

Meeting Notes



Sizewell C Transport Review Group

Meeting Title: Transport Review Group

Location: Microsoft Teams

Date: 26 September 2024

Time: 1400–1600

Attendees:

East Suffolk Council (ESC)	Carolyn Barnes (CB), Naomi Goold (NG), Rebecca Brooks (RBr)
National Highways (NH)	Thomes Lawman (TL)
Sizewell C (SZC)	Richard Bull (RB), Jez Porter (JP), Rebecca Quigg (RQ), Joseph Hough (JH), Pat McGuire, (PMcG), David Stuart (DS), Nick Cottman (NC), Stephen Keighley (SK), James McLeod (JMcl)
Suffolk Constabulary (SCon)	Leigh Jenkins (LJ), Kevin Stark (KS)
Suffolk County Council (SCC)	Steve Merry (SM), John Rozier (JR), Peter Langford (PL), Isaac Nunn (IN), Andrew Rutter (AR)
Invited Observers:	Scottish Power (SP) – David Lewis (DL)

Apologies:

Notes:

Item	No.	Summary	Lead
1	1.1	Richard Bull confirmed that Rebecca Quigg has joined in the role of Transport Coordinator and introduced Rebecca	SM/RB
	1.2	Richard Bull introduced Joseph Hough who will be responsible for the Transport Monitoring Report and data updates	RB
2	2.1	SM took the group through the minutes of the last meeting. Item 2.1: <ul style="list-style-type: none">SM confirmed that PMcG would be able to give the DMS demo; this was agreed for later in the meeting.SM queried the description of long term HGV forecast provision as ‘in due course’ and requested a more precise timescale. PMcG agreed to confirm this with Simon Middleton-Burrows (SMB). Item 3: <ul style="list-style-type: none">SM confirmed that TN03 had been updatedIt was noted that Sternfield Water Resourcing Strategy will not be taken forward, and TN06 could be removed from the agenda.JH noted that TN03 and TN04 have been swapped around and requested a decision for consistency. TN03 confirmed as Orwell Logistics Park.	SM

Item	No.	Summary	Lead
	2.2	<ul style="list-style-type: none"> The notes were agreed as a true and fair representation of the previous meeting 	
3	3.1	<p>Sizewell C Planning Technical Notes (require approval):</p> <ul style="list-style-type: none"> TN03 Issue 2 - Orwell Logistics Park <p>TN03: JH introduced the report.</p> <ul style="list-style-type: none"> JH stated that the note has been updated to reflect the questions raised by National Highways regarding the assessment method undertaken and the number of vehicles being assessed, and noted that this had now been updated to include CD123. JH noted that even using this form of assessment showed figures within the existing threshold of 3000. JH confirmed that on passing this TN, the management plans would be updated and circulated. It was agreed that SZC would meet with the police to discuss the Traffic Incident Management Plan (TIMP) to identify key changes, prior to updating. SM asked TL, LJ and KS to confirm whether they were satisfied on behalf of National Highways and Suffolk Constabulary, as both organisations had raised questions at the previous meeting. TL, LJ and KS confirmed that they were now satisfied. TN03 was approved. 	JH
	3.2	<ul style="list-style-type: none"> TN05 Issue 2 - Early Site Accesses HGV route requirements <p>JH introduced TN05</p> <ul style="list-style-type: none"> JH confirmed that additional accesses have been added to the report. JH noted that the access identified in April 2024 were marked (April 2024) and those newly added were marked (September 2024) so newer accesses were clear. JH noted that updates have been added to confirm TN05's iterative status, and the stages of work it covers. <ul style="list-style-type: none"> Clarification has been added to show that TN05 is designed to cover archaeology and other enabling works only. JH confirmed that the note will be updated beyond this stage for further stages of construction and main construction. The note has also been updated to provide additional details on the additional routes, including numbers of vehicles. JH summarised the new routes as outlined in the TN05 and invited comments. SM confirmed that each amendment of TN05 will be brought back to the TRG for approval and voting. 	JH

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		<ul style="list-style-type: none"> - NG suggested clarification on issue/revision numbers due to the iterative nature of this note. - In general the TRG noted that there were no specific issues with TN05, but with significant caveats (raised particularly by SM, LJ and KS on behalf of SCC and Suffolk Constabulary respectively) around both the need for flexibility based on: <ul style="list-style-type: none"> o Safety o Ongoing traffic management o Traffic volume changes - It was agreed to extract AILs from this report and engage with these separately, due to their differing requirements and challenges. - There was general agreement that a discussion around coordination was required to ensure that traffic management for different routes did not conflict. It was agreed that this would be arranged offline. - The TRG voted to approve TN05 with the understanding that it must be iterative and include flexibility for coordination and ongoing assessment. 	
4	Transport Monitoring Report (June 2024)	4.1 JH introduced the report. <ul style="list-style-type: none"> - JH noted that an executive summary has been added and that this report includes three months of data (June, July and August), due to the new quarterly structure for the TRG meetings - 	JH
	- Construction vehicle compliance	4.2 <ul style="list-style-type: none"> - HGV route compliance: there was over 99% compliance in each month with a total of 9 non-compliant HGVs. Warnings have been issued on all accounts for those nine non compliant vehicles. <ul style="list-style-type: none"> o PMcG noted that non-compliance was almost entirely down to information on routes not filtering down to drivers. o He also reiterated that repeat offenders are removed from the project so non-compliance does not continue. - The daily HGV cap has not been exceeded in the three months covered by this report. There was one instance where the peak hour HGV movements touched the cap, on 31st July from 8-9am. <ul style="list-style-type: none"> o This was investigated and found to be due to a failure of haulier company drivers to arrive in time for their DMS delivery slot 	JH

