

101661681

Document Reference Number: SZC-NEAP-MM-03-D

Revision 01

NOT PROTECTIVELY MARKED

Meeting:	Natural Environment Awards Panel
Date:	09/10/2025
Location:	Teams
Chair:	Simon Amstutz
Attendees:	Sizewell C - Steve Manning (SM), Nick Stayt (NSt), Jen Mills (JM) East Suffolk - Councillor Tom Daly (TD), Hamish Liddle (HL) Suffolk County Council - Councillor Richard Rout (RR), Nick Dickinson (ND) Natural England – Kim Pearce (KP), National Landscape - Simon Amstutz (SA), Natalie Singleton (NSi)
Apologies:	None

Meeting Notes:

1 WELCOME & INTRODUCTIONS

SA opened the panel

JM was introduced to the Panel as Governance Group Coordinator and an observer of the Panel meetings.

2 ACTIONS FROM PREVIOUS MEETING

NSt provided an overview of the two actions from the previous meeting, confirming these were both closed out. This position was agreed by the Panel.

3 LOGO

Logos that had been developed for Sizewell C were shared in advance of the meeting. These logos were discussed and the Panel selected and agreed on an option. Further comments were provided for final edits to the logo. These include a minor change to a colour and apportionment of the sections within the logo itself.

Action – Sizewell C to make identified changes to the logo and finalise for inclusion on launch documentation and share guidance on branding

A query was raised on accessibility of fonts and colours. It was agreed that relevant good practice guidelines would be followed.

Action – Sizewell C to follow relevant good practice guidelines in updates.

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4 FAQs

A draft of the FAQs was shared ahead of the meeting for review and comment. Comments were received in advance of the meeting and were discussed on screen.

A number of live edits were made in response to the comments raised and as part of wider discussion.

Further edits were requested which were to be completed offline noting other content to be discussed within the meeting

Action – Sizewell C to update FAQs and reshare with Panel

5 PRESS RELEASE

A draft of the press release was shared ahead of the meeting for review and comment. Comments were received in advance of the meeting and were discussed on screen.

A number of live edits were made in response to the comments raised and as part of wider discussion. This included the inclusion of additional quotes that were received in the interim.

Further edits were requested which were to be completed offline noting other content to be discussed within the meeting

Action – Sizewell C to update Press Release and reshare with Panel

6 LAUNCH FILM

The proposed launch film on 08/10/25 was unable to proceed due to illness.

It was noted and agreed that there is no longer time to reschedule and prepare the filming to support the launch of the fund. It was however agreed that filming should be used in the future and a number of ideas were suggested. These included a film focussed on applicants with messaging from NSi, TD and RR to be included. A second suggestion was to include 'before' and 'after' filming with engagement from applicants themselves.

7 READINESS AND FINALISATION FOR LAUNCH

NSt noted that the launch material needs to be checked against the NEIF website.

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It was agreed that the cover page was to be changed to a new photo

Action - NSi to share alternative cover photo for the fund website for the panel to confirm

Action – NSi and NSt to check consistency with the NEIF website and launch material

It was agreed that the Launch Planned for Wednesday 22nd October 2025.

SMan noted that the final material need to be provided to the Sizewell C Comms by 15th October

NSi noted that panel members could note the launch with the relevant Comms teams

8 NEXT STEPS

NSt summarised the next steps, covering the actions noted during the meeting.

9 MEETING DATES

The next meeting dates are:

- February 18th 2026
- June 17th 2026
- October 13th 2026

Action – JM to share invites for the agreed meeting Dates

Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
09/10/2025	Oct-1	Sizewell C to make identified changes to the logo and finalise for inclusion on launch documentation and share guidance on branding	Sizewell C	13/10/25
09/10/2025	Oct-2	Sizewell C to follow relevant good practice guidelines in updates	Sizewell C	13/10/25
09/10/2025	Oct-3	Sizewell C to update FAQs and reshare with Panel	Sizewell C	13/10/25

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Date Raised	Ref.	Description	Lead	Date Due
09/10/2025	Oct-4	Sizewell C to update Press Release and reshare with Panel	Sizewell C	10/10/25
09/10/2025	Oct-5	NSi to share alternative cover photo for the fund website for the panel to confirm	NSi	17/10/25
09/10/2025	Oct-6	NSi and NSt to check consistency with the NEIF website and launch material	NSi / NSt	22/10/25
09/10/2025	Oct-7	JM to share invites for the agreed meeting Dates	Sizewell C	10/10/25

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