

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

Meeting:	11 th March 2025, 11:00-13:00
Location:	MS Teams
Chair:	Clair Harvey (SCC)
Attendees:	<p>SZC – Rebecca Calder (RQ), Mike Humphrey (MH), Zoe Botten (ZB) (Obs), Darren Benford Brown (DBB) (Obs), Ceri Bryant (CB) (Obs), David Guest (DG) (Obs) Rebecca Quigg (RQ)</p> <p>ESC – Alex Heys (AH), Ann Parker (AP), Jon Fulcher (JF) (Obs), Sharon Harkin (SH) (Obs)</p> <p>SCC – Clair Harvey (CH), Elissa Rospigliosi (ER), Kate Watson (KW) (Obs), Shadi Ghadami (SG) (Obs)</p> <p>East of England Ambulance Service – Craig King (CK)</p> <p>Suffolk Constabulary – Leigh Jenkins (LJ), Rebecca O’Neill (RO)</p> <p>Suffolk Fire and Rescue – Andrew Jackson (AJ)</p>
Apologies:	

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

Meeting Notes:

INTRODUCTION AND REVIEW OF PREVIOUS ACTIONS

Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
16/01/2025	1	Group to investigate potential solutions to road safety issues. Agenda item to be added to future meetings to collaboratively develop an action plan to address these concerns, and escalate proposed solutions to SRG.	Working Group	Closed
16/01/2025	2	LJ and RQ to determine most appropriate approach to escalate issues regarding traffic and transport to TRG and SRG, avoiding duplication. RB to consult with Clair Harvey for advice on this matter.	Working Group	Closed
16/01/2025	3	ESC and SCC will collaborate to review their community safety action plans to ensure there is no duplication, particularly concerning crime and exploitation. Claire Procter will reach out to ESC to facilitate this process.	SCC & ESC	Closed
16/01/2025	4	RB will determine how to better coordinate funding for community safety initiatives, making sure it's clear which projects are getting support from which funds, to ensure funds are used effectively. ZB will talk with Marjorie Barnes to decide the best approach from SZC's perspective.	Working Group	11/03/2025
16/01/2025	5	Establish ongoing dialogue to share the impacts of other energy projects on the community in relation to SZC	Working Group	Closed.

- **Action 1:** closed. Group agrees to raise issues at CSWG to be formally taken forward to the Transport Review Group, which can be escalated by RQ.
- **Action 2:** closed. These issues will be raised in the CSWG and determine the best approach for escalation if necessary.
- **Action 3:** closed.
- **Action 4:** ongoing. Discussions are ongoing with ESC and SCC.
- **Action 5:** closed. Currently under agenda item 'discussion'. The group will consider whether to include this as a separate agenda item in future meetings.

Funding Requests

Request – ESC (SH)

- Project Title: Building Resilience and Empowering Women (BREW)
- This initiative aims to foster strong support networks among women in the local community, particularly in light of changes brought about by the increased male workforce in SZC. The project will engage women with lived

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

experiences in the area, focusing on mental health and adaptation to the evolving landscape influenced by various energy projects. Overall, the goal is to empower women to support each other, develop coping strategies, and navigate the changes in their environment.

