

























As at Quarter 1 (2018/19)

Action Reference	Project Name	Description	Council	Owner	Strategy	Project Type	Service Plan	Project Status	Latest Progress	Overall Project Risk	Timeframes	On completion - Achievements and Outcomes	Completed Date
S10	<b>Suffolk Coastal: Discover Landguard</b>	Expand and enhance the visitor experience at Landguard, Felixstowe.	SCDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration	<b>Behind Target</b> 	The Landguard Partnership Agreement ended 28 April 2018. Still waiting on Port of Felixstowe to their continued membership.  A governance review is planned with the aim of recommending options for the better management by, and integration of Landguard stakeholders, and to determine the feasibility of meeting third party capital funders ownership requirements. Part of this review will also look at forming a business plan and future income streams including the introduction of car parking charges, and expenditure including staffing. We are looking to apply for an HLF Resilience grant to fund the review. As SCDC would be the lead applicant for a bid in excess of £50K Cabinet approval will be sought.  SCDC had agreed to introduce car park charges at Landguard at some point in the future. The Landguard Partnership is still waiting for Landguard Car Park feasibility study requested by Asset Management, and for SCDC to decide when charging will be implemented. Agreement regarding installation of a new kiosk by cafe operator at Landguard has been finalised. It is hoped to be open by end of July 2018.	C2	Governance review completed, recommendations considered and agreed by March 2019. Implementation plan ready for phased introduction 2019/20 of long term sustainable model.	Landguard becomes a regional visitor attraction which is better managed, resilient and has a sustainable future, whilst contributing to the local economy and Felixstowe's ongoing regeneration.	
S10	<b>Suffolk Coastal@ Martello P Tower</b>	Future options appraisal and consultation on Martello P	SCDC	Paul Wood	Economic Growth	Transformation Project	HOS Economic Development and Regeneration	<b>On Target</b> 	Q4 March 2018 options Appraisal document was completed in 2017. Currently exploring options within the context of the South Seafront Development and potential CRF bid. Q1 - Tender released for expressions of interest	E4	Consultation due to start September 2016		
S17	<b>PHILIS / PHILIS Online further software development</b>	PHILIS / PHILIS Online further software development	SCDC	Phil Gore	Financial Self Sufficiency	Operational Project	HOS Environmental Services and Port Health	<b>On Target</b> 	Consulting with DEFRA on implications for PHILIS from Brexit	D2	Completion April 2019		
S17	<b>Hardware Refresh at Port Health</b>	Provides better Port Health ICT disaster recovery solutions and efficiency of service for PHILIS and includes ICT security issues.	SCDC	Phil Gore	Financial Self Sufficiency	Operational Project	HOS Environmental Services and Port Health	<b>On Target</b> 	Cabinet approval for procurement 2 January 2018.	D4	To be completed by end of December 2018		
	<b>North Felixstowe masterplan and New Leisure Centre - incl. redevelopment of existing sites</b>	Promotion of the Council's land and assets in Felixstowe under the Local Plan review for allocation for housing, new leisure centre and leisure based seafront uses	SCDC	Andy Jarvis	Economic Growth; Financial Self Sufficiency	Corporate Project	HoS Operations	<b>On Target</b> 	Cabinet Briefing to approve Local Plan submission document/masterplan/evidence base in August. Landowner negotiation ongoing. Public engagement undertaken on 6th July.		Stage 1 - Issues and Options submission completed Oct 2017. Stage 2 - Preferred Options submission due 14th Sept 2018 Local Plan examination and adoption late 2019	New Leisure centre delivered North Felixstowe and Brackenbury land allocated for housing - Housing delivered by Council or sold for development. Seafront Leisure Centre site demolished and redeveloped for leisure based uses.	
