

101431198

Revision 01

PLANNING GROUP

NOT PROTECTIVELY MARKED

Meeting:	9 th January 2025, 14:00-16:00
Location:	MS Teams
Chair:	Niki Pieri (SZC)
Attendees:	SZC –Richard Bull (RB), Niki Pieri (NP), Olivia Hart (OH) – Observer, Daniel Piercy (DP) – Observer ESC – Philip Ridley (PR), Naomi Hayes (NH) - Observer, Bethany Rance (BR) - Observer SCC – Andrew Rutter (AR), Michael Moll (MM) - Observer, Kate Watson (KW) - Observer, Isaac Nunn (IN) - Observer
Apologies:	Steve Mannings (SZC), Emma Devereux (ESC)

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Meeting Notes:

INTRODUCTION AND REVIEW OF PREVIOUS ACTIONS

Actions:

Date Raised	Ref.	Description	Lead	Date Due
19/09/2024	1	SZC to engage with relevant chairs and ensure they have agenda item on next meeting to formally record the acceptance of their Terms of Reference where outstanding. If certain groups do not have a meeting scheduled, approval will have to be granted outside of meetings.	SZC	06/02/2025
19/09/2024	2	SM to share in writing with the group the Environment Trust operational plan, including confirmation of staffing and host organisation arrangements.	SZC	06/02/2025
17/10/2024	3	SZC to organise meeting with Steve Keighley and Network Rail to confirm GRIP process in regard to Requirement 5 discharge	SZC	closed
14/11/2024	4	Planning Group to present a recommendation to the Delivery Steering Group to amend wording in Schedule 15 of the DoO regarding ESC's required expenditures of the Tourism Fund, to allow for some flexibility in spending amounts.	Planning Group	closed
14/11/2024	5	SZC to send ESC a letter outlining the delivery of the five additional parking spaces at Wild Aldhurst.	SZC	closed
12/12/2024	6	Governance Group Membership list to be recirculated with chairs once all feedback has been received	SZC	closed
12/12/2024	7	SZC to consider how matters which have been escalated to the DSG are logged and tracked	SZC	06/02/2025
12/12/2024	8	NP to liaise with Marjorie Barnes, and ensure that information regarding the implementation of information boards displaying works on site will be covered in Community Forum meetings	SZC	06/02/2025
09/01/2025	9	SZC to ensure that DSG consistently produces agendas that incorporate escalations from other groups as part of their BAU	SZC	06/02/2025
09/01/2025	10	Governance Group Protocol document to include two additional sections. The first section emphasizing key role of governance groups to accurately record escalations, include them in agendas and ensure they're discussed and followed up on. The second	SZC	06/02/2025

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		section highlighting that observers and members of groups should be outlined in agendas.		
09/01/2025	11	NP to liaise with internal team to determine if a certificate of compliance is required for completions under the Deed of Obligation.	SZC	06/02/2025
09/01/2025	12	IN, NH, NP, and the Pakenham PM to meet next week to discuss the Pakenham issue concerning works that fall outside the order limits.	SZC	06/02/2025

Action 1: ongoing

Action 2: ongoing

Action 3: closed. This meeting has been scheduled

Action 4: closed. DSG has approved the required flexibility within the Tourism Fund

Action 5: closed

Action 6: closed

Action 7: SZC to ensure that DSG consistently produces agendas that incorporate escalations from other groups as part of their BAU. The Governance Group Protocol document will be updated to emphasize that a key role of governance groups is to accurately record escalations, include them in agendas, and ensure they are discussed and followed up on. This process should be managed centrally to provide oversight of all groups. SZC will propose a method to achieve this. KW asks to have observers and members outlined in agendas. The protocol document will be updated to include this.

Action – SZC to ensure that DSG consistently produces agendas that incorporate escalations from other groups as part of their BAU.

Action – Governance Group Protocol document to include two additional sections. The first section emphasizing key role of governance groups to accurately record escalations, include them in agendas and ensure they're discussed and followed up on. The second section highlighting that observers and members of groups should be outlined in agendas.

Action 8: ongoing. NP to obtain an update from the communications team to assess how this has been integrated into their approach.

SZC PLANNING TRACKER

TCPAs

- **TCPA Water Sourcing Facility:** NP will email ESC to formally withdraw before the end of January.
- **TCPA Wild Aldhurst Enhancement Works:** finalising some outstanding elements before determination.
- **TCPA Natterjack Toad:** comments are being received. The consultation period has been extended to the end of January as per Natural England's request.

DCO Requirements

- **Req03 Site Specific Peat WSI prior to commencing Work Nos 1A(a) to (h) in MCA:** aiming to make submission by the end of Q1 2025.
- **Req 04 - Terrestrial Ecology Monitoring and Management Plan (TEMMP) revisions:** aiming to make submission by mid-January.

