

# AGENDA

<b>Title of Meeting:</b>	Sizewell C: Transport Review Group
<b>Purpose or Mandate:</b>	Quarterly Review
<b>Date:</b>	25 <sup>th</sup> January 2024
<b>Place:</b>	Teams
<b>Times:</b>	1400-1600
<b>Attendees:</b>	RB: Richard Bull (SZC Co)* CH: Chris Heany (SZC Co)* SMB: Simon Middleton-Burrows (SZC Co)* NC: Nick Cotman (WSP)* NG: Naomi Gould (ESC)* SM: Steve Merry (SCC)* Chair LJ: Leigh Jenkins (Suffolk Constabulary)* TL: Thomas Lawman (National Highways)*
<b>Invited Guests:</b>	CB: Carolyn Barnes (ESC) MM: Michael Moll (SCC) IN: Isaac Nunn (SCC) JC: Julia Cox (SCC) KS: Kevin Stark (Suffolk Constabulary) KM: Kelly Milburn (National Highways) Neil Evans (SCC – JEPU) Peter Langford (SCC – JEPU)

**PART A – contains items that could be disclosed in full to the public and staff**

<b>Item No.</b>	<b>Estimated Timing</b>	<b>Item Description</b>	<b>Lead Officer</b>
1.	1400-1405	Introductions	All
2.		Apologies	
<b>TRG Administration</b>			
3.	1405-1415	Terms of Reference	All
4.		Minutes and actions arising from 23 <sup>rd</sup> November 2023	All
5.		Contents of Quarterly Report	SZC -CH
6.		Records of meetings	ESC & CH
<b>Looking Back</b>			
7.	1415-1420	Pre-commencement Activities	SZC

8.		<i>Transport Quarterly Report:</i> • <i>Jan 2024 Report</i>	CH
9.	1420-1435	<i>Construction Traffic Management Plan</i> • <i>DMS</i> • <i>Material delivery profile</i> • <i>HGV numbers</i> • <i>AIL numbers</i> • <i>Compliance</i>	SMB
10.		<i>Construction Workers Travel Plan</i> • <i>Workforce</i> • <i>Bus Routes</i> • <i>Park and Ride sites</i> • <i>Compliance</i>	SZC
11.		<i>Transport Incident Management Plan</i> • <i>Reported incidents.</i> • <i>Emergency Plans</i>	SMB
12.	1435-1450	<i>Report from Public Rights of Way Working Group</i>	CH
13.		<i>Transport matters arising from Focus Groups</i>	CH
14.		<i>Transport matters arising from Transport Working Groups</i>	CH
<b>Looking Forward</b>			
15.	1450-1510	<i>SZC Program update</i> • <i>Fen Meadow creation</i> • <i>Main site (inc ACA, TCA, Marine)</i> • <i>AD1 P&amp;R</i> • <i>AD2 Minor works</i> • <i>AD3 Relief Roads</i> • <i>AD4 Rail</i> • <i>AD6 Main site highways</i> • <i>Deed of Obligation Commitments</i> • <i>TCPA</i> • <i>Temporary Accesses</i> • <i>Implementation of TRO/TTRO</i>	SZC
16.	1510-1520	<i>CTMP</i> • <i>Profile of HGV and AILs</i> <i>CWTP</i> • <i>Bus services</i> • <i>Worker profile</i> <i>TIMP</i>	SMB
17.	1520-1525	<i>Discharge of Requirements (program)</i>	RB

18.	1525-1535	<i>Updates for Stakeholders</i> <ul style="list-style-type: none"> <li>• <i>Police</i></li> <li>• <i>ESC</i></li> <li>• <i>National Highways</i></li> <li>• <i>SCC</i></li> </ul>	Stakeholders reps
19.	1535-1540	<i>TRG feedback to Focus and Working Groups</i>	All
20.	1540-1550	<i>Co-ordination</i> <ul style="list-style-type: none"> <li>• <i>SPR</i></li> <li>• <i>Utilities</i></li> <li>• <i>A12 MRN</i></li> </ul>	SZC
21.		<i>Future requirements arising from CTMP/CWTP/TIMP</i> <ul style="list-style-type: none"> <li>• <i>Revisions to Management Plans</i></li> <li>• <i>Surveys</i></li> <li>• <i>Reports</i></li> <li>• <i>Remedial works</i></li> </ul>	
<i>Endpiece</i>			
22.	1550-1600	Any other business <ul style="list-style-type: none"> <li>• Speed Limit Enforcement</li> <li>• Co-ordination of TTRO on B1122 and DoO schemes</li> </ul>	All
23.		Action Points	
24.		Future meetings, in person, teams or hybrid?	
25.		Date of next meeting	

