

**CABINET**

Wednesday 15 February 2017

**EAST SUFFOLK PERFORMANCE REPORT - QUARTERLY PERFORMANCE, QUARTER 3  
2016-17 (REP1341)**

**EXECUTIVE SUMMARY**

1. A comprehensive review of performance reporting for Suffolk Coastal District Council and Waveney District Council had been undertaken which resulted in the new East Suffolk Performance Report being produced. It is a joint report for both Councils and provides an overview of the Councils' performance and progress against the deliverables within the East Suffolk Business Plan.
2. This Quarterly Performance report covers Quarter 3, the period from 1 October to 31 December 2016.
3. The report summarises performance against the Critical Success Factors (CSF) and the strategic deliverables within the Business Plan and, where applicable, the projected direction of travel for the end of the year.
4. Overall the Council continues to make significant and positive progress in delivering the Business Plan objectives. If there are any instances where performance is not adequately meeting targets, these are highlighted in the report detailing the actions being taken.

Is the report Open or Exempt?	Open
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<b>Wards Affected:</b>	All Wards in the District
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<b>Cabinet Member:</b>	Councillor Colin Law, Leader of the Council Tel: 01502 573398 / 07964 040531
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<b>Supporting Officer:</b>	Homira Javadi Chief Finance Officer Tel: 01394 444529 <a href="mailto:homira.javadi@eastsoffolk.gov.uk">homira.javadi@eastsoffolk.gov.uk</a>
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## **1. INTRODUCTION**

1.1 This Quarterly Performance Report has been produced to summarise the Councils' performance for the third quarter of 2016/17 (1 October to 31 December 2016). It captures how the Councils are performing and includes progress towards achieving the deliverables within the East Suffolk Business Plan. The report contains information provided by all individual services and key strategic partner organisations.

## **2. REPORT**

2.1 The report highlights activities and key achievements under each of the strategic deliverables (Economic Growth, Enabling Communities and Financial Self-Sufficiency) and Key Performance Indicators (KPIs) monitor performance against each CSF.

2.2 As part of this review performance has been captured in each service area which includes an analysis of performance indicators (incorporated KPI's) and measures. This includes key indicators which reflect the direction of travel in terms of the Councils' performance.

2.3 A financial update on performance and outturns in Quarter 3 are detailed in the report, including progress and targets relating to Corporate Risks.

2.4 Performance of the Councils' partners is also included in the report and is captured within KPIs and other performance updates.

2.5 The report includes quarterly progress against the delivery of specific actions within the East Suffolk Performance Report, it incorporates some key projects which form the Corporate Project Register and includes enhanced reporting on economic development.

2.6 This report is managed on a continued improvement and development approach which may result in further changes to the existing format.

## **3. OTHER OPTIONS CONSIDERED**

3.1 Quarterly Performance Reports enable the Cabinet, other Members of the Council and the public to scrutinise the performance of the Councils against strategic deliverables and key indicators in accordance with the approved Business Plan.

## **RECOMMENDATION**

That the East Suffolk Performance Report for Quarter 3 be received.
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<b>APPENDICES</b>	
Appendix A	Key Performance Indicators
Appendix B	National Performance Indicators and LG Inform Pls
Appendix C	Corporate Project Register
Appendix D	Progress of Business Plan Actions

<b>BACKGROUND PAPERS</b>
None