

101300264

Revision 01

PLANNING WORKING GROUP

NOT PROTECTIVELY MARKED

Meeting:	4 th June 2024, 14:00-15:00
Location:	MS Teams
Chair:	Richard Bull (SZC)
Attendees:	ESC – Philip Ridley, Naomi Goold, Emma Devereux SCC – Issac Nunn, Andrew Rutter, Kate Watson SZC – Richard Bull, Niki Pieri, Daniel Piercy, Olivia Hart
Apologies:	Michael Moll (SCC), Bethany Rance (ESC), Steve Mannings (SZC)

Meeting Notes:

1. INTRODUCTION AND REVIEW OF PREVIOUS ACTIONS

RB acknowledged NG's comments on previous minutes and the group accepted the minutes, agreeing they can now be uploaded.

Date Raised	Ref.	Description	Lead	Date Due	Status
20 th March	1	RB to formalise the letter regarding the Northern Transport Forum chair and circulate to group for signature.	RB	June 2024	All signatures have been collated. Draft to be circulated and minutes from forum to be reviewed.
2 nd May	2	NP to circulate Dashboard with the group	NP	2 nd May	Closed.
2 nd May	3	NP to update ESC on the anticipated dates when the next Requirements will be submitted	NP	May 2024	Closed.
2 nd May	4	SZC to compare protocol document to wording in ToRs.	OH/ RB	4 th June 2024	Closed.
2 nd May	5	Protocol document to be circulated to the group for comment.	OH/ RB	4 th June 2024	Closed.
2 nd May	6	Next Transport forums diarised for August, SZC to review date.	SZC	4 th June 2024	Closed. Dates to remain unchanged but August to be avoided for 2025
2 nd May	7	List of diarised 2024 governance groups meetings to be circulated by SZC.	SZC	June 2024	Outstanding. RB to follow up
2 nd May	8	Invoices due for payment - RB to follow up with procurement team	RB	9 th May 2024	Ongoing. Financial governance approvals being revised.

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2. SZC PLANNING TRACKER

NP provided update on the SZC planning tracker.

TCPAs

- **Water Sourcing Facility** – Still to be determined.
- **Wild Aldhurst Enhancement Work** – number of items to be closed out (inc highways boundary and additional drainage detail). SZC working through these outstanding items.
- **Construction Electrical supply 132 kv** – application being submitted imminently.
- **Natterjack Toad** – this is now a Q3 2024 submission.
- **Temporary Bus Refuelling/ Maintenance** – Application has been submitted to Ipswich Borough Council and is pending validation. This is for a two year temporary consent for the pilot scheme of four buses. A full application will be submitted in Q3 2024 which will cover the duration of the construction project.

DCO Requirements

- **R2** – amendment likely to be made to the BMP for Land east of Eastlands. To be submitted very soon.
- **R3** – Two Village Bypass and Halesworth Fen Meadow have been submitted and registered. Pakenham Fen Meadow to be submitted soon. SSSI Peat WSI and MCA WSI will not be submitted in Q2, likely to fall into July 2023.
- **R4** – Will be submitted in Q3 now, as not all methods agreed with NE.
- **R5** – Surface and Foul Water Drainage for MDS Phase 2 earthworks still scheduled for the end of the month.
- **R9** – Awaiting information from WSP on landscape mitigation to complete submission pack following discussions with Nick Newton. Scheduled for end of June.
- **R10** – Coastal path implementation plan is working its way through the process with a site visit on Thursday 7th June 2024 with Annette Robinson, Issac Nunn, park run representatives and Leiston TC to find suggestions for improving the scheme in light of the comments received.
 - **ACTION:** NP to send updated implementation plan to IN next week.
- **R18** – NG has had internal requests for additional reports including a lighting and noise assessment.
- **R19** – MDS marine is still pencilled in for Q3 2024 however, this target is dependent on reaching agreement with Sizewell B on southern extent of sea defences.
- **R20 & R21** – meeting tomorrow for progress updates on the information to complete submissions for end of June.
- **R23** – application submitted last Friday for the access into the LEEIE from Lover's Lane.
 - **ACTION:** NP to re-send AR GA sheet 1 and 3 as they appear blurry – **Post meeting Note – Action Complete.**
- **R25 & R26** – have been pushed back to Q3.
- **R30(1)** – no update currently.
- **R32** – Application has been submitted for AD site clearance drawings for both Southern Park and Ride site and Yoxford Roundabout and are validated

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- **R33 & R35** – Applications for Northern Park and Ride and Highways Improvements to be submitted in Q3
- **R36** – Application is with SCC for determination.
- **R39** – Application for rail noise mitigation will be submitted in Q3.

3. DCO GOVERNANCE GROUPS PROTOCOL

Draft protocol has been circulated with formal comments due back in the next week.

SZC has updated the draft document to make it clearer that the protocol is to be used as guide on proposed governance timescales that can be benchmarked and reviewed on an ongoing basis.

NG noted that what should also be noted is whether the individual Terms of Reference have been approved by each of the governance groups.

IN questioned whether deadlines are set for agenda papers and minutes.

RB raised that an internal team needs to be assembled to ensure agenda and minutes are agreed and issued/ uploaded in a timely manner – different groups may have different timescales.

AR suggested papers be circulated and collated with agendas.

RB explained the process of drafting, agreeing and issuing documents.

ACTION: Ensure there is now an approved Terms of Reference that each group can work against.

4. RECOMMENDATIONS OR ESCALATIONS TO THE DSG

AR raised the concern that the proposals for landscaping on the major roads could be more comprehensive and requested a review.

RB stated that he did not believe this to be the case but confirmed that SZC are in the process of reviewing the proposals for landscaping with the design team and proposed a separate workshop to review the status of the schemes.

RB confirmed that the level of landscaping WSP are working towards has been heavily influenced by comments from specific stakeholders during the enquiry.

PR raised that when he tried to get feedback from team Friday afternoon, that ESC Landscape team believed that ESC had not been copied into any of the proposals emerging for the initial work to access the Southern P&R. PR reiterated that this should be a design-led process and raised that he was also particularly keen to ensure that there was an appropriate scheme for the Yoxford roundabout. It was also noted that ESC's Transport Lead had not been copied in either.

ACTION: Arrange landscaping workshop with WSP, ESC Principal Landscape Officer, SCC and the LDA. (RB responsibility)

5. AOB

ACTION: NP and RB to tweak schedule of meetings

AR queried how often implementation plans should be updated and RB confirmed that he had provisionally committed to updating the plan quarterly, however he is waiting for final sign off to release the latest iteration.

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Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
4 th June	1	NP to send updated implementation plan to IN next week	NP	W/C 10 th June
4 th June	2	NP to re-send AR GA sheet 1 and 3 as they appear blurry	NP	W/C 10 th June Post Meeting Note – Action Complete
4 th June	3	Ensure there is now an approved Terms of Reference for each of the governance groups.	RB / SZC	June 2024
4 th June	4	Set up specific landscaping review session with WSP, ESC Principal Landscape Officer, SCC and the LDA.	RB	June 2024
4 th June	5	NP and RB to tweak schedule of meetings to account for holidays.	NP and RB	W/C 10 th June Post Meeting Note – Action Complete

Author: Anna Vincent (Quod)