

101486314

Revision 01

PLANNING GROUP

NOT PROTECTIVELY MARKED

Meeting:	6 th March 2025, 14:00-16:00
Location:	MS Teams
Chair:	Niki Pieri (SZC)
Attendees:	SZC –Richard Bull (RB), Niki Pieri (NP), Steve Mannings (SM) – Observer, Daniel Piercy (DP) – Observer, Olivia Hart (OH) – Observer, Gavin Brunning (GB) – Observer ESC – Philip Ridley (PR), Bethany Rance (BR) – Observer SCC – Andrew Rutter (AR), Isaac Nunn (IN) – Observer, Kate Watson (KW) – Observer
Apologies:	Michael Moll (SCC), Emma Devereux (ESC)

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Meeting Notes:

INTRODUCTION AND REVIEW OF PREVIOUS ACTIONS

Actions:

Date Raised	Ref.	Description	Lead	Date Due
19/09/2024	1	SZC to engage with relevant chairs and ensure they have agenda item on next meeting to formally record the acceptance of their Terms of Reference where outstanding. If certain groups do not have a meeting scheduled, approval will have to be granted outside of meetings.	SZC	ongoing
17/10/2024	2	SZC to organise meeting with Steve Keighley and Network Rail to confirm GRIP process in regard to Requirement 5 discharge	SZC	10/04/2025
06/02/2025	3	The group to prepare relevant information regarding escalations for submission at the April DSG meeting. RB to engage with the wider team to consider the approach for how escalations will be incorporated into DSG agendas	SZC	03/04/2025
06/02/2025	4	SM and IN to discuss issue regarding NEAP ToR	SZC	closed
06/02/2025	5	ESC and SCC to summarise and present the progress of what the Local Authorities' and groups have accomplished with DoO funding to date.	SZC	closed
06/03/2025	6	NP will follow up with Paul Lennon regarding the concerns from SCC about the gradient of the ramp leading to the beach.	SZC	03/04/2025
06/03/2025	7	RB to circulate draft workforce survey questions with the group for feedback.	SZC	03/04/2025
06/03/2025	8	Group to discuss implementation plan under AOB in April Planning Group session.	SZC	03/04/2025

- Action 1: ongoing.
- Action 2: ongoing. Meeting has been rescheduled to Thursday 10th April.
- Action 3: ongoing. The aim is to circulate the right information ahead of the DSG meeting in April for a productive discussion.
- Action 4: closed.
- Action 5: closed.

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TCPAs

- **TCPA Wild Aldhurst Enhancement Works:** awaiting determination from ESC.
- **TCPA Natterjack Toad:** awaiting determination from ESC.
- **TCPA College by the Coast, Land south of the LEEIE/ACA:** submission anticipated Q3 2025.
- **TCPA TCA telecoms mast:** submission anticipated Q2 2025.
- **TCPA Phase 2 Bus Refuelling / Maintenance – Ransomes/Ipswich:** submission anticipated Q2 2025.
- **TCPA for Pontins caravans pitches:** submission anticipated Q2 2025.
- **TCPA King Georges Avenue Caravan Site (Former SZB Caravan Park):** submission anticipated Q2/Q3 2025.

DCO Requirements

- **Req 03 Site Specific Peat WSI prior to commencing Work Nos 1A(a) to (h) in MCA:** submission anticipated Q2 2025.
- **Req 04 - Terrestrial Ecology Monitoring and Management Plan (TEMMP) revisions:** Document to be updated following minor comments from ecologists. SZC to resubmitted.
- **Req 05 - Surface and Foul Water Drainage Details for MDS – Earthworks Tranche 6 (Partial discharge):** submitted in early March.
- **Req 05 - Surface and Foul Water Drainage Details for MDS – Earthworks Tranche 7 (Partial discharge):** scheduled for Q2 2025.
- **Req 05 - Surface and Foul Water Drainage Details for NPR (Work No 9(a) non-SCC highway works) Construction drainage only, not operational:** currently with ESC, LLFA have provided some minor comments.
- **Req 05 - Surface and Foul Water Drainage Details for NPR (Work No 9(a) non-SCC highway works) Operational drainage only, construction drainage covered in Req 05-007:** scheduled for March 2025
- **Req 05 - Surface and Foul Water Drainage Details for SPR (Work No 9(a) non-SCC highway works):** Q2 2025
- **Req 05 - Surface and Foul Water Drainage Details for BW 19 and compounds:** aligning with Req 23 for a combined submission. Scheduled for the end of March, subject to Technical Approval.
- **Req 09 – Revised site clearance drawings:** submitted the first week of March.
- **Req 10(1) – Public Rights of Way Implementation Plan for BW19 PRoW diversion:** subject to MDS roads Technical Approval.
- **Req 10(1) – Public Rights of Way Implementation Plan for TVB Schedule 11 PRoW diversion:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 10(1) – Public Rights of Way Implementation Plan for SLR Schedule 11 PRoW diversion:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 13 – CMS Revisions:** formal submission scheduled for March 2025.
- **Req 18 – Sports Facilities: Reserved matters: Supply of details:** currently undergoing reconsultation with ESC, awaiting the resolution of the drainage issue, with DCO Req submission to follow, aimed for Q2 2025.
- **Req 19 – MDS: Marine infrastructure – Supply of revised details:** aiming to provide an update to ESC at the end of March to review progress.
- **Req 23 – MDS Highways Works:** linked to Req 05. Scheduled for Q1 2025, currently awaiting Technical Approval.