	<b>Felixstowe South Seafront Regeneration</b>	Deliver Martello Park café/restaurant Regenerate Sea Road promenade gardens and enhance public realm and connectivity of south seafront attractions and assets. Deliver a 'container park' market/ business units/ pop up shops Delivery of new beach huts.	SCDC	Andy Jarvis	Economic Growth; Financial Self Sufficiency; Enabling Communities	Corporate Project	HoS Operations	<b>On Target</b> 	CCF EOI submitted. Bid deadline October. Planning application for café authorised by Cabinet Briefing and to be submitted July 2018. Funding for other projects to be explored and scope of project and tenders to be explored. Public engagement to place on July 6th 2018.		Planning application submission July 2018 with aim for planning committee in September. Bid deadline October 2018. Cabinet to approve bid submission in September. Delivery of café within 2 years.	Café/restaurant delivered and open for business. Sea Road gardens regenerated and a new attractive destination = economic growth and wider regeneration of south seafront area. Facilitation of improved viable use for Martello Tower.	
	<b>Station Road Car Park, Woodbridge</b>	Extension of existing carpark and creation of new link carpark, providing circa 67 additional spaces	SCDC	Kerry Blair	Economic Growth / Financial Self Sufficiency	Operational Project	HOS Operations	<b>On Target</b> 	Planning permission applied for	TBA	Building work expected to start October 2018		
	<b>The Dip – Beach Hut and Club Facility</b>	Creation of additional 17 beach hut sites at the Dip in Felixstowe	SCDC	Kerry Blair	Economic Growth / Financial Self Sufficiency	Operational Project	HOS Operations	<b>On Target</b> 	Planning permission about to be applied for	TBA	Work expected to start October 2018		
	<b>Redevelopment of Felixstowe Leisure Facilities</b>	As part of the Suffolk Coastal Leisure Redevelopment Programme, the future of the Felixstowe Leisure Centres, Felixstowe Leisure Centre and Brackenbury Leisure Centre, need to be reviewed to enable the provision of a quality, destination facility for Felixstowe.	SCDC	Andy Jarvis	Financial Self-sufficiency; Enabling Communities	Transformation Project	HoS Operations	<b>On Target</b> 	Work has been undertaken by Sports Consultancy to identify options appraisal and facilities required for community and as destination facility. Public consultation has been completed on the outcomes.	C4	Business case and options to Cabinet November/December 2018. Implementation to be confirmed (circa 2021/2022)	Destination leisure facility to provide the next 20 plus years.	
	<b>Leiston Leisure Centre</b>	Redevelopment of Leiston Leisure	SCDC	Andy Jarvis	Financial Self-sufficiency; Enabling Communities	Operational Project	HOS Operations	<b>On Target</b> 	Working on documentation for project implementation e.g. Project Agreement	D4	Commencing 1 September 2018 Completion Summer 2019	Increased participation in health and wellbeing activities. Provision of quality fit for purpose leisure facilities for next 20 plus years. Improved financial sustainability.	

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W07	<b>Southwold Harbour</b>	To transfer the Harbour undertaking, to a Local Authority Trading Company	WDC	Kerry Blair	Enabling Communities	Operational Project	HOS Operations		Consultation sessions have taken place with the public and Harbour users. The feedback from this is being collated. Some legal objections have been raised which we are discussing with Winckworth Sherwood. A public meeting of the joint committee will take place in July 2018, to approve the new model.	TBA	Consultation sessions have taken place with public and Harbour users - feedback is being collated. Some legal objections have been raised which we are discussing with Winckworth Sherwood. We are intending to have a public meeting of the joint committee in the next couple of months, to approve the new model.		
	<b>Heritage Action Zone</b>	The aim of the North Lowestoft Heritage Action Zone is to regenerate the area, instil local pride, and remove the North Lowestoft Conservation Area from Historic England's Heritage at Risk Register. This is a 5 year scheme with funding and support from Historic England.	WDC	Paul Wood	Economic Growth	Transformation Project	HOS Economic Development and Regeneration		Delivery Plan and MOU signed off by all partners in May 2018. The project was launched at a business breakfast meeting for landlords. In June a funding application for the HAZ programme manager was successful, and the post is currently being recruited.	E3	May 2018 - March 2023 (Research, listing, baseline, conservation area appraisal, all commenced in 2018) PSICA scheme will commence in April 2019.	1,000 sqm commercial floor space, 10 new businesses, 50 new houses, 40 housing units brought back into use, Conservation Area removed from at Risk Register.	