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		<ul style="list-style-type: none"> o SZC have contacted the responsible Tier 1 contractor and instructed that their drivers must arrive for their opening slot - The directional split for the month was 72% from the South to 28% from the North. This is believed to be due to the pipeline for stone, which comes from the port at Lowestoft. - Light Goods Vehicles (LGVs) are well below the forecast. <ul style="list-style-type: none"> o The forecast daily total for LGV movements during the Early Years is 250. o Monthly totals for LGV movements did not exceed 305 between June and August 2024. - It was also noted that approximately 40% of the enquiries to the Information Centre related to concerns about construction vehicles and routing. These are all investigated. - To ensure that this report is easily digestible, the TMR now includes an executive summary. This has now also been added to the TMRs from April and May. 	
- Forums and Transport Working Groups	4.3	<p>RQ introduced the section on Forums and Transport Working Groups</p> <ul style="list-style-type: none"> - The next round of Forums is upcoming, with the Community Forum on 9/10/24 and the Main Development Forum on 15/10/24; the Transport Forums are programmed for November. - The Transport Working Groups are being arranged as and when they are needed. Leiston Working Group will meet on 3 October 2024 and the others are underway. - RQ noted that she is suggesting a schedule for Working Groups on a quarterly basis to ensure consistency, and would be seeking agreement from the Parish Councils in the next months. 	RQ
5 SZC Programme updates:	5.1	<p>RB introduced the Main Site Update</p> <ul style="list-style-type: none"> - An informed, detailed programme is being finalised to demonstrate the timescales and stages of individual offsite infrastructure schemes (OSI) and will be circulated to SCC and ESC for their review as soon as possible. - RB noted that the OSI sites are moving towards mobilisation, with detailed design and procurement starting to take place into the first quarter of next year, 	RB

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		<p>with ecological and archaeological work taking place alongside.</p> <ul style="list-style-type: none"> - RB noted that this mobilisation would result in an increase in HGV movements and workforce numbers through the next six months. - RB noted NG had chaired the strategic energy projects meeting on Monday 22/9/24, which was a useful catchup for the Suffolk energy projects. RB suggested that it was important for these projects to work more closely on areas such as transport as roll out of delivery programmes commences. - Coordination in general will be a key area of focus over the next few weeks and months to ensure disruption is minimised where possible. Particularly of note was the A12 and opportunities to coordinate work to avoid clashes. 	
	5.2	<p>DS introduced the Site Ops update:</p> <ul style="list-style-type: none"> - The hydrogen bus pilot will commence on 9/9/24 with delivery of the first hydrogen buses in w/c 14/10/24, with operations from the end of October. - The main passenger contract tender is going out early next week, and will be concluded by 4/11/24, with award to principal bus contractor soon after. - Direct bus link between the ACA and MCA will commence on Monday 30/9/24 to reduce volume of traffic down Sizewell Gap and Lovers Lane. - DS gave a summary of the workforce survey conducted at the end of May 2024. (Results can be seen in the TMR) <ul style="list-style-type: none"> o Daily average of 550 staff on site o Car drivers are most prevalent but there is encouraging growth of workforce car sharing o Distance travelled is currently high, with over 51% of the workforce travelling more than 20 miles to work daily. o Peak departure time is 6-7am and arrival home again at 6-7pm o Convenience is the highest reason for commuting mode, with time efficiency and challenges or obstacles following: this includes accessibility to site o Availability and reliability of public transport was a key issue, with 21% of respondents very dissatisfied 	DS

