



Forward Plan of Key & Exempt Decisions

for the period

January 2023 to April 2023

Published 9 January 2023

This Forward Plan contains details of all of the Key/Exempt Decisions that are planned over the next four months. It will be updated and published every month. This Forward Plan is being published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

A Key Decision is one, which is likely to:

- (a) result in the Council incurring expenditure, or making savings, in excess of £250,000, or which are significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more Wards or electoral divisions in the area of the Council.

Consideration of Key/Exempt Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk * and categorised as an 'Exempt Report' may be taken in private, if the related documentation contains "Exempt" or "Confidential" Information as defined in Schedule 12A of the Local Government Act 1972.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the 'exemption and confidentiality' qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

THE CABINET – CONTACT DETAILS

Name	Telephone Nos	E-Mail Address
Cllr Gallant, Steve (Leader)	07860 478192	steve.gallant@eastsoffolk.gov.uk
Cllr Rivett, Craig (Deputy Leader & Cabinet Member for Economic Development)	07931 341440	craig.rivett@eastsoffolk.gov.uk
Cllr Brooks, Norman (Cabinet Member for Transport)	07949 126610	norman.brooks@eastsoffolk.gov.uk
Cllr Burroughes, Stephen (Cabinet Member for Customer Experience, ICT and Commercial Partnerships)	01986 785283 / 07767 872546	stephen.burroughes@eastsoffolk.gov.uk
Cllr Kerry, Richard (Cabinet Member for Housing)	07903 301075	richard.kerry@eastsoffolk.gov.uk
Cllr Maurice Cook (Cabinet Member for Resources)	07737 752279	maurice.cook@eastsoffolk.gov.uk
Cllr Mallinder, James (Cabinet Member for The Environment)	07810 815879	james.mallinder@eastsoffolk.gov.uk
Cllr Ritchie, David (Cabinet Member for Planning & Coastal Management)	01986 783889 / 07920 503527	david.ritchie@eastsoffolk.gov.uk
Cllr Rudd, Mary (Cabinet Member for Community Health)	01502 562073 / 07799 543077	mary.rudd@eastsoffolk.gov.uk
Cllr Smith, Letitia (Cabinet Member for Communities, Leisure & Tourism)	01502 512862 / 07596 812358	letitia.smith@eastsoffolk.gov.uk

FORWARD PLAN OF KEY & EXEMPT DECISIONS

Expected Date of Decision	Decision Maker	Report Title	Matter for Decision	Background Papers	Main Consultees / Consultation Method	Contacts:	
*7 February	*Cabinet	<p>*Property Transactions Halesworth</p> <p>*The report will be considered in private as it contains exempt information relating to the financial or business affairs of any particular person as defined under Schedule 12A Paragraph 3 of the Local Government Act 1972</p>	*Community Asset transfer of ESC assets in Halesworth to Halesworth Town Council	Not applicable	Halesworth Town Council	Councillor Craig Rivett	Duncan Colman Estates Manager Duncan.colman@east-suffolk.gov.uk
7 February 2022	Cabinet	Car parks: Evolution towards mobility hubs	To approve the application of enhanced off-street parking places layouts, and mobility hub principles recognising the need for service delivery supporting multi-modal travel.	None	None	Councillor Norman Brooks	Lewis Boudville Transport, Infrastructure & Parking Services Manager lewis.boudville@east-suffolk.gov.uk

