenda item.

Introduction

RB opened the meeting and attendees provided introductions.

Apologies received from Damian Leydon and Michael Moll; AR is acting as proxy for Michael Moll.

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Escalated Matters for Resolution

No matters formally raised to DSG for resolution.

Review Group Minute Confirmation

RB noted that a responsibility of the group is to receive updates from review groups to be sure these groups are performing as they should.

KW noted that the Social Review Group has a template for reporting up from the working groups. Noted that this is a good way share a comprehensive overview for the functions and decisions of the groups, which can address the responsibilities of the relevant group review group of DSG.

Action – JM to provide summary reporting from Review Groups for sharing with DSG at meetings.

Deed of Obligation Governance Group Update

RB noted JM now in post to have oversight across the various groups and provide interface between them.

JM updated that SZC working group leads meeting has been re-established to allow for cross cutting topics to be shared as well as any issues or best practice examples. Groups appear to be function well and undertaking their relevant responsibilities.

RB asked the group if any issues have been raised with the groups, no concerns were raised. AR noted it's important to agree meeting records efficiently, in particular with TRG and RB supported this point, emphasising the need to get these in the public domain in line with expectations.

JM and AR noted recent discussion with regard to whether we should be publishing meeting minutes of the Water Levels Management Group. JM confirmed that this query had been raised following a question from the group, which was not technically a governance group. AR noted that for transparency SCC felt it should continue to be minuted and shared publicly, noting group members have an opportunity to review minutes before publication.

RB suggested that whilst the Water Levels Management Group is not defined as a governance group within the Deed of Obligation, it is listed in the Deed as performing a governance function to review and monitor the water levels of the area. Therefore, the DSG would confirm that the minutes should be recorded and made public in line with the other governance groups. This is also supported by the Working Together Document which Suffolk County Council, East Suffolk Council and Sizewell C have committed to.

Energy Project Coordination Update

DP advised that SZC is looking at potential infrastructure/facilities and services that can be shared with Scottish Power. Work is being undertaking to ensure communication between the parties in particular with regard to 'what it is happening when' is fully coordinated.

AR noted a previous request for early information from READ team is now working and valuable, being advised when press releases are being produced so SCC now have an opportunity to feed into these.

Community Fund Report

JM noted is it a responsibility of this group to receive this report and review effectiveness of allocations.

AR noted useful to see which organisations were applying and what for. Noted that some of the reasoning for refusing or not progressing was minimal and could be improved for clarification. Some inconsistencies in assessment of whether locations are impacted by the project or not may need to be tracked as the project develops. MF supported ARs comment, noting language used in the report is very subjective and improved explanations are needed. KW noted a desire for transparent ranking of criteria for best fit with the intention of the funding.

RB noted very valid comments, SZC will seek information as to whether this report is a very simplistic summary of the final decision and what processes there are for ranking and assessing bids. Noted it may be worth the

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Community Foundation attending the DSG to update on the process and general progress, as summary tables can only provide limited detail. AR noted the Community Foundation did a similar presentation at the Oversight Partnership and it was worthwhile.

Action – JM to seek further information regarding assessment process for bids and invite representative to present at DSG

Oversight Partnership Update (ESC/SCC)

RB noted the addition of this agenda item to offer SCC and ESC the opportunity to raise any matters that may have arisen at the Oversight Partnership to the DSG.

AR confirmed they are very useful meetings with no matters currently raised to feedback to DSG.

SZC Project Update

DP shared drone fly over video with the group and talked through current progress at the development sites.

DP also noted the police have some concerns regarding resourcing escorts of AILs within the wider area. SZC will need to make sure we communicate with other projects in the area to coordinate. SZC already attending bi-weekly meetings with police to manage this and trailing multiple loads being escorted as one, to reduce impact on police escort resources.

Key Risks, Issues and Opportunities

AR noted that he recently attended the Thursday morning Highways and Legal meeting and that this was very useful for keeping updated on timescales and communication on priorities. SCC resources can then be planned based on this information. Requested to be included again with the purpose of learning dates and priorities so they can support accordingly. KW noted the same. RB advised they would be more than welcome and this would help improve visibility on key strategic issues.

ACTION RB to facilitate attendance of AR and KW to attend regular Thursday morning Highways and Legal meetings.

AoB

AR noted that SCC may be wanting to discuss going forward having a strategic approach to management and phasing for the delivery of the road schemes. RB noted there was already work underway to address these potential concerns.

MF noted an ESC desire for access to robust information on timing of housing and accommodation supply and demand. Risks are present of inaccurate information influencing planning applications, without access to adequate data to fully understand true needs. DP noted SZC undertake labour forecasts every six weeks and happy to have a working session to take MF and AR through this information.

AP noted at NNLAG meeting a few weeks ago he raised the matter of Houses in Multiple Occupation and there was an offer from Somerset DC to catch up and share their Local Authority experiences in relation to this. AR offered to facilitate that with MF after the workshop with DP if required. MF confirmed he would be interested in this, noting the desire to maintain open transparent working as this also supports members' awareness and confidence.

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DP asked whether anyone at the Local Authorities has any information regarding Open Reach project saxophone. DP noted that it would be good to get some information regarding this for public interest and to dispel misinformation. MF will try and find a suitable contact to share with DP.

Action – DP to organise a planning accommodation workshop with MF and AR to share data and forecasts on accommodation supply and demand.

Action – MF to share suitable contact for DP to advise on Open Reach project in area for communication.

Actions agreed in meeting:

Date Raised	Ref.	Description	Lead	Date Due
03/07/2025	1	SZC to provide summary reporting from Review Groups for sharing with DSG at meetings.	JM	02/10/2025
03/07/2025	2	SZC to seek further information regarding assessment process for Community Fund bids and invite a representative to present at DSG	JM	02/10/2025
03/07/2025	3	SZC to facilitate attendance of AR and KW to attend regular Thursday morning Highways and Legal meetings.	RB	03/08/2025
03/07/2025	4	SZC to organise a planning accommodation workshop with Local Authorities to share data and forecasts on accommodation supply and demand.	DP	02/10/2025
03/07/2025	5	ESC to share suitable contact with DP to advise on Open Reach projects in the area for communication purposes.	MF	03/08/2025