

Revision 01

## SIZEWELL C –TRANSPORT REVIEW GROUP

### NOT PROTECTIVELY MARKED

Date:	25/04/2024	
Location:	Microsoft Teams Meeting	
Attendees:	East Suffolk (ESC)	Carolyn Barnes (CB), Naomi Goold (NG), Rebecca Brooks (RBr)
	National Highways (NH)	Thomas Lawman (TL)
	Sizewell C (SZC)	Richard Bull (RB), Chris Heaney (CH), Simon Middleton-Burrows (SMB), Nick Cottman (NC), Niki Pieri (NP), Alex Fairhead (AF), David Stuart (DS), John Davies (JD), Pat McGuire (PMcG), James McLeod (JMcl)
	Suffolk Constabulary (SC)	Leigh Jenkins (LJ), Kevin Stark (KS), Hannah Tyrell (HT)
	Suffolk County Council (SCC)	Steve Merry (SM), John Rozier (JR), Julia Cox (JC), Neal Evans (NE), Peter Langford (PL), Isaac Nunn (IN)
	Invited Observers	Scottish Power absent.
Apologies:	Stephen Keighley (SK), David Lewis (DL), Paul Monaghan (PM), Andrew Ross (AR)	

## 1 INTRODUCTION

The following is a record of discussion of the Transport Review Group (TRG) meeting on 25<sup>th</sup> April 2024.

## 2 NOTES OF DISCUSSION

These are shown in **Table 2.1**.

**Table 2.1 – TRG April 2024 – Meeting Notes**

Item	No.	Summary:	Lead(s)
<b>1</b>	<b>1.1</b>	<ul style="list-style-type: none"> <li>SCC confirmed that John Rozier would be replacing Julia Cox on the TRG who was departing the project. This was noted.</li> </ul>	-
	<b>1.2</b>	<ul style="list-style-type: none"> <li>SM confirmed the agenda pack had been issued to TRG by SZC on 18<sup>th</sup> April 2024 to inform the meeting. This included the draft notes of the previous meeting, a technical note (TN05A) on the proposed Early Site Access HGV routing and the Transport Monitoring Report covering March 2024 data.</li> </ul>	-
<b>2</b>	<b>2.1</b>	<ul style="list-style-type: none"> <li>SM took the Group through the notes of the last meeting on 28<sup>th</sup> March 2024. <ul style="list-style-type: none"> <li><b>Item 2.2</b> – SM enquired that the request for ‘demo’ of the SZC Delivery Management System (DMS) had yet to be fulfilled. SMB confirmed an update would be provided at the next meeting. An agenda item would be created for this. This was agreed.</li> <li>Whilst not relating to the previous meeting, SM confirmed that he would raise a query later in the meeting on the TRG preferences for the frequency of future meetings of the Group. This was noted.</li> </ul> </li> </ul>	<b>SMB</b>  -

