

Duty to Cooperate Statement for the Waveney Local Plan

How we cooperated with relevant authorities to maximise the effectiveness of Local Plan preparation in the context of strategic cross boundary matters

To accompany the Waveney Final Draft Local Plan document

March 2018



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1. Introduction

- 1.1 Section 110 of the Localism Act sets out the duty to cooperate. The duty applies to all Local Planning Authorities, National Park Authorities and County Councils in England and to a number of other prescribed public bodies. The duty to cooperate requires these bodies to engage constructively, actively and on an ongoing basis on strategic cross boundary planning issues. Local Planning Authorities have to demonstrate how they have met the requirements of the duty.
- 1.2 The purpose of this statement is to demonstrate how Waveney District Council has met requirements of the Duty to Cooperate in the preparation of the Waveney Local Plan.
- 1.3 Cooperation is ongoing and the Council is seeking to agree a series of Statements of Common Ground with partners to further demonstrate how the duty has been met. A further statement will be prepared to aid the examination of the Local Plan which will take into account comments and Statements of Common Ground made during the publication period of the Local Plan.

2. Context

Context

- 2.1 Waveney is the most easterly District in England, located in the north east corner of Suffolk. To the north is the Borough of Great Yarmouth and the District of South Norfolk. To the south west is the Mid Suffolk District Council area and to the south is the Suffolk Coastal District Council area. Part of the Broads Authority area is within the District. Waveney is in a two-tier area with Suffolk County Council providing upper-tier services.
- 2.2 All local authorities in Suffolk have adopted a collaborative approach to deliver growth, particularly through the New Anglia LEP's Strategic Economic Plan and Growth Deal, and the Greater Ipswich City Deal. The Suffolk Growth Programme Board was established to oversee and coordinate the growth opportunities in the County and played a key role in the preparation of the Strategic Economic Plan and Suffolk Growth Strategy.
- 2.3 The Growth Programme Board is chaired by Stephen Baker, Chief Executive of the east Suffolk Councils with membership drawn from Suffolk Local Authorities, New Anglia LEP, the University of Suffolk and Suffolk Chamber of Commerce. The Suffolk Housing Board has recently joined to reflect the impact housing delivery has on achieving place based growth. The role of the Board is to lead on the delivery of growth in Suffolk and particularly the economic vision for growth; coordinate programmes and projects directly and through facilitated work with partners; influence public/private stakeholders, businesses and politicians about the Suffolk priorities for growth, competitive position and prosperity; and managing risk through a flexible and innovative approach to growth. The proposed outcomes for the board are as follows:

- Secure investment to deliver infrastructure that will enable development to the longer term benefit of Suffolk’s communities and businesses
- Create a consistent, efficient, and transparent approach to planning to improve land supply
- Make Suffolk an optimal location for commercial innovation, investment, and business expansion
- Meet clearly identified skills, employment and economic development needs
- Deliver the homes that Suffolk needs to match current and future demand.
- Operate system wide approach to funding and finance supporting place based initiatives over the medium and long

2.4 As part of the collaborative approach to growth, quarterly officer level meetings also take place with Norfolk planning authorities to jointly consider and address cross boundary strategic issues.