	<b>Making Waves Together (Great Places)</b>	The Council was successful in its bid to the 'Great Place Scheme' for its 'Making Waves Together - Reimagining the Seaside Towns of Lowestoft and Great Yarmouth' project.	WDC	Samantha Jones		Transformation Project	HOS Economic Development and Regeneration		Programme is progressing well, although there have been some issues with resourcing and support which need to be resolved with GYBC. The external evaluator procured. The Cultural Capacity Officer post to bring Great Yarmouth and Lowestoft LCEP closer together is now in post. School workshops linked to Watertight Words and Untold Stories are talking place in local schools. The inaugural meeting of the Marina Creative Forum took place on 23/02/18 and Seachange Arts held their first Circulate on 09/02/18.	E3	3 year programme, started in 2017		
	<b>Lowestoft Flood Management Project</b>	Deliver flood risk management measures, including a tidal gate to reduce Lowestoft's vulnerability to flooding.	WDC	Bill Parker	Economic Growth; Enabling Communities	Transformation Project	HOS Planning and Coastal Management		Lowestoft Flood Risk Management Project is progressing towards Outline Business Case, with submission in September for meeting in November. This will present case to begin works on fluvial/pluvial elements and advance works (flood walls) for tidal element. Planning applications will be submitted for this work in September. If granted and OBC successful, construction should start in March 2019. The Transport Works Act Order is being progressed for tidal barrier and we are awaiting EIA scoping opinion from Defra's TWAO unit. Detailed design is in progress and should be completed by end of the year. This will enable us to better assess and to cap costs. Funding challenges for the tidal barrier are being addressed. We continue to work closely with all stakeholders and community.	TBC	Delivery 2022/23 but may be sooner subject to resolving delivery challenges.	Significantly increased flood protection from all sources of flooding. This is expected to enable an increase in GVA for Lowestoft from £499m to £694m and many homes and businesses protected from flooding.	
W09	<b>Waveney: East of England Park (SSP4)</b>	To deliver the East of England Park project by creating a large scale, self sustaining visitor attraction which transforms a currently unappealing semi- derelict green space and promenade into an events and cultural heritage space.	WDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration		Project Managers, Concertus, have been appointed. The landscape architect tenders have been drafted and will be appointed by August. The Activities and Marketing Manager JD/spec has been drafted.	C3	June 2017 - December 2019 Milestones Landscape architects appointed in August 2018, Activity and Marketing Coordinator appointed Sept 2018. Contractors will be in place by January 2019.	Total number of indirect jobs - 130 Total number of jobs safeguarded - 50 No of business supported - 66 Amount of land regeneration - 13ha Total number of training places - 2 intern positions. Total amount of external funding levered in - £983,225	
	<b>Tenant Services Change Programme</b>	A programme of change is being introduced for the Tenant Services team at the Rotterdam Road office. These changes involve: a) move to mobile working within workforce b) becoming a paperless office with current files to be scanned and indexed. c) Review of the operatives pay schemes.	WDC	Andy Jarvis	Enabling Communities; Financial Self Sufficiency	Operational Project	Tenancy Services		Paperless - scanning has been progressing and current documents are being scanned. Pay - negotiations currently underway Mobile Working - No new technology yet arranged.	C3	The various tasks within the overall project will have different time frames with some being quite challenging. Overall, the objective is that by April 2019 most of the tasks will be completed or nearing completion.		
	<b>Refurbishment Programme</b>	A programme of major refurbishment to 4 specific properties is being produced that will provide accommodation for new client groups that is much needed.	WDC	Andy Jarvis	Enabling Communities; Financial Self Sufficiency	Operational Project	Housing Services		Report is completed for Cleveland Road Report is in progress for White Lion Flats Report is due to start in April for Harry Chamberlain Court	D4	Specific programmes: 1) Cleveland road- 5 properties to be refurbished for Learning disabilities. Planned committee report March 2018 2) White Lion Flats - Building with 5 flats. Committee report for April 2018 3) Harry Chamberlain Ct - Conversion to different client groups. report planned for June 2018 4) 560 London Road South - Work currently progressing with anticipated completion in late summer 2018		
	<b>Southern Lake Lothing Regeneration Programme</b>	Cross departmental urban regeneration programme including land assembly, landowner negotiations and master planning of a large scale mixed use development in Lowestoft	WDC	Paul Wood	Economic Growth; Enabling Communities; Financial Self Sufficiency	Operational Project	HOS Economic Development and Regeneration		Land acquisitions is progressing well and master planning activities are being considered.	TBA	Development phased for delivery over 15 - 25 year cycle.		