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- **Req 05 - Surface and Foul Water Drainage Details for MDS – Earthworks Tranche 4 (Partial discharge):** comments from LLFA have been incorporated and the processing to determination.
- **Req 05 - Surface and Foul Water Drainage Details for MDS – Earthworks Tranche 5 (Partial discharge):** waiting on final stakeholder comments, before it can be determined.
- **Req 05 - Surface and Foul Water Drainage Details for MDS – Earthworks Tranche 6 (Partial discharge):** aiming to submit in February.
- **Req 05 - Surface and Foul Water Drainage Details for NPR (Work No 9(a) non-SCC highway works):** aiming to be ready by the end of January.
- **Req 05 - Surface and Foul Water Drainage Details for SPR (Work No 9(a) non-SCC highway works):** aiming for submission by the end of February.
- **Req 05 - Surface and Foul Water Drainage Details for BW 19 and compounds:** submission aimed for the end of January.
- **Req 10(1) – Public Rights of Way Implementation Plan for Rail PRoW diversion:** currently incorporating comments from SCC, aiming to submit revised document by mid-January.
- **Req 10(1) – Public Rights of Way Implementation Plan for BW19 PRoW diversion:** Submission subject to AD6 package Technical Approval.
- **Req 10(1) – Public Rights of Way Implementation Plan for TVB Schedule 11 PRoW diversion:** aiming for submission by the end of Q1 2025.
- **Req 10(1) – Public Rights of Way Implementation Plan for SLR Schedule 11 PRoW diversion:** aiming for submission by the end of Q1 2025.
- **Req 13 – CMS Revisions:** currently revising the wording of document. Aiming to share an edited draft with ESC in January for approval before formal submission.
- **Req 18 – Sports Facilities: Reserved matters: TCPA** currently progressing with ESC.
- **Req 19 – MDS: Marine infrastructure – Supply of revised details:** team to update strategy on how these works will be delivered. Submission aimed for Q3 2025.
- **Req 23 – MDS Highways Works:** submission will be made once Technical Approval has been granted.
- **Req 25 & 26 – Fen Meadow and Wet Woodland:** plans intended for submission in early March, once comments have been incorporated from the Ecology Working Group session in February.
- **Req 30(1) – Accommodation Campus:** efforts are underway to expedite the amenity building component of the scheme. A draft of the Partial Statement of Compliance was shared with ESC prior to Christmas for initial feedback. This will be included in the formal submission at the end of January, focusing solely on the amenity building.
- **Req 31 – Rail Infrastructure plans – GRR alternative details for bunds (gap):** currently making alterations to plans. Aiming for submission in Q1 2025
- **Req 32 – AD Site Clearance drawings – SLR alternative details (if required):** design has been done, and a few areas need to be amended in approved drawings. Aiming to make these submissions at the end of January, in alignment with Technical Approval packs.
- **Req 32 – AD Site Clearance drawings – TVB alternative details (if required):** submission targeted for the end of January, in alignment with Technical Approval packs.
- **Req 33(1) – Northern Park and Ride (NPR) at Darsham:** the submission currently with ESC for determination.
- **Req 33(1) – Southern Park and Ride (SPR) at Wickham:** aiming for Q1 2025
- **Req 35(1) – Highway works – Highway layout details inc. drainage for Yoxford Roundabout:** SCC has requested an extension until the end of January, due to legal agreement not being signed.
- **Req 36(1) – Highway landscape works – Details of landscape works for Yoxford Roundabout:** discharged 16th December 2024.
- **Req 39 Rail Infrastructure:** formally submitted in December 2024 and is now with ESC for determination.

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Bespoke Mitigation Plan

- **Leiston Branch de-vegetation:** the determination process is currently underway. The team is reviewing specific points and will provide edits to the BMP for ESC consideration shortly.

NH inquires about the letters concerning Wild Aldhurst and Kenton Hills car parks, specifically how SZC will notify the councils upon completion of the works. NP will check with the internal team to determine if a certificate of compliance is required for such completions under the Deed of Obligation.

Action – NP to liaise with internal team to determine if a certificate of compliance is required for completions under the Deed of Obligation.

DCO Governance Group Update

- An update is provided regarding the status of meeting minutes, the 2025 meeting schedule, the status of ToRs and the updated membership list which has been circulated with chairs.

Recommendations to the DSG

- None

AOB

Action - IN, NH, NP, and the Pakenham PM to meet next week to discuss the Pakenham issue concerning works that fall outside the order limits.

Author: Caitlin Murphy (SZC)