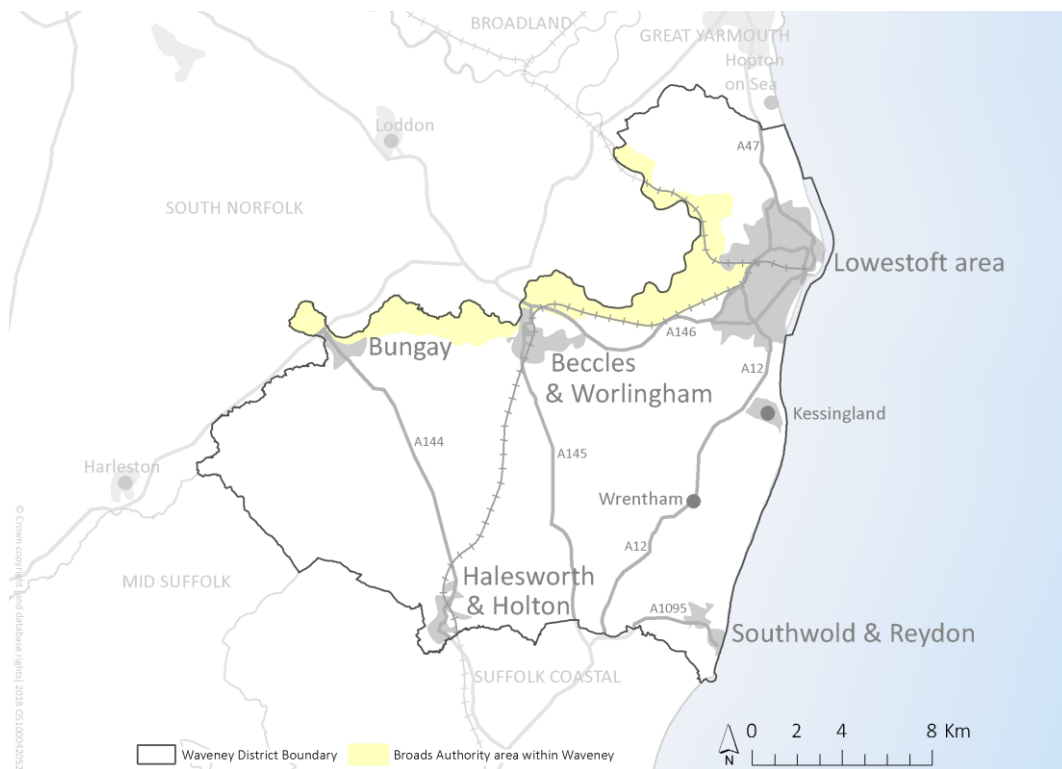


Figure 2-1-Waveney Context

Neighbouring Authorities

Broads Authority

2.5 The Broads Authority is responsible for planning matters in the Broads area which covers the northern most part of Waveney around the River Waveney and Oulton Broad. The authority’s area also overlaps with the local authorities of South Norfolk, Great Yarmouth, Broadland, Norwich and North Norfolk. All authorities that border the Broads have signed a ‘Memorandum of Understanding’ with the Broads with respect to the Duty to Cooperate. The Memorandum states that the relevant surrounding authorities will assess the housing and employment needs of their whole administrative areas, and plan for the delivery wholly outside of the Broads area. The Memorandum also states that the Broads will not have a

housing requirement or any other need to deliver a particular quantum of housing or employment development.

- 2.6 The memorandum has recently been updated as part of a Statement of Common Ground to support the examination into the Broads Local Plan.

Great Yarmouth Borough Council

- 2.7 Great Yarmouth borders the north eastern boundary of Waveney just north of Corton. The Borough is centred around the coastal towns of Great Yarmouth and Gorleston. Great Yarmouth and Waveney have a shared history of joint working and have cooperated in the production of evidence base and draft development plan documents. The two Districts share similar characteristics with similar economies, plans for regeneration and attracting investment from the offshore energy sector. However, recent work on the Great Yarmouth Local Plan has confirmed the two Councils have separate housing market areas. Great Yarmouth and Waveney have agreed a “Memorandum of Understanding” which commits them to work together on strategic matters including working together on evidence production where appropriate. There is a standing invite on each Council’s Local Plan Working Group/Party for the relevant Member for each authority.

Mid Suffolk District Council

- 2.8 Mid Suffolk borders the south western boundary of Waveney. The two main towns are Stowmarket and Needham Market both connected to Ipswich via the A14 and the Ipswich to Cambridge railway line. The boundary between Mid Suffolk and Waveney is in a very rural part of the County and there are limited cross-boundary linkages.

South Norfolk District Council

- 2.9 South Norfolk shares a border with Waveney along the River Waveney, north of Beccles and Bungay. Its main towns include Diss and Wymondham. The Council forms part of the Greater Norwich Development Partnership with Broadland District Council and Norwich City Council. The partnership which deals with strategic planning across the greater Norwich area adopted a joint Core Strategy with Broadland and Norwich in 2011 with amendments made in January 2014.

