



Waveney District Council
Serving the Community

Riverside, 4 Canning Road,
Lowestoft, Suffolk, NR33 0EQ

CABINET DECISION NOTICES FOR THE MEETING HELD ON TUESDAY 22 SEPTEMBER 2015

Call-in period:

Monday, 28 September 2015 to Friday, 2 October 2015

Implementation Date:

Monday, 5 October 2015

(For clarity, where an item is 'to be noted' or 'received' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

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CABINET DECISION NOTICE

Cabinet Area	Customers & Communities
Title of Report	Access and Customer Care Strategy 'Journey to Excellence'
Report Reference	REP1288

Purpose of Report

To seek approval for the draft Access & Customer Care Strategy 2015/2019 'Journey to Excellence'.

Options Considered

No other options were considered. Not having a clearly defined purpose and strategy for customer service will mean that delivering effective customer service is not seen as a priority and opportunities for efficiencies and improving services will not be realised.

Reason for Decision

Delivering effective services to customers is a priority for Waveney District Council and having a strategy raises the profile of customer service across the organisation and sets out a clear direction of priorities to inform decision making for improvement projects and investment decisions. The Council operates in a continuing challenging environment and implementation of the strategy will generate cashable and non cashable savings over its duration.

CABINET DECISION:

That the draft Access & Customer Service Strategy for 2015/2019 be approved.

Declarations of Interest / Conflicts of Interest	None
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Councillor C Law
Leader of the Council



CABINET DECISION NOTICE

Cabinet Area	Planning & Coastal Management
Title of Report	Community Infrastructure Levy Spending 2015/16
Report Reference	REP1293

Purpose of Report

To agree the Community Infrastructure Levy Infrastructure Plan 2015 and to agree how Community Infrastructure Levy funds should be spent for the financial year 2015/16.

Options Considered

Not agreeing to the Community Infrastructure Plan for 2015 or making amendments to it. Instead, Members could agree to spend money on one of the following projects:

- Normanston Park Changing Rooms
- Beccles Common Lane Pitches Drainage Improvements
- Play space provision at the planned Community Centre site, Old Grammar Lane, Bungay (Site Specific Allocation: BUN4) should Section 106 funds not be available.

Reason for Decision

To ensure that sufficient Community Infrastructure Levy funds are available in future years to help meet the cost of infrastructure needed to support the development outlined in the Council's Local Plan.

CABINET DECISIONS:

1. That the Community Infrastructure Levy Infrastructure Plan included as Appendix A to the report be approved.
2. That no Community Infrastructure Levy funds be spent in this 2015/16 financial year.

Declarations of Interest / Conflicts of Interest	None
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CABINET DECISION NOTICE

Cabinet Area	Resources & Welfare Reforms
Title of Report	Treasury Management Outturn Report 2014/15 and Mid Year Report 2015/16
Report Reference	REP1235

Purpose of Report

The Treasury Management Policy Statement requires an annual and a mid-year report to be produced by 30 September 2015 and approved at Council. The report reviewed performance of the Treasury Management Function including prudential indicators in 2014/15 and a mid-year review of the first half of 2015/16.

Options Considered

None. The Chartered Institute of Public Finance and Accountancy (CIPFA) Treasury Management Code requires an annual and a mid-year report to be provided by 30 September 2015 and approved at Council.

Reasons for Decision

The CIPFA Treasury Management Code requires a report to be produced covering the Council's Treasury Management activities during 2014/15 and a Mid Year Review of the Treasury Management activities that have taken place during the first half of 2015/16. These reports must be approved by 30 September 2015.

RECOMMENDATIONS TO FULL COUNCIL:

1. That the Annual Report on the Council's Treasury Management activity for 2014-15 incorporating the Mid Year review for 2015-16 be approved.
2. That the Prudential Indicators outturn position for 2014-15 in Appendix A be noted.

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CABINET DECISION NOTICE

Cabinet Area	Leader of the Council
Title of Report	Suffolk Devolution
Report Reference	REP1292

Purpose of Report

To consider Suffolk's ambition for, and approach to, devolution based on the Expression of Interest, as set out in Appendix A to the report, and to refer the matter to Full Council for further discussion.

Options Considered

None. The Cabinet could decide that pursuing a devolution proposal is not appropriate for Suffolk.

Reasons for Decision

Suffolk Leaders are keen to proactively influence and negotiate with Government as early as possible in order to secure the best possible outcomes for Suffolk residents. It is therefore proposed that Suffolk enters into these negotiations with Government as soon as possible once the ambition and approach (as set out in Appendix A to the report) have been democratically agreed and endorsed.