Revision 01

## SIZEWELL C –TRANSPORT REVIEW GROUP

### NOT PROTECTIVELY MARKED

Item	No.	Summary:	Lead(s)
		<ul style="list-style-type: none"> <li>- <b>Item 2.3</b> – SM asked if a profile for the long-term delivery forecasts by rail and marine (40% max tonnes by road) could be provided. SMB confirmed this would be provided but the accuracy could not be guaranteed, and this would be indicative. This would be shared with TRG</li> <li>- Suffolk Constabulary would like an update on AIL forecasts. Agreed that this be discussed tomorrow (outside of the Group) between LJ and SMB.</li> <li>- SM was aware that there may be a gap in AIL forecasts between the current 2-year forecast (2024-2025) and when the BLF was operational in 2027, and requested it be minuted that SCC would like to know how the gap would be filled. SZC would review.</li> <li>- <b>Item 2.4</b> – SM queried whether he raised this item. CH confirmed this was a typo and would be correct in a re-iterated version of the notes. To be re-circulated to TRG.</li> <li>- <b>Item 4.1</b> – SM confirmed his preference that the agenda, meeting notes and monitoring reports for each meeting be submitted to ESC by SZC as soon as practicable after each meeting. This was agreed. RB added that SZC were looking to implement a consistent timeframe for all governance groups for this. CH confirmed the notes of today would be issued to ESC early next week and that the agenda and TMR were ready for upload by ESC.</li> <li>- SM confirmed that SZC would be diarising TRG meetings henceforth.</li> </ul>	<p><b>SMB</b></p> <p><b>SMB / LJ</b></p> <p><b>SMB</b></p> <p><b>CH</b></p> <p><b>RB / CH / ESC</b></p> <p><b>CH</b></p>
	<b>2.2</b>	<ul style="list-style-type: none"> <li>• The notes of the March 2024 meeting were approved by TRG subject to amendment as per Item 2.4 above.</li> </ul>	-
	<b>3</b>	<b>Early Site Accesses (TN05A)</b>	
	<b>3.1</b>	<ul style="list-style-type: none"> <li>• CH introduced the item: <ul style="list-style-type: none"> <li>- TN05A had been brought to the Group further to comments on TN05 at the previous meeting. SZC had added 1 No. route as discussed previously with SCC and ESC re: Farnham Road into the TVB site and further information had been shared with SCC on HGV forecasts.</li> <li>- He emphasised the purpose of the routing for low loaders was to deliver essential plant for enabling archaeology and other advanced work activities to proceed. He concluded by saying TRG was being asked to approve the routes only subject to further analysis being provided to SCC of route suitability (swept path).</li> </ul> </li> </ul>	<p>-</p> <p>-</p>
	<b>3.2</b>	<ul style="list-style-type: none"> <li>• SM confirmed that: <ul style="list-style-type: none"> <li>- As well as swept path, SCC would need further assurance on traffic volumes forecast including LGVs as well as HGVs, and the duration of these movements per site. CH confirmed an updated spreadsheet would be issued to SCC.</li> <li>- SM advised that some manoeuvres to 3 No. routes in particular (Willow Marsh Lane, Abbey Lane and Farnham Road) looked very tight and that traffic management may be required as a last resort if the swept path was not satisfactory. In addition, there were some road safety concerns with visibility on some junction approaches they may need further review. This was noted.</li> </ul> </li> </ul>	<p><b>CH</b></p> <p>-</p>

Revision 01

## SIZEWELL C –TRANSPORT REVIEW GROUP

### NOT PROTECTIVELY MARKED

Item	No.	Summary:	Lead(s)
	3.3	<ul style="list-style-type: none"> <li>It was agreed that TN05A be approved by TRG subject to               <ul style="list-style-type: none"> <li>Consultation being led by SCC with Suffolk Constabulary and ESC prior to SCC confirming its final recommendation to SZC;</li> <li>This approval be related to the use of the proposed 9 No. routes by HGVs only that would be subject to further tracking and road safety analysis by SZC to verify each route could accommodate the necessary movements of an HGV in both directions with appropriate visibility at junctions; and</li> <li>SZC provide SCC with a completed traffic forecasting spreadsheet for all 9 No. routes confirming the total HGVs+LGVs forecast, start / finish dates at each site, and the daily movements in between.</li> </ul> </li> </ul>	<p>SCC</p> <p>SCC</p> <p>CH</p>
4	4.1	<ul style="list-style-type: none"> <li>CH introduced the report.               <ul style="list-style-type: none"> <li>Workforce numbers - it was agreed that SZC would provide a disaggregation of the MDS workers by site (MCA, ACA, TCA) and confirming of the peak daily number of workers observed as well as the average daily (current approach);</li> <li>Workforce Travel Survey - responses had been received from ESC and SCC, and SZC would provide a final draft for approval asap. SZC were committed to distributing the survey 1<sup>st</sup> week in May.</li> <li>Visitor info (arrival and departure data per day) to be shared with TRG subject to agreement. SZC to review.</li> <li>ATC installation to be followed up at the MDS, an update to be provided to the next TRG.</li> <li>No incidents of fly parking were recorded last month. Site ops were continuing to monitor this closely with SC. SZC has now recruited a dedicated Community Support officer to deal with any fly-parking incidents.</li> <li>SCC noted that HGV trips in March 2024 had increased substantially, including substantial re-assignment to the north of the A12 / Yoxford Junction (around 63%) that was substantially higher than the 15% assessed in the DCO Consolidated Transport Assessment. SMB and CH confirmed that explanation had been provided in the monitoring report (temporary use of a quarry near Lowestoft to stockpile Type 1 material). All agreed to keep this under review next month.</li> </ul> </li> <li>It was agreed that future monitoring reports provided outbound HGVs per day / hour from the MDS as well as to the MDS (Plate 3.4) and be clear throughout on what volumes were 1-way or 2-way. It was also agreed that an Executive Summary be provided.</li> </ul>	<p>DS</p> <p>CH / DS</p> <p>DS</p> <p>CH / DS</p> <p>DS / LJ</p> <p>-</p> <p>CH</p>
	4.2	<ul style="list-style-type: none"> <li>It was agreed that TRG note the report, and this would be uploaded by ESC to its website after the meeting.</li> </ul>	ESC