Suffolk Coastal

- 2.10 Suffolk Coastal borders Waveney to the south. The District covers a large area of East Suffolk including the towns of Aldeburgh, Felixstowe, Saxmundham and Woodbridge. The two Councils have a shared services partnership which includes a shared Planning Policy team. However, on strategic planning issues, Suffolk Coastal looks more to Ipswich and is part of the Ipswich Strategic Plan Area. The two Councils have cooperated on the production of Local Plan evidence base in the past. Recently, the two Councils have agreed to dissolve the existing Councils and create a new single Council for East Suffolk. Subject to parliamentary approval, the new Council will come into being and begin operations on 1 April 2019. The Waveney Local Plan will continue to provide the vision, strategic priorities, policies and proposals, against which planning applications will be determined, for the geographic area currently covered by Waveney District until such time as the new East Suffolk Council decide to review the Local Plans. The Suffolk Coastal Local Plan is also currently being reviewed. Adoption is scheduled for the end of 2019.

Marine Management Organisation

- 2.11 The Marine Management Organisation is responsible for preparing plans for the marine areas around England. The Council has engaged constructively in the preparation of the East Inshore and East Offshore Marine Plans which cover the marine area off the Waveney coast.

3. Summary of Cooperation on Strategic Issues

- 3.1 Waveney has engaged constructively with all partners to date in the preparation of this Local Plan and in the preparation of neighbouring authorities Local Plans.
- 3.2 It is considered that the following matters are strategic cross boundary matters subject to the duty:
- Housing
 - Employment
 - Coastal management
 - Internationally protected habitats along the Suffolk Coast.
 - Infrastructure
- 3.3 The Waveney District Council area is its own housing market area and functional economic area, therefore the Local Plan needs to meet all the needs for housing and economic development within the District boundary. The Council has worked with neighbouring authorities in concluding the boundaries of housing market areas and functional economic areas. At present it is considered that housing and economic needs can be met within the local housing market and functional economic areas which operate in the area. It should be noted that the Broads Authority Local Planning Authority Area overlaps with the Waveney District Council area. The Broads Authority crosses a number of housing market areas, however, it has identified an objectively assessed need for housing for each area of the Broads. For the Waveney area, the objectively assessed need for the Broads Authority area is 57 dwellings between 2012 and 2036. This figure forms part of the objectively assessed need for the Waveney District area. Development within the Broads area in Waveney will meet this part of the need.
- 3.4 In terms of economic development, the objectives of the Waveney Local Plan relate well to those set out in the East Inshore and East Offshore Marine Plans in promoting the growth of offshore wind energy. A shared Enterprise Zone, between Great Yarmouth and Lowestoft exists to support development of offshore renewables and engineering.
- 3.5 The Waveney District coast is covered by two Shoreline Management Plans. These Shoreline Management Plans together cover the coastline from Felixstowe in Suffolk to Kelling in Norfolk and

were prepared collaboratively between the local authorities and the Environment Agency. Similar to other Local Plans and the Marine Plan, the Waveney Local Plan gives weight and consideration to the Shoreline Management Plan to ensure the strategic cross-boundary approach to managing the coast is supported by the planning system. The day-to-day management of this part of the coast is now covered by Coastal Partnership East. Coastal Partnership East is a partnership formed by bringing together the coastal management resources and expertise from Great Yarmouth Borough Council, North Norfolk District Council, Suffolk Coastal District Council and Waveney District Council. Coastal Partnership East work in partnership with the Environment Agency, the Water Management Alliance, coast and estuary community partnerships and others along the 173km of coast in Norfolk and Suffolk. With support from Coastal Partnership East the constituent authorities are preparing a Statement of Common Ground on planning, to further support collaboration on coastal management matters. For completeness, Kings Lynn and West Norfolk District Council are also included in the statement.

- 3.6 The Habitat Regulations Assessment which supports the Local Plan, indicates that development proposed in the District will result in effects on internationally protected habitats along the Suffolk coast from recreational disturbance. The study recommends that Waveney joins the Suffolk Recreational Avoidance Mitigation Strategy which will provide a strategic approach to mitigating the effects of development in Ipswich, Babergh, Mid Suffolk, Suffolk Coastal and Waveney on protected sites along the coast. The strategy will be brought into effect through the adoption of a Supplementary Planning Document. Policy WLP8.34 of the Local Plan gives weight to this approach.
- 3.7 In terms of infrastructure provision, the Council has worked constructively with infrastructure providers such as the local Clinical Commissioning Group and Suffolk County Council. This engagement will be ongoing during the implementation of the Local Plan.
- 3.8 The table below sets out in more detail the cooperation which has taken place and the outcomes as a result.