### TRG Representatives

Organization	Representative	Title
Suffolk Constabulary	Leigh Jenkins (LJ)	Business Liaison Manager
National Highways	Tom Lawman (TL)	Programme Development Manager Operations
East Suffolk Council	Carolyn Barnes (CB)	Transport Lead Energy Project
Suffolk County Council	Steve Merry (SM)	NSIP Highway Manager
Sizewell C Co.	Richard Bull (RB)	Advanced Works and DCO Lead
	Chris Heany (CH)	Transport Co-Ordinator
	Simon Middleton-Burrows (SMB)	Freight & Logistics Service Manager
	Nick Cottman (NC)	Director (WSP)

### TRG Distribution List

Organization	Representative	Title	email
Suffolk Constabulary	Leigh Jenkins	Business Liaison	<a href="mailto:leigh.jenkins@suffolk.police.uk">leigh.jenkins@suffolk.police.uk</a>

		Manager	
	Kevin Stark	Traffic Management Officer	<a href="mailto:kevin.stark2@suffolk.police.uk">kevin.stark2@suffolk.police.uk</a>
National Highways	Tom Lawman		<a href="mailto:Thomas.lawman@nationalhighways.co.uk">Thomas.lawman@nationalhighways.co.uk</a>
	Kelly Milburn		<a href="mailto:kelly.milburn@nationalhighways.co.uk">kelly.milburn@nationalhighways.co.uk</a>
East Suffolk Council	Carolyn Barnes	Transport Lead, Energy Projects	<a href="mailto:carolyn.barnes@eastsuffolk.gov.uk">carolyn.barnes@eastsuffolk.gov.uk</a>
	Naomi Goold	Energy Projects Manager	<a href="mailto:naomi.goold@eastsuffolk.gov.uk">naomi.goold@eastsuffolk.gov.uk</a>
Suffolk County Council	Michael Moll	Head of Programmes and PMO	<a href="mailto:michael.moll@suffolk.gov.uk">michael.moll@suffolk.gov.uk</a>
	Isaac Nunn	Senior Planning Officer (NSIPs)	<a href="mailto:isaac.nunn@suffolk.gov.uk">isaac.nunn@suffolk.gov.uk</a>
	Steve Merry	NSIP Highway Manager	<a href="mailto:steven.merry@suffolk.gov.uk">steven.merry@suffolk.gov.uk</a>
	Julia Cox	Senior Engineer (NSIP & Projects)	<a href="mailto:julia.cox@suffolk.gov.uk">julia.cox@suffolk.gov.uk</a>
	John Jousiffe	Engineer	<a href="mailto:John.jousiffe@suffolk.gov.uk">John.jousiffe@suffolk.gov.uk</a>
	Neil Evans	Head of Emergency Planning	<a href="mailto:neil.evans@suffolk.gov.uk">neil.evans@suffolk.gov.uk</a>
	Peter Langford	District Emergency Planning Officer	<a href="mailto:peter.langford@suffolk.gov.uk">peter.langford@suffolk.gov.uk</a>
Sizewell C Co.	Richard Bull	Advanced Works and DCO Lead	<a href="mailto:richard.bull@sizewellc.com">richard.bull@sizewellc.com</a>
	Chris Heany	Transport Co-Ordinator	<a href="mailto:chrisheaney@kmctransport.co.uk">chrisheaney@kmctransport.co.uk</a>
	Niki Pieri	Planning Lead	<a href="mailto:niki.pieri@sizewellc.com">niki.pieri@sizewellc.com</a>
	John Davis	Site Operations & Logistics Program Lead	<a href="mailto:john.davies@sizewellc.com">john.davies@sizewellc.com</a>
	Simon Middleton-Burrows	Freight & Logistics Service	<a href="mailto:simon.middleton-burrows@sizewellc.com">simon.middleton-burrows@sizewellc.com</a>

	Manager	
Christopher Tooth	Civils Works DCO Planning Interface	<a href="mailto:christopher.tooth@sizewellc.com">christopher.tooth@sizewellc.com</a>
Kirsty McMullen	Director (KMC)	<a href="mailto:kirstymcmullen@kmctransport.co.uk">kirstymcmullen@kmctransport.co.uk</a>
Nick Cottman	Director (WSP)	<a href="mailto:nick.cottman@wsp.com">nick.cottman@wsp.com</a>

**Remember to destroy all drafts and routine correspondence once the final version of this agenda is agreed.**