RECOMMENDATIONS TO FULL COUNCIL:

1. That Full Council agrees that the Expression of Interest (Appendix A) forms the basis for future detailed negotiation with Government throughout the Autumn of 2015.
2. That Full Council discusses Suffolk's ambition and approach to devolution and agrees that it provides a strong mandate for future negotiation with Government.

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CABINET DECISION NOTICE

Cabinet Area	Leader of the Council
Title of Report	Urgent Item of Business – Appointment to Southwold Harbour Lands Joint Committee
Report Reference	REP1304

Purpose of Report

To consider the appointment of Cabinet Members to the Southwold Harbour Lands Joint Committee.

Options Considered

None. The appointments to the Joint Committee are required as part of the appropriate governance arrangements for the Joint Committee.

Reasons for Decision

To ensure that formal Cabinet Member appointments are made to the Southwold Harbour Lands Joint Committee as part of the appropriate governance arrangements for the Joint Committee.

CABINET DECISIONS:

1. That Councillors M Barnard, C Law, D Ritchie and M Rudd be appointed to the Southwold Harbour Lands Joint Committee for 2015/16.
2. That Councillors F Mortimer and L Smith be appointed to the Southwold Harbour Lands Joint Committee as Substitute Members for 2015/16, who may attend meetings of the Joint Committee in the absence of an appointed Member.

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OPEN CABINET DECISION NOTICE FOR EXEMPT ITEM

Cabinet Area	Housing
Title of Report	TUPE Transfer – Provision of Roofing & Scaffolding
Report Reference	REP1278

Purpose of Report

To consider and approve the transfer of the applicable external staff ('TUPE Transfer') into the Council's Housing Maintenance Service.

Options Considered

Not to undertake the TUPE Transfer. This was rejected for the following reasons:

- It would require a re-tendering exercise and is anticipated to result in greater financial costs than delivering an in-house service.
- It would not enable the Council to develop the range of skills and services provided by the Building Maintenance Team.
- It would limit the Council in pursuing opportunities for trading services of the Building Maintenance Team.

Reasons for Decision

The creation of a new in-house service for the delivery of roofing and scaffolding services, through a TUPE transfer, represents the best value for money option available for the HRA and will further enable the Council to pursue opportunities for trading such services to support the General Fund.

CABINET DECISION:

That the creation of an in-house service for the delivery of roofing and scaffolding and the TUPE transfer of the relevant external staff into the Council be approved.

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OPEN CABINET DECISION NOTICE FOR EXEMPT ITEM

Cabinet Area	Operational Partnerships & Lowestoft Rising
Title of Report	Car Parks Update – Progress Report
Report Reference	REP1211

Purpose of Report

To receive the recommendations from the Overview & Scrutiny Committee which arose from its meeting on 6 August 2015 and to begin the consultation process to vary Waveney District Council's Car Parking Fees and Charges.

Options Considered

A number of options were considered and are contained within Section 4 of the report.

Reasons for Decision

To ensure that car park tariffs, associated fees and charges are set and remain appropriate and proportionate to current demographics, user and budgetary demands.

CABINET DECISION:

The Cabinet reviewed all existing and proposed car park fees and charges and agreed that the revised fees and charges would be publicly advertised through a statutory Road Traffic Order.

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OPEN CABINET DECISION NOTICE FOR EXEMPT ITEM

Cabinet Area	Planning & Coastal Management
Title of Report	Lowestoft Flood Risk Management Project – Purchase of Temporary Tidal Flood Barriers
Report Reference	REP1301

Purpose of Report

To grant delegated authority to the Head of Planning & Coastal Management, following consultation with the Cabinet Member for Planning & Coastal Management, to commence the procurement process and to award the tender for the procurement of the temporary flood defence barriers. The temporary defences will reduce the risk of flooding to people, homes and businesses until the permanent flood protection work is completed in 2019.

Options Considered

None. The temporary tidal flood barriers are for use ahead of the completion of the Lowestoft Flood Risk Management Project, which will include a tidal barrier and raised or improved walls. The temporary flood barriers will help to reduce the risk of tidal flooding to people, homes and businesses whilst the project is being completed.

Reasons for Decision

To enable temporary flood barriers to be in place to reduce the risk of tidal flooding to people, homes and businesses in Lowestoft ahead of the worst of the winter weather this year and until the completion of the Lowestoft Flood Risk Management Project.

CABINET DECISIONS:

1. That budget provision for an estimated £300,000 for the purchase of temporary flood barriers, to be funded by the Regional Flood and Coastal Committee pending final agreement at their October 2015 meeting, be approved as a new project in the 2015/16 capital programme.
2. That delegated authority be given to the Head of Planning & Coastal Management, following consultation with the Cabinet Member for Planning & Coastal Management, to commence the tender procurement process and to award the tender for the procurement of the temporary flood barriers.

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