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
Housing	The main issue which has been considered is the definition of the housing market area and whether the District is required to meet any need from neighbouring Councils.	All neighbouring authorities and the Broads Authority.	<p>A memorandum of understanding and a Statement of Common Ground exist between the Broads Authority and Waveney District Council.</p> <p>A memorandum of understanding exists between Great Yarmouth Borough Council and Waveney District Council.</p> <p>Regular meetings are held between Great Yarmouth Borough Council, Waveney</p>	<p>Ipswich and Waveney Strategic Housing Market Assessment¹</p> <p>Central Norfolk Strategic Housing Market Assessment²</p> <p>Great Yarmouth Strategic Housing Market Assessment³</p> <p>Norfolk Strategic Planning Framework⁴</p>	<p>Waveney constitutes its own Housing Market Area as demonstrated in the Ipswich and Waveney Strategic Housing Market Assessment. This assessment also demonstrates that Ipswich, Mid Suffolk, Babergh and Suffolk Coastal also constitute a housing market area.</p> <p>The Norfolk Strategic Framework confirms that Great Yarmouth is also its own housing market area (which has also been concluded by the Great Yarmouth Strategic Housing Market Assessment and</p>	A Statement of Common Ground is being prepared to set out these matters in detail and how cooperation will continue into the future.

¹ Ipswich and Waveney Housing Market Areas Strategic Housing Market Assessment Part 1 –(Peter Brett Associates, May 2017) - <http://www.eastsuffolk.gov.uk/assets/Planning/Waveney-Local-Plan/First-Draft-Local-Plan/Strategic-Housing-Market-Assessment-Part-1.pdf> and Gypsy, Traveller, Travelling Showpeople and Boat Dwellers Accommodation Needs Assessment (May 2017) <http://www.eastsuffolk.gov.uk/assets/Planning/Waveney-Local-Plan/First-Draft-Local-Plan/Gypsy-Traveller-Travelling-Showpeople-and-Boat-Dwellers-Accommodation-Needs-Assessment-May-2017.pdf>

² Central Norfolk Strategic Housing Market Assessment 2015 (ORS, January 2015) <http://www.greaternorwichgrowth.org.uk/dmsdocument/2160>

³ Great Yarmouth Strategic Housing Market Assessment (HDH Planning & Development, November 2013) - <https://www.great-yarmouth.gov.uk/CHttpHandler.ashx?id=1241&p=0>

⁴ Norfolk Strategic Planning Framework – March 2018 <https://www.norfolk.gov.uk/-/media/norfolk/downloads/what-we-do-and-how-we-work/policy-performance-and-partnerships/partnerships/strategic-member-forum/latest-endorsed-version-of-the-norfolk-strategic-planning-framework.pdf?la=en>

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
			<p>District Council and the Broads Authority to consider cross-boundary matters. A standing invite exists on each Council's Local Plan Working Group/Party for the relevant Member for each authority.</p> <p>Each authority has consulted each other on the preparation of Strategic Housing Market Assessments. The Strategic Housing Market Assessment and Gypsy, Traveller, Travelling Showpeople and Boat Dwellers Accommodation Needs Assessment which covers Waveney was jointly commissioned with Suffolk Coastal Suffolk Coastal, Ipswich, Babergh and Mid</p>	<p>Consultation responses on Local Plans. For Waveney this is detailed in the Consultation Statement (March2018)</p>	<p>concluded through the examination of the Great Yarmouth Core Strategy⁵). The Norfolk Strategic Framework and the Central Norfolk Strategic Housing Market Assessment confirms South Norfolk to be part of the Central Norfolk Housing Market Area comprising South Norfolk, Broadland, Norwich and parts of North Norfolk and Breckland.</p> <p>Consultation responses to the Waveney Local Plan as detailed in the Consultation Statement indicate there is no need for housing need from neighbouring authorities to be accommodated in Waveney.</p> <p>The Waveney Local Plan plans to meet in excess of the objectively</p>	

⁵ Report On The Examination Into Great Yarmouth Local Plan: Core Strategy 30th November 2015 - <https://www.great-yarmouth.gov.uk/CHttpHandler.ashx?id=1574&p=0>

