



MELTON PARISH COUNCIL



11th January 2013

Hilary Hanslip
Principal Planning Officer
Neighbourhood Planning
Suffolk Coastal District Council
Melton Hill
Woodbridge
IP12 1AU

Dear Hilary,

Melton Neighbourhood Plan.

Please find enclosed with this letter the following items, which constitute our Formal Submission to produce a Neighbourhood Plan for Melton:

- Project Plan
- Map of Parish Boundary
- DRAFT Indicative Budget (approved by our Finance, Employment & Risk Management Committee)
- DRAFT Questionnaire (work in progress)
- Action list taken from current Village Plan

Melton Parish Council is making a formal application for the designation of the entirety of the parish of Melton as a Neighbourhood Plan area. A map identifying the area that is covered by the plan is attached. The area includes the current built-up area, the surrounding rural area and the conservation area. This is the area administered by Melton Parish Council and encompasses all residents who live within and businesses that operate within the village. Although a small part of Melton is included within the built up area of Woodbridge we still consider the parish area to be the correct one with regard to progressing a neighbourhood plan.

Melton Parish Council is a statutory local council and as such understands that it is a relevant body for the purpose of Section 61G of the 1990 Town & Country Planning Act. We would confirm that the Planning & Transport Committee (who will manage the Neighbourhood Plan Working Group), with the agreement of the Full Parish Council have unanimously approved the undertaking of a Neighbourhood Plan and that our Finance, Employment & Risk Management Committee have already approved £3,000 of initial funding.

We would now be grateful if you could now acknowledge that this information is enough for you to commence your 6 week consultation process, at the conclusion of which, assuming no substantive objections are forthcoming, you will be able to confirm that our submission is duly recorded and we may formerly proceed.

If you require anything further please let us know as soon as possible.

Yours sincerely,

Cllr. Buffy Barrington
Chairman, Neighbourhood Plan Working Group

Cllr. Geof Butterwick
Chairman, Planning & Transport Committee

cc. Malcolm Green, Clerk to the Council

The Lindos Centre • Saddlemakers Lane • Melton • Woodbridge • IP12 1PP
Tel: 01394 382224 • Fax 01394 382224 • Website: www.melton-suffolk-pc.gov.uk