- Facilitation:
 - The project will be facilitated by the Future Female Society in Ipswich and will consist of three key elements:
- Happiness Brunches:
 - Format: 4-6 sessions per year, rotating venues.
 - Duration: 2-hour events.
 - Objective: Provide a space for women to connect, share experiences, and build resilience and confidence. Discussions will also focus on community safety, allowing women to voice their concerns and preferences for addressing issues. Additionally, members of the SZC workforce will be invited to participate, serving as ambassadors for the "More Than Mum" program and sharing job opportunities and apprenticeships.
- More Than Mum Program:
 - Format: A 10-week full-day program in Ipswich.
 - Objective: Support mothers who have become isolated or lost confidence, helping them envision a brighter future, including potential return to work.
- Facilitated Workshops:
 - Format: Workshops held between the brunches.
 - Objective: Provide dedicated time to explore themes that emerge from the brunches, allowing participants to collaborate on project development.
 - First Workshop: A half-day session to gather stakeholder women who will shape the project's direction, focusing on their vision for its look and feel.
- Questions from the group:
 - Is 4-6 sessions a year enough?
 - Will there be a loss of momentum in between sessions?
 - Cost Breakdown:
 - How will the cost breakdown be presented? Is this bid reflecting only the first year's costs, and how will success be monitored for potential extensions next year? What KPIs need to be articulated?
 - Workforce Rationale:
 - What is the rationale for bringing in the workforce now rather than later? Are we focusing on the female workforce within SZC at a critical level, or is the emphasis primarily on the community? Will the stakeholder working group facilitate these discussions?
 - Duration of Support:
 - How many years is the program intended to support vulnerable groups? What is the projected duration to avoid reliance on funding that may not be available later?
 - Timing of the Initiative:
 - Is this the right time to start the project?
 - Collaboration with Existing Support Groups:
 - Have other existing support groups been involved in discussions? Can they enhance their offerings?
- SH will take the conversation into account and provide additional information to the funding request template.

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

- The group agrees that, in principle, the project is sound, but they need reassurance on the details raised above. More detailed information will be circulated before a final meeting to reach formal agreement on this request.

Request – ESC (JF)

- The proposal seeks to commission a "Theatre for Schools" initiative, which will visit 11 schools in the East Suffolk area to perform professionally acted plays addressing issues of childhood exploitation and county lines.
- Objectives:
 - Immediate Engagement: The initiative aims to encourage children to communicate with their peers and adults about their concerns.
 - Medium-Term Awareness: It seeks to educate them on the risks of exploitation. The plays are designed to convey impactful stories that resonate with children.
- Implementation:
 - The plan includes performing three sessions at each school.
- Target Audience:
 - The program will focus on students aged 11-16. The goal is to foster discussions in schools, at home, and among friends.
- Preparation and Monitoring:
 - Prior to the performances, meetings will be held with schools to discuss reporting routes and the procedures for children seeking advice.
 - After a few months, the program will include monitoring to assess its impact and the discussions that have arisen as a result. Immediate feedback will be gathered to evaluate effectiveness.
- Long-Term Vision:
 - The initiative aims for a lasting impact, with plans to gather feedback on what participants have learned. This will help determine the feasibility of repeating the program in a few years, targeting the younger generation.
- Comments from group:
 - KPIs and Success Measurement:
 - CH emphasises the need for KPIs to be included in the request template, showing how success will be measured?
 - Lessons Learned:
 - CH notes that similar initiatives have been conducted across the county. It would be beneficial to extract lessons learned from these experiences. While the idea is promising, what potential pitfalls should be considered in the template?
 - Adaptability of Theatre Shows:
 - ZB questions whether the content delivered in the 11 schools can be tailored to address specific issues faced by each school, particularly those further from the project. AH responds that there are various types of performances available, and adaptations can be made based on the needs of individual schools.
- The group agrees in principle to support this project. JF will add more detail to help bring the project to life and address the questions raised in application template. Group will then reconvene to formally approve.

Request – ESC (AH)

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

- ESC has previously sought funding to support two community safety officer positions for SH and JF, who are actively engaged in community work. They are now submitting an additional request to cover the funding necessary for the line management of SH and JF. To accommodate this, the team has restructured, resulting in the addition of a third manager to ensure effective oversight.
- Additionally, ESC is requesting a portion of the costs for local community officers, as they plan to recruit a new team member. It has been determined that 20% of this new officer's time will be dedicated to community safety initiatives and parish liaison efforts. Furthermore, 10% of AH's time will be allocated to safeguarding, particularly in relation to the SZC construction project, as well as monitoring evaluation and performance related to EDI.
- RC queries the multiple layers of management and seeks assurance that the additional time requested is justified. If there is a 20% increase in costs, should there also be a corresponding 20% increase in activity? Is this additional work related to SZC, and is that reflected in the staffing levels? Alternatively, is this an existing position where some costs are being reallocated to SZC?
- AH will provide further clarity on this request, detailing which components are new and which are substantive. This information will help to better understand the staffing implications.
- The group agrees in principle to the staffing costs, contingent upon the provision of additional details in the template.
- RC highlights the importance of revisiting the Community Safety Action Plan to ensure that all parties, including SZC, ESC, and other stakeholders, are in agreement. ZB suggests reconvening to engage with officers to reach a formal consensus.
- AJ requests access to the community safety working plan. AH will share the plan with AJ and seek his input.