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
			<p>Suffolk Districts.</p> <p>Each Council has participated in each others Local Plan consultations.</p>		<p>assessed need for the Waveney Housing Market Area.</p> <p>The Waveney Local Plan provides a positive policy for the provision of gypsy and traveller sites.</p>	
Employment	The main issue which has been considered is the definition of the functional economic area and whether the District is required to meet any need from neighbouring Councils.	All neighbouring authorities and the Broads Authority.	<p>A memorandum of understanding exists between Great Yarmouth Borough Council and Waveney District Council.</p> <p>The Employment Land Needs Assessment (2016) was jointly commissioned between Ipswich, Babergh, Mid Suffolk, Suffolk Coastal and Waveney.</p> <p>Each Council has participated in each others Local Plan consultations.</p>	<p>Ipswich and Waveney Economic Areas Employment Land Needs Assessment (2016)⁶</p> <p>Norfolk Strategic Framework</p> <p>Consultation responses on Local Plans. For Waveney this is detailed in the Consultation Statement (March 2018)</p>	<p>Waveney constitutes its own Functional Economic Area as demonstrated in the Ipswich and Waveney Economic Area Employment Land Needs Assessment. This assessment also demonstrates that Ipswich, Mid Suffolk, Babergh and Suffolk Coastal also constitute a functional economic area.</p> <p>Norfolk Strategic Planning Framework concludes that the functional economic areas for Norfolk are likely to be the same as the housing market areas.</p>	A Statement of Common Ground is being prepared to set out these matters in detail and how cooperation will continue into the future.

⁶ <http://www.eastsuffolk.gov.uk/assets/Planning/Waveney-Local-Plan/Background-Studies/Employment-Land-Needs-Assessment-2016.PDF>

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
					<p>Consultation responses to the Waveney Local Plan as detailed in the Consultation Statement indicate there is no need for employment land needs from neighbouring authorities to be accommodated in Waveney.</p> <p>The Waveney Local Plan plans to meet in excess of the objectively assessed need for the Waveney Functional Economic Area.</p>	
Coastal Management	The main issue is the strategic management of the coast.	North Norfolk District Council, Great Yarmouth Borough Council, Suffolk Coastal District Council, Marine Management	Coastal Partnership East Participation in each others Local Plan consultations.	SMP6 Kelling Hard to Lowestoft Ness SMP7 Lowestoft Ness to Felixstowe	<p>Collaboration between authorities has led to the production of two Shoreline Management Plans to cover the coast from North Norfolk to Suffolk Coastal.</p> <p>Policy WLP8.25 gives weight to the Shoreline Management Plans.</p> <p>The Policies in Suffolk Coastal’s adopted Site Allocations and Area</p>	A Statement of Common Ground is under preparation to further align approaches along the coastline managed by Coastal

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
		Organisation, Environment Agency.			Specific Policies Local Plan are consistent with the Waveney policies.	Partnership East plus Kings Lynn and West Norfolk.
Internationally protected habitats along the Suffolk Coast.	The main issue is to ensure a strategic approach to mitigating the impacts of protected habitats and interest features.	Suffolk Coastal District Council, Mid Suffolk District Council, Babergh District Council, Ipswich Borough Council, Natural England.	Working group set up to prepare a Suffolk Recreational Avoidance and Mitigation Strategy, as advised by Habitat Regulations Assessment.	Habitat Regulations Assessment of the Waveney Local Plan.	A Suffolk Recreational Avoidance and Mitigation Strategy is being prepared to set out a strategic approach across the five authorities to ensure the impacts of growth are mitigated. This will be adopted through a Supplementary Planning Document. Policy WLP8.34 of the Local Plan gives weight to this approach.	On-going cooperation to prepare, adopt and implement Suffolk Recreational Avoidance and Mitigation Strategy.
Infrastructure	The main issue is to ensure growth proposed in the Waveney Local Plan is supported by necessary infrastructure.	Suffolk County Council, Great Yarmouth and Waveney Clinical Commissioning	Consultation on drafts of the Local Plan. Specific engagement with infrastructure providers during preparation of the Waveney Local Plan	Infrastructure Study (2018) Waveney Water Cycle Study (2017) Waveney Open	Policy WLP1.4 and Appendix 1 of the Local Plan identifies infrastructure proposals and requirements identified through cooperation with partners.	Cooperation with partners to ensure infrastructure is delivered.