Expected Date of Decision	Decision Maker	Report Title	Matter for Decision	Background Papers	Main Consultees / Consultation Method	Contacts:	
*7 February 2023	Cabinet	<p>*Anglia Revenues Partnership Fraud Services - Section 113 Agreement with Broadland District Council and South Norfolk Council</p> <p>*The report will be considered in private as it contains exempt information relating to the financial or business affairs of any particular person as defined under Schedule 12A Paragraph 1 of the Local Government Act 1972</p>	*To approve a Section 113 agreement between East Suffolk Council as a member of the Anglia Revenue Partnership (ARP) and Broadland District Council and South Norfolk Council, to enable ARP officers to provide Fraud services.	None	Anglia Revenue Partnership Joint Committee	<p>Councillor Maurice Cook</p> <p>Councillor Edward Back</p>	<p>Brian Mew Chief Finance Officer Brian.Mew@eastsuffolk.gov.uk</p> <p>Adrian Mills Head of Anglia Revenues Partnership (ARP) Adrian.Mills@angliarevenues.gov.uk</p>
*7 February 2023	*Cabinet	<p>*Funding bid for tenure conversion – Southwold Hospital site – Hastoe HA</p> <p>*The report will be considered in private as it contains exempt information relating to the financial or business affairs of any particular person as defined under Schedule 12A Paragraphs 3 and 4 of the Local Government Act 1972</p>	*Request for additional funding to convert unsold shared ownership properties to affordable or social rented tenure from Hastoe HA	None	None	Councillor Richard Kerry	<p>Heather Tucker Head of Housing Heather.tucker@eastssuffolk.gov.uk</p> <p>Stephanie Baxter Housing Strategy and Enabling Manager Stephanie.baxter@eastssuffolk.gov.uk</p>

Expected Date of Decision	Decision Maker	Report Title	Matter for Decision	Background Papers	Main Consultees / Consultation Method	Contacts:	
*7 February 2023	Cabinet	<p>*Anglia Revenues Partnership Fraud Services - Section 113 Agreement with Lincolnshire Councils</p> <p>*The report will be considered in private as it contains exempt information relating to the financial or business affairs of any particular person as defined under Schedule 12A Paragraph 1 of the Local Government Act 1972</p>	*To approve a Section 113 agreement between East Suffolk Council as a member of the Anglia Revenue Partnership (ARP) and Lincolnshire County Council and seven Lincolnshire district councils, to enable ARP officers to provide Single Person Discount Fraud services.	None	Anglia Revenue Partnership Joint Committee	Councillor Maurice Cook Councillor Edward Back	<p>Brian Mew Chief Finance Officer Brian.Mew@eastsuffolk.gov.uk</p> <p>Adrian Mills Head of Anglia Revenues Partnership (ARP) Adrian.Mills@angliarevenues.gov.uk</p>

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*7 February	*Cabinet	<p>*Cultural Quarter – Sea View House</p> <p>*This report will be considered during the closed part of the agenda because it contains exempt information as defined in Paragraph 3 & 4 of Schedule 12A to the Local Government Act 1972.</p>	*Approval to purchase Sea View House	None	None	Councillor Craig Rivett	<p>Darren Newman Economic Regeneration Manager Darren.Newman@east-suffolk.gov.uk</p> <p>Duncan Colman Interim Asset and Investment Manager Duncan.colman@east-suffolk.gov.uk</p> <p>Emma Chapman Town Centre Programme Manager Emma.chapman@east-suffolk.gov.uk</p>

Expected Date of Decision	Decision Maker	Report Title	Matter for Decision	Background Papers	Main Consultees / Consultation Method	Contacts:	
*7 February 2023	*Cabinet	*Community Housing Fund Bid – Southwold Fire Station, Southwold. *This report will be considered during the closed part of the agenda because it contains exempt information as defined in Paragraphs 3 & 4 of Schedule 12A to the Local Government Act 1972.	*Members uphold original decision to grant £346k from the Community Housing Fund to Hastoe Housing Association.	Not applicable	None	Councillor Richard Kerry	Heather Tucker Head of Housing Heather.tucker@eastsoffolk.gov.uk Stephanie Baxter Housing Strategy and Enabling Manager Stephanie.baxter@eastsoffolk.gov.uk
7 February 2023	Cabinet	East Suffolk Clean Hydrogen Strategy	Approval of ESC's approach to enable the growth of the clean hydrogen sector in East Suffolk with the ambition of establishing East Suffolk as a national hub for the generation, innovation and distribution of clean hydrogen.	None	Consultation with industry via the hydrogen developers forum.	Councillor Craig Rivett	Paul Wood Head of Economic Development and Regeneration Paul.wood@eastsoffolk.gov.uk James Chandler
7 March 2023	Cabinet	Rent and Service Charges Policy (HRA Properties)	To approve the adoption of a Rent and Service Charge Policy for the HRA Assets owned by East Suffolk Council.	None	None	Councillor Richard Kerry	Heather Tucker Head of Housing heather.tucker@eastsoffolk.gov.uk

