

CABINET DECISION NOTICES FOR THE MEETING HELD ON WEDNESDAY, 6 DECEMBER 2017

**Call-in period:
Monday, 11 December 2017 to
Friday, 15 December 2017**

**Implementation Date:
Monday, 18 December 2017**

(For clarity, where an item is 'to be noted', 'received' or 'recommended to Council' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

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CABINET DECISION NOTICE

Cabinet Area	Resources
Title of Report	Fees and Charges 2018/19
Report Reference	REP1600

Purpose of Report

To consider and approve the discretionary Fees and Charges as set out in Appendix A for implementation from 1 January 2018 and to note the level of the Fees and Charges set by statute for implementation from 1 January 2018 or later.

Options Considered

Not to make changes to fees and charges. This was rejected in order to meet strategic objectives and the Council's Policy on Fees and Charges.

Reason for Decision

The Council's policy is to review Fees and Charges each year and the income from fees and charges is an integral part of the Medium Term Financial Strategy, which generates essential funding for the Council to help minimise Council Tax increases and / or service reductions. It is vital to ensure that the Council's charges reflect the changes in costs or demands that have either already occurred, or are expected to occur, over the next year.

CABINET DECISIONS:

1. That the Discretionary Fees and Charges set out in Appendix A be approved for implementation from 1st January 2018, or alternative date if specified.
2. That the level of the fees and charges set by statute and the timing of any increase in these, as set out in Appendix B, be noted.

Declarations of Interest / Conflicts of Interest

None

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Councillor M Bee
Leader of the Council

CABINET DECISION NOTICE

Cabinet Area	Resources
Title of Report	Draft Medium Term Financial Strategy and Efficiency Plan
Report Reference	REP1586

Purpose of Report

To consider the Draft Medium Term Financial Strategy (MTFS), which provides a baseline forecast of income and expenditure and looks at the overall financial climate. It also provides a framework within which the Council's overall spending plans will be developed.

Options Considered

The consideration of the Medium Term Financial Strategy (MTFS) by Members at an early stage of the budget process is essential, particularly in order to commence actions to achieve a balanced budget and sustainable medium term position. Consequently, no other options were considered to be appropriate in respect of this.

Reason for Decision

To approve an updated Efficiency Plan and an updated MTFS, whilst taking account of new and revised risks, in order that the Council addresses them and will be able to set a balanced budget that delivers its priorities for the period under review, 2018/19 to 2021/22.

CABINET DECISIONS:

1. That the draft Efficiency Plan attached as Appendix A be approved.
2. That the draft Medium Term Financial Strategy be approved.
3. That Members and officers develop proposals to set a balanced budget for 2018/19 and beyond.

Declarations of Interest / Conflicts of Interest	None
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CABINET DECISION NOTICE

Cabinet Area	Housing
Title of Report	Homeless Reduction Act 2017 – Preparations for Implementation
Report Reference	REP1730

Purpose of Report

To consider the new requirements of the Homeless Reduction Act 2017 and its likely impact on the demands on the Housing Needs Service, along with the recommendation to increase the staffing levels and develop new service initiatives to meet these requirements.

Options Considered

Staffing arrangements have been considered and the sharing of posts with Suffolk Coastal District Council to minimise costs to both Councils. The proposal in this report provides what is believed to be a viable solution with minimal impact on budgets but also ensuring that there is sufficient resource available to meet the projected demand. Other options would be to increase staffing levels at the expense of resourcing other general fund services or to reduce staffing resources based on a view that the impact will be less than predicted.

Reason for Decision

To ensure that the Housing Needs Service is prepared for the introduction of the Homeless Reduction Act in April 2018.

CABINET DECISIONS:

1. That the additional expenditure to the Council's General Fund of up to £246,857 until March 2020 for staffing and other direct costs, including the Rent Guarantee Scheme, as a result of the introduction of the Homelessness Reduction Act 2017 be approved.
2. That up to £50,000 of the Council's Homelessness Reserve be used to part fund this expenditure, with the remainder to be met from the New Burden funding of £196,857, be approved.

Declarations of Interest / Conflicts of Interest

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Leader of the Council

OPEN CABINET DECISION NOTICE

Cabinet Area	Resources
Title of Report	Disposal of Land at Kensington Gardens – Objections Received
Report Reference	REP1731

Purpose of Report

To consider the objection received to the proposed disposal of open space land adjacent to Kensington Gardens. The disposal of land was considered by the Cabinet at its meeting on 11 October 2017. Any objections received in relation to the disposal must be brought back to Cabinet for consideration and decision.