Strategic Matter	Issue	Relevant Partners	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
		Group, NHS England, Highways England, Suffolk Constabulary, Anglian Water, Essex and Suffolk Water, Environment Agency and neighbouring authorities.	Infrastructure Study (2018)	Space Needs Assessment (2015) Green Infrastructure Strategy (2015) Waveney Local Plan: Suffolk County Transport Model (SCTM) - Preferred Option Traffic Forecasting Report(2018)		

Appendix 1 – Memorandum of Understanding with the Broads

Duty to Cooperate

Treatment of housing and employment needs and delivery in and around the Broads

Memorandum of Understanding

John Clements Broads Authority Planning Policy Officer
Tel. 01603 756050
email john.clements@broads-authority.gov.uk

12th November 2012

Introduction

On the anticipated demise of the Regional Spatial Strategy, there is a need for an explicitly agreed approach to determining the strategic allocation of housing and employment, etc. growth with respect to the Broads area, in order to ensure that the Broads is properly conserved and the risks from flooding are minimised.

It is proposed that districts continue to assess needs for whole of their area, and provide land to meet whatever level of planned delivery derived from that within their planning areas or elsewhere outside of the Broads. Hence there would continue to be no strategic housing, employment, etc., target for Broads area. Housing and employment development completions in Broads area (usually windfalls) would, however, continue be counted by the relevant districts towards meeting their housing targets.

Memorandum of Understanding

Parties:

Broads Authority (as sole local planning authority and special purpose statutory authority for the designated Broads area);

Broadland District, Great Yarmouth Borough, North Norfolk District, Norwich City, South Norfolk District and Waveney District Councils (as housing authorities and in their role supporting economic development in their administrative areas, and as local planning authorities for that part of their areas outside the Broads) [*hereinafter referred to as 'the Districts'*];

Norfolk and Suffolk County Councils (in their role in strategic planning under the 'duty to cooperate', in development monitoring and economic development, etc.).

1. In recognition of
 - a. the responsibilities of all the parties as planning and related authorities for areas in and around the Broads;
 - b. the responsibilities of the Districts as housing authorities, and of all the council parties for economic development of, their areas;
 - c. the duty to cooperate on strategic planning matters imposed on the parties by the Localism Act 2011;
 - d. the duty of all the parties to have regard to the Broads statutory purposes imposed by the Norfolk and Suffolk Broads Act 1989 (as amended), these purposes being
 - i. conserving and enhancing the natural beauty, wildlife and cultural heritage of the Broads;
 - ii. promoting opportunities for the understanding and enjoyment of the special qualities of the Broads by the public; and
 - iii. protecting the interests of navigation.
 - e. the Government's stated intention to revoke the regional spatial strategy (East of England Plan) which formally allocated strategic housing and employment targets to the districts but not the Broads;
 - f. the general inappropriateness of significant housing and employment development in the Broads, and the potential risks to the area associated with housing and employment targets, in the light of
 - i. the status of the Broads as a national park equivalent, which the National Planning Policy Framework states has the highest status of protection in relation to landscape and scenic beauty, and where conserving landscape and scenic beauty, wildlife and cultural heritage should be given the greatest weight;
 - ii. the 'National Parks and the Broads - UK Government Vision and Circular 2010', which states 'The Government recognises that [these areas] are not suitable locations for unrestricted housing and does not therefore provide general housing targets for them'.
 - iii. the serious risk of flooding affecting almost the whole of the Broads area (the boundary of which largely follows the extent of the flood plain); and
 - g. the relatively limited housing need arising within the Broads as a result of its small population, and generally relatively aged and wealthy residents;

the parties agree the following approach to the strategic planning of housing and employment growth for the area.
2. The Districts will assess, for planning purposes, the housing and employment needs of their whole administrative areas, and plan for the delivery wholly outside of the Broads area (whether in the same district or elsewhere) of such housing and employment development as considered appropriate, except where specific circumstances are identified, and agreed with the Broads Authority, where a development to meet a particular need (e.g. local or affordable) can be satisfactorily accommodated within the constraints of the Broads area.
3. The Broads area will have no strategic housing target, or any other need to deliver a particular quantum of housing or employment development.

