

**13 July 2017**



**SUFFOLK COASTAL DISTRICT COUNCIL**

**DECISIONS NOTICE**

**WEEK ENDING 14 JULY 2017**

**DECISIONS BY THE CABINET  
CALL IN DEADLINE 5.00 PM ON 20 JULY 2017**

**The following decisions have been taken by the Cabinet and will come into effect on 21 July 2017 unless the call-in procedure is activated:**

**Report Title / Ref No: Financial Year Outturn 2016/17 (CAB 24/17)**

**Decision Made by Cabinet:**

- (1) That the details of the draft outturn position for 2016/17 together with Reserves and Balances (Appendix C to report CAB 24/17) as at 31 March 2017 are noted.
- (2) That the audited Statement of Accounts will be submitted for approval to Full Council in September 2017 is noted.
- (3) That individual carry forward requests of end of year revenue budgets in excess of £15,000 as listed in Appendix B to report CAB 24/17 are approved.

**Reason for Decision:**

To assist in formulating budget policies for 2017/18 and beyond, and to comply with Financial Procedure Rules, and end of year requests for individual revenue budgets to be carried forward in excess of £15,000.

**Alternative Options Considered and Rejected:** None.

**Any Declarations of Interest declared:** None

**Any Dispensation Granted:** None

**Report Title / Ref No: Charging for Food Hygiene Rating Scheme Re-visits (CAB 25/17)****Decision Made by Cabinet:**

That the addition of a £110 plus VAT fee to Suffolk Coastal District Council's published list of fees and charges to cover the cost of carrying out a re-visit to re-assess a food business under the Food Hygiene Rating Scheme when requested by the Food Business Operator is approved.

**Reason for Decision:**

To introduce into the Council's published list of fees and charges a charge of £110 plus VAT for a re-visit to reassess a food business under the Food Hygiene Rating Scheme.

**Alternative Options Considered and Rejected:**

The option to continue providing re-visits free of charge was considered but dismissed as the Food Standards Agency Brand Standard had been revised and updated to allow a charge in these specific circumstances following legal advice and in response to enquiries from local authorities.

**Any Declarations of Interest declared:** None.

**Any Dispensation Granted:** None

**Report Title / Ref No: Growth Item in Economic Development and Regeneration Staffing Budget (CAB 26/17)****Decision Made by Cabinet:**

That an additional £27.8k for the Economic Development and Regeneration staff budget in order to extend the contract of the Programme and Partnerships Manager for a further two years until 31 August 2019 is approved.

**Reason for Decision:**

To provide the Council with a resource to pursue and achieve key objectives of the East Suffolk Business Plan and to provide continuity for the innovative partnership arrangements that have been developed with the private sector in maximising the east Suffolk tourism offer.

**Alternative Options Considered and Rejected:** Not to extend the contract and thereby lose a valuable resource which was considered critical to the delivery of a number of Business Plan Objectives.

**Any Declarations of Interest declared:** None.

**Any Dispensation Granted:** None

**DECISIONS BY INDIVIDUAL CABINET MEMBER  
CALL IN DEADLINE 5.00 PM ON 20 JULY 2017**

**The following decisions have been taken by a Cabinet Member and will come into effect on 21 July 2017 unless the call-in procedure is activated:**

**Title: Approval of recommendations from the Enabling Communities Exemplar Grant Panel Meeting on 10 July 2017**

**Decision Made by Cabinet Member with responsibility for Customers, Communities & Leisure:** That the following applications in respect of applications for Enabling Communities Exemplar Programme be determined as follows:

Woodbridge Riverside Trust – Approved - £5,000, conditional upon the Trust securing a Round One Pass and a development grant from HLF, and that the applicant submits its Constitution as requested in the application form / guidance notes.

Felixstowe Coast Watch – Approved - £10,000, conditional upon the applicant submitting Health and Safety, Safeguarding Policies and Equal Opportunities Policies, as requested in the application form / guidance notes.

Adventure Playground for Saxmundham – Deferred.

Martlesham Bowls Club – Approved - £10,000.

Walberswick Scroll Committee / Walberswick Parish Council – Approved - £6,000, conditional upon the applicant submitting all relevant policies and procedures as requested in the application form / guidance notes, and demonstrating that the project is fully funded and can go ahead.

Aldeburgh Town Council – Approved - £10,000, conditional upon the applicant submitting all relevant policies and procedures as requested in the application form / guidance notes.

Riding for the Disabled (Woodbridge and District Group) – Approved - £10,000.

**Reason for Decision:** The agreed allocation of grant aid is the most effective and efficient use of the funds available and is in accordance with the criteria of the Enabling Communities Exemplar Programme.

**Alternative Options Considered and Rejected:** To not award the grant.

**Any Declarations of Interest Declared:** None.

**Any Dispensation Granted:** None.

**DECISIONS BY INDIVIDUAL AUTHORISED OFFICERS  
IN RESPECT OF KEY DECISIONS  
CALL IN DEADLINE 5.00 PM ON 20 JULY 2017**

No decisions were taken by individual authorised officers this week.

If you have a query or wish to request that a proposed decision is called in, please contact the Democratic Services Section by telephone on 01394 444426 or by email to [democratic.services.scdc@eastsoffolk.gov.uk](mailto:democratic.services.scdc@eastsoffolk.gov.uk)