Action – Group to revisit Community Safety Action Plan to ensure all parties are in agreement

Funding Request – SCC (ER)

- ER presents a proposal for funding an occupational therapy apprentice within the adult social care sector.
- Context:
 - The adult social care sector is facing long-term challenges, particularly in home care and in-house reablement services. These challenges include workforce resilience, increased competition for junior roles, and longer travel times, all of which impact service delivery.
- Rationale:
 - Increasing the capacity of occupational therapists is essential for managing future demand for intensive services like reablement and home care. By investing in occupational therapy early, the proposal aims to reduce demand on these services, thereby enhancing resilience and capacity.
- Apprenticeship Program:
 - The occupational therapy apprenticeship is a 2+2 year program, with a break point before the final two years. This proposal seeks to enable an apprentice to complete the full program, strengthening this critical role.
 - Given the anticipated need for further mitigations in the care market, this bid aims to secure funding early to reduce the necessity for additional interventions later

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

- CB questions the rationale behind funding only the last two years of a 2+2 year apprenticeship, expressing concern that this may create uncertainty for the apprentice. ER clarifies that the funding request is for the final two years, as they have already supported individuals through the first two years without a commitment to continue.
- RC expresses scepticism about using the workforce resilience fund for a single post, arguing that the total project budget should not be allocated to one individual. She raises concerns about shifting costs to SZC and questions how this request addresses broader workforce issues in care.
- MH seeks clarity on which funding sources are being utilised. He notes that the application does not clearly indicate that this is a continuation of an existing post. ER confirms that the request is indeed for additional funding to maintain a pipeline of occupational therapists.
- MH questions the sustainability of funding if SZC were not involved and how the role would be managed after the initial funding period. He emphasises the need for clarity regarding the funding sources and the implications for workforce resilience planning.
- LJ raises concerns about the exit strategy after two years and how the position would be backfilled if it became vacant. He questions whether this is the appropriate time to implement such a role in the workforce.
- CH suggests that the SCC revisit the intentions behind the funding and consider reworking the proposal to address the points raised. If necessary, they can return with a revised proposal at a later meeting.

Action – SCC and ESC are to resubmit updated funding request templates for the proposals agreed upon in principle within two weeks, allowing the group to reconvene for final approval.

AOB

- Terms of Reference: LJ and RC to share their edits of ToR with the group for comment.

Action – LJ and RC to circulate amended ToR with group for feedback

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
16/01/2025	1	RB will determine how to better coordinate funding for community safety initiatives, making sure it's clear which projects are getting support from which funds, to ensure	Working Group	11/03/2025

Sizewell C Ltd. Registered in England and Wales. Registered No. 09284825. Registered office: 90 Whitfield Street, London W1T 4EZ

UNCONTROLLED WHEN PRINTED

101484379

Revision 01

COMMUNITY SAFETY WORKING GROUP

NOT PROTECTIVELY MARKED

		funds are used effectively. ZB will talk with Marjorie Barnes to decide the best approach from SZC's perspective.		
11/03/2025	2	Group to revisit Community Safety Action Plan to ensure all parties are in agreement	Working Group	12/06/2025
11/03/2025	3	SCC and ESC are to resubmit updated funding request templates for the proposals agreed upon in principle within two weeks, allowing the group to reconvene for final approval.	SCC and ESC	25/03/2025
11/03/2025	4	LJ and RC to circulate amended ToR with group for feedback	Working Group	12/06/2025

Author: Caitlin Murphy (SZC)