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- **Req 25 MDS: Fen meadow – Halesworth Fen Meadow Plan – amendment:** submission aimed for the end of March.
- **Req 25 MDS: Fen meadow – Benhall Fen Meadow Plan – amendment:** submission aimed for the end of March.
- **Req 25 MDS: Fen meadow – Pakenham Fen Meadow Plan – amendment:** submission aimed for the end of March.
- **Req 26 MDS: Wet woodland – Wet Woodland Plan amendment (Pakenham only):** submission aimed for the end of March.
- **Req 26 MDS: Wet woodland – Wet Woodland Plan amendment (Benhall only):** submission aimed for the end of March.
- **Req 30(1) – Accommodation Campus:** currently with ESC and nearing finalisation for discharge.
- **Req 32 – AD Site Clearance drawings – GRR additional / reduced clearance proposals:** awaiting determination.
- **Req 32 – AD Site Clearance drawings – NPR alternative details for UKPN cable:** aiming for submission the first week of March.
- **Req 32 – AD Site Clearance drawings – SLR alternative details (if required):** currently with ESC. undergoing the process for discharge.
- **Req 32 – AD Site Clearance drawings – TVB alternative details (if required):** currently with ESC. Undergoing the process for discharge.
- **Req 33(1) – Northern Park and Ride (NPR) at Darsham:** Requiring adjustments while still aligning with AD design principles. A resubmission is likely, and NP will provide more details when available.
- **Req 33(1) – Southern Park and Ride (SPR) at Wickham:** submission aimed for Q2 2025.
- **Req 35(1) – Highway works – Highway layout details inc drainage for Yoxford Roundabout (Operation phase):** currently with SCC, awaiting legal agreement.
- **Req 35(1) – Highway works – Highway layout details inc drainage for Yoxford Roundabout (Construction phase):** submission aimed for Q1 2025
- **Req 35(1) – Highway works – Highway layout details inc drainage for SPR:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for SLR:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for TVB excluding Friday Street:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for Friday Street:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for A1094/B1069:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for A12/A114:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 35(1) – Highway works – Highway layout details inc drainage for A12/B1119:** scheduled for Q2 2025, subject to Technical Approval.
- **Req 36(1) – ADs; Highway landscape works – Details of landscape works for TVB excluding Friday Street Roundabout:** will be submitted in conjunction with the relevant Req 35(1).
- **Req 36(1) – ADs; Highway landscape works – Details of landscape works for Friday Street:** will be submitted in conjunction with the relevant Req 35(1).
- **Req 36(1) – ADs; Highway landscape works – Details of landscape works for SLR:** will be submitted in conjunction with the relevant Req 35(1).

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- **Req 39 Rail Infrastructure:** revised submission to be made following comments received from ESC. Submission to be made shortly.

Advertisement Consent Applications

Early access signage: submission aimed for mid-March.

Beach info board signage: finalising designs and locations, aiming for submission by the end of the month, pending agreement on sign locations.

Bespoke Mitigation Plan (BMP)

LEEIE / ACA: submission aimed for Q1 2025. SZC will assess potential process improvements and arrange a meeting with ESC to discuss.

MDS Roads (AD6): submission aimed for Q1 2025. A meeting with ESC will be scheduled for discussion.

- AR raises requirement discharge concerning the gradient of the ramp leading to the beach. IN has sent information to Paul Lennon from the SZC communications team, and NP will follow up with him on this matter

Action – NP will follow up with Paul Lennon regarding the concerns from SCC about the gradient of the ramp leading to the beach.

Workforce Survey Discussion (GB)

- SZC Workforce Survey Timeline
 - Survey:
 - 17th March: launch survey.
 - 21st March: first reminder email.
 - 28th March: second reminder email
 - 2nd April: final reminder email.
 - 4th April: close the survey.
 - Analyse/reporting:
 - 7th April: begin data collection and analysis.
 - 15th May: complete data analysis and prepare draft reports for internal review.
 - 13th June: prepare final report. Share report with DCO Governance Groups (accommodation, transport etc).
- The intention is to launch the survey during the w/c March 17th. As a precursor, draft questions will be distributed to councils for feedback, to be submitted by the end of the week of March 14th.
- The question set is based on the first workforce survey and the initial transport survey from last year, with some adaptations for added clarity.
- The survey window is expected to remain open for three working weeks, during which various activities will take place.
- Response levels will be monitored throughout this period, along with tracking where the responses are originating from.

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- The three-week window will be actively managed and will close on April 4th. It will take a few weeks to gather data and complete the analysis. The goal is to provide internal reporting by mid-May for review and response, followed by the preparation of final reports.
- RB will circulate the draft questions with the group for feedback.

Action – RB to circulate draft workforce survey questions with the group for feedback.

DCO Governance Group Update

- An update was given regarding the status of meeting minutes, the forward schedule, key decisions, and the approval status of the Terms of Reference, which is currently in progress.

Recommendations to the DSG

- Formal approval for the combination of the Transport and Workforce surveys will be presented at the next DSG meeting in April.

AOB

- AR raised the implementation plan, noting that the last update was in December and that it should occur every three months. AR requests its inclusion in the April planning group.

Action – Group to discuss implementation plan in April Planning Group session

- RB indicated that the intention was to circulate the implementation plan prior to the quarterly strategic meetings. Efforts are being made to coordinate this internally. An informal presentation will be made, followed by its official distribution.

Author: Caitlin Murphy (SZC)