Expected Date of Decision	Decision Maker	Report Title	Matter for Decision	Background Papers	Main Consultees / Consultation Method	Contacts:	
7 March 2023	Cabinet	Leisure Decarbonisation programme	To consider the proposed Leisure Centre De-carbonisation programme and acceptance of Government 'Salex' funding if applications are successful.	Not applicable	None	Councillor Letitia Smith	<p>Kerry Blair - Head of Operations Kerry.blair@eastsoffolk.gov.uk</p> <p>Tim Snook Leisure Partnership Development Manager Tim.snook@eastsoffolk.gov.uk</p> <p>Ian Woodford – Senior Building Surveyor/Project Manager ian.woodford@eastsoffolk.gov.uk</p>

7 March 2023	Cabinet	Renewal of 13 Public Space Protection Orders relating to dogs in the East Suffolk District	<p>Approval of renewal of Public Space Protection Orders for a further 3 years in respect of:</p> <ol style="list-style-type: none"> 1. Exclusion of dogs from Felixstowe Beach. 2. Exclusion of dogs from Southwold beach 3. Dogs on leads on Southwold Promenade. 4. Dog fouling on all land in the district which is open to the air and to which the public are entitled or permitted to have access (with or without payment) including (but not restricted to) commons, beaches, highways, footpaths, verges, car parks, pedestrianised areas, promenades, sports fields and pitches, village or town greens, play areas, parks, gardens and other community amenity space. 5. Dog Exclusion from land at Carlton Marshes Nature Reserve 6. Dogs on Leads at Carlton Marshes Nature Reserve 7. Exclusion of Dogs from Lowestoft Beach 	<p>Current versions here:</p> <p><u>Exclusion of dogs from Felixstowe Beach</u></p> <p><u>Exclusion of dogs from Southwold beach</u></p> <p><u>Dogs on leads on Southwold Promenade</u></p> <p><u>Dog Fouling</u></p> <p><u>Dog Exclusion from land at Carlton Marshes Nature Reserve</u></p> <p><u>Dogs on Leads at Carlton Marshes Nature Reserve</u></p> <p><u>Exclusion of Dogs from Lowestoft Beach</u></p>	<p>Chief Constable Ch Exec. Suffolk County ESC Members Parish Councils (all the above by email) Public (via website)</p>	<p>Councillor James Mallinder</p>	<p>Fiona Quinn Head of Environmental Services & Port Health Fiona.quinn@east Suffolk.gov.uk</p> <p>Ben Hunter Senior Environmental Protection Officer Ben.hunter@east Suffolk.gov.uk</p>
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			<p>8. Dogs on Leads on Lowestoft Promenade</p> <p>9. Dogs in Children's Play Areas</p> <p>10. Dogs on Corton Beach</p> <p>11. Dogs on Leads at Charsfield Churchyard</p> <p>12. Dogs on Leads at Lound Lakes Nature reserve</p> <p>13. Dogs on Leads at Herringfleet Hills</p>	<p><u>Dogs on Leads on Lowestoft Promenade</u></p> <p><u>Dogs in Children's Play Areas</u></p> <p><u>Dogs on Corton Beach</u></p> <p><u>Dogs on Leads at Charsfield Churchyard</u></p> <p><u>Dogs on Leads at Lound Lakes Nature reserve</u></p> <p><u>Dogs on Leads at Herringfleet Hills</u></p>			

If you have any queries regarding this Forward Plan or require further information about Council or Committee meetings, please contact the Democratic Services Team on 01502 523241 or email: democraticservices@eastsoffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01394 444336 or Email: chris.bing@eastsoffolk.gov.uk. Any such representations must be received at least 10 working days before the expected date of the decision.

Stephen Baker
Chief Executive

East Suffolk Council

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