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	<b>Normanston Rail Crossing Project</b>	Construction of a pedestrian and cycle bridge to replace the existing Network Rail provision and connect the cycle and pedestrian path through Normanston Park to Harbour Road and on into Oulton Broad.	WDC	Paul Wood	Enabling Communities; Economic Growth	Operational Project	HOS Economic Development and Regeneration	<b>Behind Target</b> 	Initial feasibility has been completed and a layout and location has been identified. Engagement with the private landowner has been positive, but engagement with ABP has stalled. The contract for the detailed design stage will be awarded in July 2018, this contract will also involve negotiations with all landowners and will identify potential funding for the construction stage. The detailed design stage will be completed in Feb 2019.	A2	Detailed design phase due to start in August 2018. Construction expected mid 2019.		
W02	<b>Waveney: Support improvements to the A12 - A47</b>	Support improvements to the A12 - A47 between Lowestoft and the A11 via Great Yarmouth.	WDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration	<b>On Target</b> 	The renumbering of the A12 (between Great Yarmouth and Lowestoft) to A47 was completed during 2017. HE's Batch E proposals included junction and resurfacing improvements in the area but are not currently being progressed as benefits not deemed enough.	TBA	Part of the short term proposals (1-5 years) as specified in LTIP	Improve connectivity to Lowestoft via Gt Yarmouth and A11 to the north and Ipswich and A14 to the south. Reduce journey times, improve reliability and protect & enhance the environment along key routes serving Lowestoft. Improve performance and resilience of existing road networks serving Lowestoft.	
	<b>Post Office Lowestoft High Street</b>	The project is a joint development project between Housing and Asset Management. The property and surrounding site was purchased in 2018.  Project scope includes design and delivery of a town centre regeneration development which seeks to provide a mixed use scheme with commercial accommodation accessed from London Road North and Residential accommodation to the remainder of the site. Demolition of some structures to rear of site required. Proposed development will require an element of conversion and new build construction. Commercial use and residential tenure to be confirmed.  The project seeks to commission the relevant skills and capabilities to deliver the scheme as described and will rely on both internal and external resourcing for its delivery.	WDC	Andy Jarvis	Economic Growth; Enabling Communities	Operational Project	HOS Housing Services	<b>On Target</b> 	Project team established and approval of proposed project structure and programme have been agreed.  Asset Management are progressing opportunities for commercial tenant.  Housing are progressing the appointment of the Design Team to obtain relevant surveys and the delivery of initial design ideas.	E4	Design team appointment July / August 2018 Planning Process December 2018 Construction delivery 2019/20	Successful delivery of a mixed use redevelopment scheme to provide affordable residential accommodation alongside a ground floor commercial use. The proposed project will assist the economic regeneration of Lowestoft High Street and Town Centre Vision.	
	<b>Sprinkler System at St Peter's Court</b>	The enhancement of fire safety within the tower block of St Peter's Court, Lowestoft by the installation of a sprinkler system.	WDC	Andy Jarvis	Enabling Communities	Operational Project	HOS Housing Services	<b>On Target</b> 	Contract awarded.	D1	The project commenced within the tendering process, and contract award has been made to Thameside. Physical work on site is planned to commence in September 2018.	Enhanced fire safety within the building for residents.	