Revision 01

## SIZEWELL C –TRANSPORT REVIEW GROUP

**NOT PROTECTIVELY MARKED**

Item	No.	Summary:	Lead(s)
5	<i>Sizewell C programme updates</i>	<b>5.1</b> <u>Main site / AD Update</u> <ul style="list-style-type: none"> <li>RB provided an update on the programme: <ul style="list-style-type: none"> <li>Initial earthworks to be commenced in the next 5-10 No. days from the meeting whilst SZC are continuing to finalise the office accommodation at the ACA so it can start to be utilised. This will address accommodation issues to accommodate workforce number increases across the previous month.</li> <li>First marine activity to be conducted this week. Water sampling for desalination plant. SZC harbour board established and are now code compliant.</li> </ul> </li> <li>RB added that all the governance groups, including the TRG, are important and act as a forum for information exchange. Based on feedback from the last MDS Forum, SZC are reviewing a consistent basis across all governance groups for sharing agendas, reports etc in advance of meetings. This will be reported back shortly.</li> <li>SM asked if there was an update to the SZC Implementation Programme. RB confirmed this was still work in progress and would be shared shortly.</li> </ul>	-  -  <b>RB</b>  <b>RB</b>
		<b>5.2</b> <u>Site Ops update - Buses</u> <ul style="list-style-type: none"> <li>DS confirmed that: <ul style="list-style-type: none"> <li>The focus currently was on securing a bus operating centre in Ipswich (Europark). Terms to be agreed with legals and landlord before progressing. Drawings and design are also being progressed and planning activities underway.</li> <li>Design and construction of hydrogen fuelling stations underway</li> <li>Tendering exercise to be undertaken for an off-site security liaison to deal with the community and fly parking.</li> <li>Workforce to be reprofiled over the next quarter especially with enabling and earthworks.</li> <li>Support infrastructure including CCTV and swipe cards for buses also in the process of procurement.</li> </ul> </li> </ul>	-  - - - -
		<b>5.3</b> <u>Site Ops update - Rail:</u> <ul style="list-style-type: none"> <li>RB provided an update in the absence of SK: <ul style="list-style-type: none"> <li>Collaboration was ongoing with network rail. Design work progressing well. Work was ongoing on the East Suffolk line also.</li> <li>Level crossing work at Darsham undertaken by Network Rail is in design stage and also progressing.</li> <li>GRIP 4 design continues</li> <li>Track updates in Saxmundham progressing re: the level crossing upgrades. Land acquisition remains on track for 4<sup>th</sup> June 2024.</li> </ul> </li> </ul>	- - - -