4. The Broads Authority will continue to support limited housing and employment development within the Broads area where this meets identified local needs or supports Broads purposes,
5. The Broads Authority will give particular weight to the desirability of developing affordable housing within its area where this can be accommodated within the constraints outlined above. It will also seek provision of affordable housing, or contributions to affordable housing provision, from market housing development within its area, in line with the adopted standards of the relevant district council.
6. Such housing and employment development as does take place within the Broads will be reported to the relevant district, and will be counted as windfall by the district towards its housing and employment delivery target(s). (It will, however, continue to be counted as within the Broads for the purposes of New Homes Bonus.)
7. Without prejudice to the generality of the above, in any case where the potential for a significantly large development is identified within the Broads, the desirability of making a specific variation to the above arrangements will be considered jointly by the Broads Authority and the relevant council.
8. The approach outlined above will inform the preparation of the parties' development plans, so far as it is relevant.
9. This Memorandum of Understanding shall expire at the end of March 2021 (the RSS plan period), or on such earlier date as mutually agreed.
10. In the event of any of the parties deciding to unilaterally withdraw from operation of this understanding they will give the other parties 6 months notice of this.

[Ends]

Agreed on behalf of Waveney District Council by:

Councillor David Ritchie – Portfolio Holder for Planning and Coastal Management

Signed:



Date:

11TH Dec 2012

Appendix 2 – Statement of Common Ground with the Broads



**Duty to Cooperate
Statement of Common Ground
Between the Broads Authority and Waveney District Council
In relation to housing need and delivery
January 2018**

STATEMENT

The Broads Authority (The Authority) and Waveney District Council (The Council) considers that the Waveney element of the Broad's Objectively Assessed Need amounts to 57 dwellings between 2015 and 2036 and this forms part of Waveney's Housing Market Area objectively assessed need.

The Authority and The Council considers that housing completions in the Broads Authority area count towards Waveney District Council's objectively assessed need as agreed in the Memorandum of Understanding from 2012.

The Authority agrees to report housing completions within the Waveney part of the Broads to Waveney District Council, and that these are counted towards Waveney District Council's housing delivery targets.

Signature:

Print name: Clr David Ritchie
Position: Cabinet Member for Planning
Authority: Waveney District Council

Sir Peter Dixon *Paul Rice*
VICE CHAIR
Chair of Planning Committee
Broads Authority

BACKGROUND

The Broads Authority (BA) is the local planning authority for the whole of the designated Broads Area, part of which lies within Waveney District.

Waveney District Council (WDC) is the local planning authority for the Borough excepting that part within the designated Broads area, and the local housing authority for the whole of the Borough.

WDC published a Strategic Housing Market Assessment (SHMA) for the whole of the District in 2017, and is producing a Local Plan that seeks to provide for at least 8228 dwellings between 2014 and 2036. That SHMA does not seek to separately identify the housing need for that part of the District within the Broads.

Working with partners¹ BA produced a Strategic Housing Market Assessment for the Central Norfolk area, which calculated an Objectively Assessed Housing Need for the Broads. This included that part of the Broads within Waveney (notwithstanding that this is in a different Housing Market Area), and for this specific area calculated a need for total of 57 dwellings between 2015 and 2036.

The Publication Local Plan for the Broads allocates land for around 76 dwellings at Pegasus boatyard in Oulton Broad. This has permission but is not built out at the time of writing. During the period April 2015 and April 2017 there was one dwelling completed, and 8 dwellings permitted but not completed (including the 76 dwellings at Pegasus). BA therefore calculates it has over provided by around 56% through completions, permissions and allocations.

¹ Breckland District Council, North Norfolk District Council, Broadland District Council, South Norfolk District Council and Norwich City Council.

Appendix 3 – Memorandum of Understanding with Great Yarmouth Borough Council

Memorandum of Understanding on Strategic Planning Matters between Great Yarmouth Borough Council and Waveney District Council (February 2014)

1. Introduction

- 1.1. Section 110 of the Localism Act sets out the duty to cooperate. The duty applies to all Local Planning Authorities, national park authorities and county councils in England and to a number of other prescribed public bodies. The duty to cooperate requires these bodies to engage constructively, actively and on an ongoing basis on strategic cross boundary planning issues. Local Planning Authorities have to demonstrate how they have met the requirements of the duty.

2. Strategic Priorities

- 2.1. In accordance with the National Planning Policy Framework (NPPF), councils and other partner organisations in Norfolk and Suffolk such as the New Anglia Local Enterprise Partnership are committed to working together to deliver strategic priorities for the area in a sustainable way. These priorities include:
- the homes and jobs needed in the Housing Market Areas
 - retail, leisure and other commercial development
 - infrastructure for transport, telecommunications, waste management, water supply, wastewater, flood risk and coastal change management, and the provision of minerals and energy
 - health, security, educational, community, cultural and green infrastructure and other local facilities; and
 - climate change mitigation and adaptation, habitat impact mitigation, conservation and enhancement of the natural and historic environment including landscape.