	<b>Lowestoft Fibre to the premises</b>	A project to provide world leading digital connectivity to every residential and business property in Lowestoft by ensuring all such premises have Fibre To The Premises (FTTP)	WDC	Paul Wood	Economic Growth	Transformation Project	HOS Economic Development and Regeneration	<b>On Target</b> 	Discussion have been held with SCC regarding the Suffolk Cloud project which will provide FTTP to 37 locations in Lowestoft. The intention is to use this infrastructure as a stepping stone to provide FTTP to all premises within the town. The contract for the Suffolk Cloud project will be awarded in September after which work will begin with the contractor to progress the Lowestoft FTTP project.	TBC	A complete project timeline is still tbc but the first key milestone is to scope out a project plan with the contractor for the Suffolk Cloud project. This is due to take place in Sept/ Oct 2018.	Specific outputs still tbc, however the key outcome is to ensure Lowestoft has world leading digital connectivity which benefits businesses and residents alike. The intention is to transform Lowestoft into an aspirational place to live and work and encourage significant inward investment. It will address the issue of geographic peripherally as the cutting edge connectivity will overcome this barrier.	
Financial	<b>Garden Waste Charging</b>	To introduce a chargeable mixed organic waste collection service, starting at the beginning of the 2018/19 financial year.	Both	Kerry Blair	Enabling Communities	Operational Project	HOS Operations	<b>On Target</b> 	Paid for collections commenced on 1 May. As at 11 June, 30,263 subscriptions had been placed, which is 52.5% of households within the Suffolk Coastal District. The Project Team continues to meet monthly and are currently planning for the roll out of the larger bins in the Autumn.	D4	To be completed by April 2018		
ES29	<b>Civil Parking Enforcement</b>	To implement Civil Parking Enforcement within both Districts, by 2019 (Suffolk Constabulary have no funding provision to enforce illegal parking, past March 2019).	Both	Kerry Blair	Enabling Communities	Operational Project	HOS Operations	<b>On Target</b> 	Project Officer in place since December 2017, to lead this piece of work. Progress made on a number of items on the CPE implementation programme across the county. Key decisions will be required to be made at County and District levels throughout 2018 to finalise parking policy/strategies, local parking plans, agency agreements, traffic orders, implementation and operational procedures. The local parking strategy was approved by both Cabinets in June 2018 and the Council will go out to consultation over Summer.	TBA	To be completed by April 2019 (dependent on DfT)		





Corporate Project Register  
As at Quarter 1 (2018/19)

Action Reference	Project Name	Description	Council	Owner	Strategy	Project Type	Service Plan	Project Status	Latest Progress	Overall Project Risk	Timeframes	On completion - Achievements and Outcomes	Completed Date
ES02	<b>Waveney: Nwes Business Support Voucher proposal</b>	Project sought to address a need to support local businesses in rural areas of district. The council, Waveney Business Forum and Nwes identified a lack of support available in market towns. Two-hour business advice sessions offered via a voucher scheme drawing on learning and experience from a similar scheme that ran from Nov 2012 until Apr 2014. Scheme was promoted to rural based businesses specifically and, where no alternative support was available, also assist rural pre-starts.	WDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration	Completed	Project completed		Start November 2015 for a 12 month period (extended to March 2017 due to demand)	Number of advice vouchers issued 250 Number of pre-start individuals or trading business supported - 40 Number of Businesses Sustained - 10 Number of jobs created - 4	31/03/2017
ES01	<b>Waveney: Construction Apprenticeship Project</b>	Facilitated a project to combat skills shortages in the construction sector working with Lowestoft College and local construction companies. The project saw 44 young people taking part in a 2 day per week work experience on site with local builders	WDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration	Completed	Project completion and evaluation July '14.		Project completion and evaluation July '14.	Out of 44 people who participated in scheme, 7 people offered apprenticeships with a potential further 3 from September. Following evaluation the builders committed to participating again in 2017 and for longer block periods.	29/07/2016
W02	<b>Waveney: Minor improvements to existing traffic pinch points in Lowestoft</b>	Minor improvements to existing pinch points adversely affecting traffic flow within Lowestoft.	WDC	Paul Wood	Economic Growth	Operational Project	HOS Economic Development and Regeneration	Closed	Project completed		Part of the short term proposals (1-5 years) as specified in LTIP	Improve performance and resilience of existing road networks in Lowestoft. Remove bottlenecks in existing pinch points which are impeding growth and restricting the movement of goods and people around town	