

101366631

Revision 01

## DELIVERY STEERING GROUP – MINUTES OF MEETING

### NOT PROTECTIVELY MARKED

Meeting:	Delivery Steering Group
Date:	3 <sup>rd</sup> October 2024
Location:	SZC ACA Office, Leiston
Chair:	D. Leydon (SZC)
Attendees:	R. Bull SZC P. Ridley ESC M.Moll SCC D. Peacop SZC (Observer)
Apologies:	None

#### Meeting Notes:

#### 1 ACTIONS FROM PREVIOUS MEETINGS

Date Raised	Ref.	Description	Lead	Date Due
19th July 2024	1	Site visit to be organised in September to include elected members	SZC	Ongoing
19th July 2024	2	SZC to add column to DCO Requirements Tracker to show works commencement date	SZC	Closed
19th July 2024	3	SZC to arrange initial meeting to review delivery programme and resourcing for all parties, along with the interface of other projects.	SZC	Closed
19th July 2024	4	SZC to include the proposed DCO Governance Report as a standing agenda item.	SZC	Closed
19th July 2024	5	SZC to organise a specific DCO governance meeting between all parties.	SZC	Closed

#### 2 SZC PROJECT UPDATE

SZC presented on the status of the project focussing in particular on work undertaken to date on the main construction site. The key focus is the ongoing work to establish the site access road in order to start to construct the temporary crossing of the SSSI to access the main site platform, subject to DCO discharges and the relevant environmental permits.

In terms of water provision for construction, we have now commenced the implementation of our planned strategy, including utilisation of our permitted water extraction points within the site boundary. This is occurring in two permitted locations. The northern location is in operation and temporary tanks (500m3 capacity) are located adjacent to the area for water storage. The southern location will be in operation in early November (500m3 capacity) with an equivalent storage capability to the northern location. Additionally, other large water management ponds are now excavated and will lined and in operation

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during November. Potable water for human consumption will continue to be imported by tanker from approved locations.

Work is also progressing to establish access to the offsite infrastructure (OSI) sites with work commencing on the Southern Park and Ride and other locations.

MM questioned the delivery programme of the offsite infrastructure and the dates when technical approval was requested on a scheme by scheme basis. Overall, the scale of technical approval required over a condensed period was viewed unrealistic by SCC. DL agreed to once again review the dates and prioritisation of individual schemes but reiterated the importance of progressing all of the OSI as soon as feasible in line with programme.

**Action: DL to review the key prioritisation dates for the individual OSI schemes**

There was a general discussion on how best the collective teams can work together efficiently to deal with the task in hand. DL proposed that the new SZC office space is now available and could be offered for the teams to work in the same location periodically, in particular when reviewing/discussing technical detail. MM welcomed the suggestion and committed to discuss with the wider team. PR was also supportive and will provide the details of team members who would benefit from this collaborative approach. It was agreed that the ongoing collaboration with Steve Merry and SCC Highways team was vital to agree a realistic and deliverable technical approval programme.

DL also assured the meeting that SZC was committed to deliver the local highway improvement schemes overseen by the Transport Working Groups as efficiently as possible post technical approval.

**Action: MM and PR to confirm which team members would like to have an access pass to the SZC ACA office**

### 3 SZC GOVERNANCE

RB referenced the recent governance report that was circulated along with the updated protocol for managing meeting minutes and any required payments. MM stated that there was good progress but that some meeting minutes are not being made publicly available within the target 28 days. RB said that the delivery of final minutes can be reviewed for each meeting and presented as a performance metric going forward to ensure that any trends are picked up.

### 4 DSG DECISIONS

There were no escalated issues or required decisions from the DSG at this time.

### 5 AOB

MM mentioned that the New Nuclear Local Authorities Group (NNLAG) will be publishing its independent study on HPC and learning for SZC and other nuclear projects including SMRs, undertaken by Oxford Brookes University and led by Prof John Glasson, in November. Once the study is shared it would be helpful to have a session to review the findings and understand what learnings could be carried forward for SZC. It was agreed to arrange a session with the right team members following release of the study.

**Action: SZC/SCC/ESC to arrange a meeting to review the conclusions of the NNLAG study.**

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- Date of next meeting January 9<sup>th</sup> 2025

#### Actions raised during the meeting

Date Raised	Ref.	Description	Lead	Date Due
3 <sup>rd</sup> Oct 2024	1	DL to ask the team to review prioritisation of OSI schemes	SZC	14 <sup>th</sup> Oct 2024
3 <sup>rd</sup> Oct 2024	2	MM and PR to consider the benefits of co-locating key team members periodically and, if acceptable, provide the names of Officers who would like to have an access pass to the office.	SCC/ESC	10 <sup>th</sup> Oct 2024
3 <sup>rd</sup> Oct 2024	3	SZC/SCC/ESC to arrange a meeting to review the conclusions of the NNLAG study	SZC/ESC/SCC	31 <sup>st</sup> Oct 2024