Options Considered

Other options were thoroughly considered by the Cabinet at its meeting on 11 October 2017. The purpose of this report is to allow consideration of objections.

Reason for Decision

1. The sole objection received notes that the proposed sale would mean that the land is lost as a parking area for those involved with the sailing of model boats on the boating lake in Kensington Gardens. It is noted that due to the nature of the equipment involved and general age of participants, parking at any distance from the lake is problematic.
2. Set against the undoubted value to the community of use of the lake by the model boat participants is the potential value to the community of the proposed pre-school facility at the adjoining primary school.
3. The use of the land in question as parking by the model boat participants is not the subject of any agreement by Waveney District Council to be so used. The agreement with the model boat club does include a room adjacent to the lake to be used as a store and mess room by the club.
4. It is felt that on balance the benefit of use of the land in question as informal/unauthorised parking by participants in model boating is outweighed by the benefit of the proposed disposal and alternative use of the land.

CABINET DECISION:

That the objection received to the proposed disposal of land be noted but is rejected as a reason to prevent the proposed disposal.

Declarations of Interest / Conflicts of Interest

None

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Leader of the Council

OPEN CABINET DECISION NOTICE

Cabinet Area	Resources
Title of Report	Alfred Corry Museum, Ferry Road, Southwold
Report Reference	REP1745

Purpose of Report

To consider the proposed surrender and re-grant of a lease at the Alfred Corry Museum, Ferry Road, Southwold.

Options Considered

The main option would be to refuse the request to surrender. The proposed new arrangements would not seem to result in any significant detriment to Waveney District Council, and the enhanced museum facilities may have a positive impact, as noted within the report (REP1745).

Reason for Decision

The proposed new arrangements would seem to have a generally positive impact.

CABINET DECISIONS:

1. That the museum be allowed to surrender its current lease in favour of a new lease to include the western extension site.
2. That Delegated Authority be granted to the Head of Operations Strategic Management, acting in consultation with the Cabinet Member for Resources, and Head of Legal and Democratic Services, to finalise all aspects of the proposed lease on terms that best protect the Council's interests.

Declarations of Interest / Conflicts of Interest

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Leader of the Council

OPEN CABINET DECISION NOTICE

Cabinet Area	Leader of the Council
Title of Report	Appointment to the Norfolk Health and Well Being Board (Executive Function)
Report Reference	REP1747

Purpose of Report To consider a Cabinet Member appointment to the Norfolk Health and Wellbeing Board, for the remainder of the 2017/18 municipal year.	
Options Considered None – The Council needs to engage and work with external organisations to deliver the priorities identified within the Council’s East Suffolk Business Plan for 2015 – 2023.	
Reason for Decision To enable Council representation on Outside Bodies for Executive Functions deemed relevant to the Council’s community and business interests.	
CABINET DECISION: That Councillor M Rudd, Cabinet Member for Community Health & Safety, be appointed to the Norfolk Health & Wellbeing Board, for the remainder of the 2017/18 municipal year.	
Declarations of Interest / Conflicts of Interest	None

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Leader of the Council

OPEN CABINET DECISION NOTICE – FOR EXEMPT ITEM

Cabinet Area	Resources
Title of Report	Jubilee Beach Huts Redevelopment (Exempt Report)
Report Reference	REP1729

Purpose of Report

To consider the redevelopment of Jubilee Beach Huts on Lowestoft seafront, which will help to support the Council's longer term tourism initiative and generate future revenue streams for the Council.

Options Considered

Not to redevelopment site. This was rejected as not being in the best interests of the Council. The proposed scheme will deliver a range of additional benefits to the local economy and secure a long term income stream to the Council, a key financial aspiration.

Reason for Decision

To create an improved infrastructure and reinstate the coastal defence, remove defective structures from the seafront and provide an opportunity to redevelop the site

CABINET DECISIONS:

1. That the production of a prototype beach chalet, to assist with the design and investigation process, be approved.
2. On the longer term development, that a budget, of the sum as discussed at the meeting, to fund the requisite site and utility surveys, structural investigations, planning reports, flood risk assessments, flood risk engineering and other fees and reports necessary to submit a planning application and produce a final performance specification/ cost which can assist to deliver a final Cabinet report in early 2018, be approved.
3. Simultaneous with the above, to proceed and submit an application for grant funding, from the programme as discussed at the meeting, and to accept the external funding if the project bid is successful and can meet the timing of the project.
4. That all works are to be preceded by a local communications and engagement process.

Declarations of Interest / Conflicts of Interest

None

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