



MANAGEMENT TEAM RESPONSIBILITIES – EFFECTIVE APRIL 2023

Officer	Strategic Responsibilities	Notes
<p>Chris Bally Chief Executive</p>	<p>Head of the Paid Service Workforce Development Policy and Performance Finance and Risk Management Emergency Planning and Recovery Electoral Services Corporate health and safety</p>	<p>Direct reports:</p> <ul style="list-style-type: none"> • Head of Internal Audit • Chief Finance Officer and Section 151 Officer • Electoral Services Manager • 3 x Strategic Directors
<p>Andy Jarvis Strategic Director AJ <i>(Line Manager – Chief Executive)</i></p>	<p>Economic Development and Regeneration Tourism, Leisure and Culture Housing Property Services Countryside Management Waste Management</p>	<p>Direct reports:</p> <ul style="list-style-type: none"> • Head of Economic Development and Regeneration • Head of Housing • Head of Operations



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Officer	Strategic Responsibilities	Notes
Nick Khan Strategic Director NK <i>(Line Manager – Chief Executive)</i>	Environmental Services Port Health Planning, Development Management and Planning Policy Building Control Partnership Coastal Management/Coastal Partnership East Communities Community Partnerships Health and Wellbeing	Direct reports: <ul style="list-style-type: none"> • Head of Environmental Services and Port Health • Head of Planning and Coastal Management • Head of Communities • Political Assistants
Kate Blakemore Strategic Director KB <i>(Line Manager – Chief Executive)</i>	Legal and Democratic Services HR and Workforce Development Communications and Marketing Customer Experience ICT/Digital Transformation Strategic Plan and Programme Management	<ul style="list-style-type: none"> • Communications and Marketing Manager • Head of Legal & Democratic Services and Monitoring Officer • Human Resources and Organisational Development Manager • Head of Customer Experience • Head of Digital and Programme Management



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Head of Service Post	Responsibilities	Notes
<p>Paul Wood Head of Economic Development and Regeneration <i>(Line Manager – Strategic Director AJ)</i></p>	<p>Economic Development, Regeneration, Tourism, Leisure and Culture Growth and Skills Enterprise Zones Energy Transport and Infrastructure Funding</p>	
<p>Heather Fisk Head of Housing <i>(Line Manager – Strategic Director AJ)</i></p>	<p>Housing Revenue Account Housing stock Housing Development Building Services Tenant Services Private Sector Housing Homelessness Choice Based Lettings Housing Options</p>	



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Head of Service Post	Responsibilities	Notes
Kerry Blair Head of Operations <i>(Line Manager - Strategic Director AJ)</i>	Asset Management Commercial Partnerships Car Park Management Facilities Management Leisure Contracts Play and Sports Development Procurement Waste Management Countryside Management Emergency Planning Business Continuity	East Suffolk Norse Vertas Everyone Active Places for People Joint Emergency Planning Unit East Suffolk Services Limited
Vacant Head of Customer Experience <i>(Line Manager – Strategic Director KB)</i>	Customer Services/Experience Customer Access Complaints/FOI/EIR (operational)	



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Head of Service Post	Responsibilities	Notes
<p>Sandra Lewis Head of Digital and Programme Management <i>(Line Manager – Strategic Director KB)</i></p>	Digital Transformation ICT Development, Strategy and Performance Resilience and Disaster Recovery Land & Property Gazetteer and GIS Website and Intranet Local Land and Property Gazetteer Strategic Plan and Performance Management Performance and Risk Management Business Solutions Channel Shift	
<p>Chris Bing Head of Legal and Democratic Services and Monitoring Officer <i>(Line Manager – Strategic Director KB)</i></p>	Democratic Services Ethical Governance and Standards Legal Services Member Development and support Licensing	



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Head of Service Post	Responsibilities	Notes
Nicole Rickard Head of Communities <i>(Line Manager – Strategic Director NK)</i>	Active Communities, Community Development and Community Engagement Health and Wellbeing Community Safety Community Grants Social Inclusion Community Partnerships Armed Forces Covenant	Shared role with Norfolk & Waveney CCG + Ipswich & East Suffolk CCG Lowestoft Rising
Fiona Quinn Head of Environmental Services and Port Health <i>(Line Manager - Strategic Director NK)</i>	Corporate Health and Safety Environmental Services Food and Safety Health Improvement Port Health	



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Head of Service Post	Responsibilities	Notes
Philip Ridley Head of Planning and Coastal Management <i>(Line Manager – Strategic Director NK)</i>	Coastal Management Development Management Conservation and Design Building Control Planning Policy Sizewell Rights of Way Land Charges	Coastal Partnership East Building Control Partnership
Siobhan Martin Head of Internal Audit <i>(Line Manager- Chief Executive)</i>	Internal Audit Counter Fraud Data Protection/GDPR FOI/EIR (strategic) Senior Information Risk Officer	Shared service with Ipswich Borough Council



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Lorraine Rogers Chief Finance Officer and S151 Officer <i>(Line Manager – Chief Executive)</i>	MTFS Financial Compliance and Planning Accounting Capital Programme Treasury Management Taxation Value for Money Payables and Purchasing External Audit Liaison Business Rates	Anglia Revenues Partnership