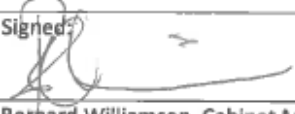
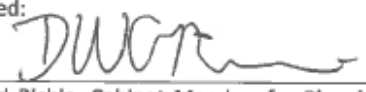
3. Purpose of the Memorandum of Understanding

- 3.1. This Memorandum of Understanding is between the neighbouring authorities of Great Yarmouth Borough Council in Norfolk and Waveney District Council in Suffolk
- 3.2. There is extensive history of joint working between the districts on a wide range of strategic planning issues. This has included the following joint evidence base studies: Employment Land Study (2006), Retail and Leisure Study (2006), Landscape Character Assessment (2007), Housing Market Assessment (2007), Water Cycle Scoping Study (2009) and Great Yarmouth & Lowestoft Infrastructure Delivery Programme (2009). Initially, work on both district Core Strategies was aligned but due to additional work required on flood risk in Great Yarmouth each had to progress separately but with continued close collaboration. Both districts have Area Action Plans (AAP) for the regeneration of brownfield land which were prepared, published and consulted upon jointly during the initial issues & options and preferred options stages. The AAPs have been progressed separately at the submission stages however, the content of both plans are aligned with the same aim of regenerating waterfront sites and delivering the economic growth objectives of the Core Strategies.

- 3.3. Waveney District has an adopted Local Plan which consists of the Core Strategy (2009), Site Specific Allocations (2011), Development Management Policies (2011) and the Lowestoft Lake Lothing and Outer Harbour Area Action Plan (2012). Great Yarmouth Borough has not yet adopted any documents but has published consultation versions of the Core Strategy (Regulation 19) and the Great Yarmouth Waterfront Area Action Plan (Regulation 18).
- 3.4. This Memorandum formalises the cooperation and joint working arrangements of both districts and it sets out how the districts will comply with the duty to cooperate for their mutual benefit. The Memorandum:
- clarifies and records the responsibilities of the district authorities both individually and collectively
 - establishes guidelines for joint working going forward which will inform emerging Local Plans and reviews

4. The Memorandum of Understanding

- 4.1. In order to address strategic and cross-boundary issues within the District Authorities Local Plans the authorities will:
- agree those matters which are strategic in nature, based upon an appreciation of the wider demographic, economic, environmental and social context that affects the two Districts
 - agree an Integrated approach to address these needs and develop effective policies
 - work together to assess the overall quantity, mix and broad distribution of development such as retail, employment and housing in both districts
 - if development needs cannot be met in one district, consider, where it is reasonable to do so, whether the need can be met in the neighbouring authority
 - continue to work together on producing joint base evidence where it is the most efficient and effective approach
 - continue to work together on joint plans and /or policies where it is the most efficient and effective approach
 - engage constructively, actively and on an ongoing basis to deliver sustainable development and to resolve barriers to achieving this
 - ensure appropriate officer and Member governance arrangements are in place to take forward the commitments in this Memorandum of Understanding and involve where appropriate Norfolk County Council, Suffolk County Council and the Broads Authority.
- 4.2. This Memorandum of Understanding will be kept under review on an annual basis.
- 4.3. In the event of a dispute that cannot be resolved by the respective authorities the matter concerned will be referred to the Chief Executive Officers/Leaders of the Council. If the matter is not able to be satisfactorily resolved the respective parties will record the matter in writing.

Signed: 	Signed: 
Bernard Williamson, Cabinet Member for Regeneration and Transformation	David Richie, Cabinet Member for Planning and Coastal Management
Great Yarmouth Borough Council	Waveney District Council
Date: 06/03/14	Date 06/03/14

Write to us



Waveney District Council
Planning Policy and Delivery Team
Riverside, 4 Canning Road, Lowestoft
Suffolk NR33 0EQ

Call us



Planning Policy and Delivery Team (Local Plans)

01502 523029 / 01502 523068

Development Management (Planning Applications)

01502 562111

Email us



Planning Policy and Delivery Team (Local Plans)

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