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		<ul style="list-style-type: none"> People showed interest in staying informed about different modes of transport. Suggestions were given around options that might encourage changes in mode of transport, including subsidised charging for EV or free e-vehicles. 	
	5.3	<p>PMcG introduced the DMS demonstration on behalf of SMB.</p> <ul style="list-style-type: none"> PMcG showed the features and detail of the Delivery Management Software, showing the front-end booking system and the back-end reporting and tracking capabilities. SM noted that he would like to sit down and go through it in detail with PMcG in person at a later date. 	
6	6.1 SCC	<p>MRN Scheme</p> <ul style="list-style-type: none"> AR updated that EIA scoping has been completed. Community consultation is ongoing to the end of October. The application for consent is expected to be submitted at the end of November. 	SM/AR
	6.2 ESC	<ul style="list-style-type: none"> CB updated that ESC are continuing to engage with SZC in relation to discharge of requirements and also DoO commitments. ESC are looking to ensure that additional movements associated with SZC remain within the caps. ESC reported that they have received comments from residents about the construction compound on Buckleswood Road and are continuing to monitor the ongoing works. 	CB
	6.3 NH	<ul style="list-style-type: none"> Orwell Bridge is now open again following a bridge inspection. 	TL
	6.4 SC	<p>LJ requested updates at the next meeting on:</p> <ul style="list-style-type: none"> Automatic Number Plate Recognition for Park and Ride and other additional sites The timescales on the AIL layby at Wickham Market 	LJ
7	Traffic Monitoring Update - Traffic Monitoring Sites	<p>7.1</p> <ul style="list-style-type: none"> JH showed the TRG the agreed sites for additional traffic monitoring and updated on the help and support of local community representatives in agreeing these locations. The first rounds of monitoring will take place in October 2024 and April 2025, with six-monthly monitoring continuing throughout Sizewell C's construction. The reports from this monitoring will be fed back through the TRG. 	JH

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	7.2	The TRG formally noted the work that has been done to achieve this outcome following an action from the Community Forum, and thanked the communities for their support in delivering the plans.	JH/RB
8	King George's Avenue Resurfacing - Out of hours deliveries	8.1 JH and RQ informed the TRG that HGV movements during non-standard hours were expected 26-28/9/2024 to deliver materials for the re-surfacing of King George's Avenue, Leiston. <ul style="list-style-type: none"> - SM confirmed that this work had been agreed by SCC due to the necessity for road re-surfacing to take place at night. - PMcG confirmed that an escape lane for emergency vehicles had been taken into account in the delivery plan. - RQ confirmed that the CR team had added the works to the works tracker, and that letters had been sent to the local community informing them of the upcoming work. 	JH/RQ
	8.2	The TRG noted the report.	RQ
9	A12 Bredfield Junction community concerns - Potential increase in traffic from SZC	9.1 RQ informed the TRG that community concerns had been raised about the safety of the A12 Bredfield Junction. <ul style="list-style-type: none"> - SM and JH noted that this junction was not included in sites listed for action in the DCO or Deed of Obligation but was included in the list of sites used to estimate the Contingency Fund. 	RB / RQ
	9.2	The TRG agreed to examine local reporting in conjunction with input from SCon to understand accident rates and potential approaches	RQ
10	Kings Road traffic incident	10.1 SM informed the TRG that a crash at Kings Road, Leiston had led to community concern about the safety of this junction. <ul style="list-style-type: none"> - SM asked whether there was any information regarding the movement of light SZC traffic and whether this was using Knodishall and Kings Road - There is little detail beyond worker origins, which could give some insight into the preferred routes. - The TRG noted that traffic in Leiston would also see some effects from the upcoming outage at Sizewell B. 	SM/RB
	10.2	The TRG agreed to keep Kings Road under review and take action based on further evidence from the police	SM/RB
11	Updates from Invited Observers - Scottish Power - Programme Update	11.1 DL had needed to leave the meeting before the agenda item was reached. <ul style="list-style-type: none"> - SM noted that there are coordination meetings now planned for SZC, SCC and SPR. - SM updated that DL had noted an intent for SPR work to start in April-May 2025 	DL

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12	Any other business	12.1 - PMcG noted that he will be taking on the role of Delivery Coordinator formally from SMB	All
		12.2 The TRG agreed that due to their complexity and iterative nature, Technical Notes would not be included in meeting uploads onto ESC website.	All
13	Date of next meeting – TBC	13.1 The date of the next meeting was discussed. Due to Christmas holidays, it was agreed to hold the next meeting in January 2025. RQ will circulate	All

Action Log:

Item action relates to	Action	Action for
2 Notes of the previous TRG meeting - 19 th June 2024	Item 2.1: - PMcG agreed to clarify the description of the long-term HGV forecast provision as 'in due course' and give a more precise timescale with Simon Middleton-Burrows (SMB)	PMcG/SMB
3 Sizewell C Planning Technical Notes (require approval): - TN03 Issue 2 - Orwell Logistics Park	TN03: - SZC would meet with the police to discuss the Traffic Incident Management Plan (TIMP) to identify key changes, prior to updating.	JH
- TN05 Issue 2 - Early Site Accesses HGV route requirements	- AILs to be extracted from this report and engaged with separately - SZC to arrange a discussion around coordination to ensure that traffic management for different routes did not conflict.	JH SZC
4 DMS demonstration	- SM to arrange meeting with PMcG to go through DMS in person at a later date	SM
6 Stakeholder Updates	- SZC to provide updates at next TRG on: o Automatic Number Plate Recognition for Park and Ride and other additional sites o The timescales on the AIL layby at Wickham Market	RQ
7 Traffic Monitoring Update	- The Traffic Monitoring data will be fed back through the TRG.	RQ/JH
9 A12 Bredfield Junction community concerns	- SZC and SCC to understand accident rates and potential approaches and reply to resident concerns	RQ/RB/SM
10 Kings Road traffic incident	- TRG to keep Kings Road under review and take action based on further evidence from the police.	RQ