Revision 01

## SIZEWELL C –TRANSPORT REVIEW GROUP

### NOT PROTECTIVELY MARKED

Item		No.	Summary:	Lead(s)
		5.4	<p><u>Delivery Management System:</u></p> <ul style="list-style-type: none"><li>SMB provided an update:<ul style="list-style-type: none"><li>Upgrading tracking element of the DMS by interrogating the telematics on board of HGVs and app as a fall back. More in depth environmental and routing reports will be available soon as it is a continuous development process.</li></ul></li><li>SM noted that, as per the earlier conversation, an update be provided by SZC to the next TRG. CH confirmed this could perhaps be an offline session too if need. SM agreed. SMB to review best way forward for ‘demo’ that SZC had agreed to provide TRG members.</li></ul>	<p>-</p> <p><b>SMB</b></p>
6	Stakeholder Updates	6.1	<ul style="list-style-type: none"><li><u>SCC:</u><ul style="list-style-type: none"><li>MRN scheme - SM confirmed that that preparation for planning stage on the MRN improvement scheme was being progressed with consultation due to be conducted by SCC after the summer holidays. This is slightly later than had been anticipated.</li><li>A12 - confirmed that closures were planned to enable surface dressing works to proceed. Dates were available on the One Network website.</li></ul></li></ul>	<p>-</p> <p>-</p>
		6.2	<ul style="list-style-type: none"><li><u>ESC:</u><ul style="list-style-type: none"><li>CB confirmed that ESC would like meeting notes for the TRG to be issued in final form as soon as possible after each meeting to enable prompt upload by ESC to its website. RB confirmed that it was necessary for a Draft to be approved by TRG members before it could be uploaded, but this would be prioritised after this and future meetings - and across all the SZC governance groups.</li></ul></li></ul>	<p><b>SZC</b></p>
		6.3	<ul style="list-style-type: none"><li><u>NH:</u><ul style="list-style-type: none"><li>TL confirmed NH had no updates to provide the meeting. This was noted.</li></ul></li></ul>	<p>-</p>
		6.4	<ul style="list-style-type: none"><li><u>SC:</u><ul style="list-style-type: none"><li>LJ asked for an update on the Wickham Market layby. SMB confirmed that SZC aspirations were to deliver the layby for use by the end of the year – still at design stage at present. This was noted.</li></ul></li></ul>	<p>-</p>
7	Transport Working Groups / Transport Forums - update	7.1	<ul style="list-style-type: none"><li>CH confirmed that:<ul style="list-style-type: none"><li>Transport Forums - had met in February 2024 and the Community Relations team were arranging meetings of the Northern and Southern Transport Forums for May. These had been diarised and agendas were to follow.</li><li>Transport Working Groups - the next round of meetings had been diarised now by SZC (6 No. working groups) to receive updates on the current status of the 50% RIBA4 Detailed Design Highway Improvement Schemes. Marlesford and LG was meeting next week. This was noted.</li></ul></li></ul>	<p><b>SZC Comm. Relations</b></p> <p>-</p>

Revision 01

## **SIZEWELL C –TRANSPORT REVIEW GROUP**

### **NOT PROTECTIVELY MARKED**

Item		No.	Summary:	Lead(s)
8	<b><i>Request from Snape Parish Council - Additional Traffic Monitoring</i></b>	8.1	<ul style="list-style-type: none"> <li>RB introduced the item. This has been request had been made at the March 2024 SZC Forum and SZC were committed to engaging with Snape PC to fully understand concerns and agree a proposed way forward. It was agreed that CH, RB, NC and SM would discuss further potential options and arrange an initial meeting with Snape PC.</li> </ul>	<b>CH / RB / NC / SM</b>
9	<b><i>Updates from Invited Observers</i></b>	9.1	<ul style="list-style-type: none"> <li>Scottish Power sent their apologies for the meeting. It was noted that SCC, SZC and Scottish Power were in regular contact via coordination meetings outside of the TRG.</li> </ul>	-
10	<b><i>Any other business</i></b>	10.1	<ul style="list-style-type: none"> <li>SM invited the TRG thoughts on meeting frequency. It was agreed that the next meeting take place in June and then September. SZC would arrange.</li> </ul>	<b>CH</b>
11	<b><i>Date of next meeting</i></b>	11.1	<ul style="list-style-type: none"> <li>It was agreed that the TRG next meet in June and then in September. SZC would diarise the meetings.</li> </ul>	<b>ESC</b>