



## OVERVIEW & SCRUTINY COMMITTEE

Thursday, 5 January 2017

### CURRENT POSITION OF THE WORK PROGRAMME (REP1514)

#### EXECUTIVE SUMMARY

1. The current position of the Committee's work programme is provided at each meeting, in order for it to be continually reviewed by the Committee.
2. At the June 2016 meeting the Scrutiny Work Programme for 2016/17 and beyond was approved, with the Committee agreeing to have a "rolling" work programme from that point forward, with suggestions for scrutiny identified by Members throughout the year.

Is the report Open or Exempt?	Open
<b>Wards Affected:</b>	All
<b>Lead Member:</b>	Councillor A Cackett Chairman of the Overview & Scrutiny Committee
<b>Supporting Officer:</b>	Adriana Stapleton Democratic Services Officer Tel: 01502 523614 Email: <a href="mailto:adriana.stapleton@eastsoffolk.gov.uk">adriana.stapleton@eastsoffolk.gov.uk</a>

## **1 INTRODUCTION**

- 1.1 The Overview & Scrutiny Committee operates a “rolling” work programme, with agendas planned 2-3 meetings in advance and leaving space to be reactive to changing needs. The work programme shows proposed timings for individual reports planned, but is a live document and is subject to change, to take account of changing circumstances and priorities.
- 1.2 The current position of the Committee’s work programme is provided at each meeting, in order for it to be continually reviewed by the Committee. The work programme as it currently stands is set out at Appendix A to this report.

## **2 WORK PROGRAMME**

- 2.1 Overview & Scrutiny within Waveney is based on the principle of being Member-led, thereby making the best use of the local knowledge and expertise that Councillors possess.
- 2.2 Certain items of business are required to be brought annually to the Committee, and it is also good practice for annual reports from partner organisations to be scrutinised by the Committee. In some instances, scrutiny is undertaken in conjunction with the Audit & Governance Committee as the two Committees have complementary functions.
- 2.3 All these categories of report form the skeleton of the Committee’s Work Programme to which additional items are added throughout the year, such as requests from Cabinet and Full Council, and suggestions Members via scoping forms. The most important element of the scoping form is to set out exactly what the Committee hopes to achieve through any piece of scrutiny. Issues which are unlikely to be able to be influenced, or which are already being dealt with in another arena, are not appropriate for scrutiny. Members should also bear in mind their own, and officers’ capacity to deliver any particular review.

## **3 FINANCIAL AND GOVERNANCE IMPLICATIONS**

- 3.1 Any scrutiny activity needs to add value and so it needs to be clear from the outset which issues Members want to look at, the reasons why the matter would benefit from scrutiny and what positive outcomes could be generated from scrutiny activity.

## **4 OTHER OPTIONS CONSIDERED**

- 4.1 It is good practice for the Committee to be involved in the setting of its work programme, and to keep it under review, and therefore the option of not having a work programme to guide the Committee’s programme of work was not considered.

## **5 REASON FOR RECOMMENDATION**

- 5.1 To provide the Committee with an opportunity to review its work programme.

### **RECOMMENDATION**

That the current position of the Overview & Scrutiny Committee’s Work Programme, as set out in Appendix A to this report, be noted.

### **APPENDICES**

#### **Appendix A**

Overview & Scrutiny Committee Current Work Programme.

**BACKGROUND PAPERS** - None.

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### FORWARD ROLLING WORK PROGRAMME

(underlined items are annual reports. Highlighting indicates joint reports with Audit & Governance Cttee)

<p style="text-align: center;"><b>Thursday 5 January 2017</b></p> <p><u>Joint consideration with Audit &amp; Governance Committee of Waveney Norse Annual Progress Report (REP1421)</u></p> <p><u>Joint consideration with Audit &amp; Governance Committee of Annual Partnership Report Sentinel Leisure Trust (REP1422)</u></p> <p>Current Position of the Work Programme (REP1514)</p> <p>Information Bulletin: SCC Investigations into the flooding of Kirkley Stream, Lowestoft</p>	<p style="text-align: center;"><b>A&amp;G – Thursday 12 January 2017</b></p> <p>O&amp;S Members join Meeting of Audit &amp; Governance Committee to discuss <u>Housing Revenue Account Budget and Capital Programme</u></p>
<p>31 Jan – Question Setting Briefing for Marina Theatre meeting</p>	
<p style="text-align: center;"><b>Thursday 9 February 2017</b></p> <p><u>Joint consideration with Audit &amp; Governance Committee of Draft General Fund Budget 2017/18 (REP1342)</u></p> <p>Lessons to be learnt from the withdrawal from the Sanyo Contract (REP1460)</p>	<p style="text-align: center;"><b>Thursday 9 March 2017</b></p> <p><u>Marina Theatre Annual Report (Exempt) (REP1423)</u></p>
<p>No meetings in April 2017 due to Purdah period for County Council Elections</p>	
<p style="text-align: center;"><b>Thursday 8 June 2017</b></p> <p><u>Scrutiny Annual Report</u></p> <p><u>Scrutiny Arrangements and Forward Work Programme</u></p> <p><u>Appointments to Outside Scrutiny Bodies</u></p> <p><u>Year End Community Safety Update</u></p>	<p style="text-align: center;"><b>A&amp;G – Thursday 15 June 2017</b></p> <p>O&amp;S Members join Meeting of Audit &amp; Governance Committee to discuss <u>Draft Annual Governance Statement</u></p>
<p style="text-align: center;"><b>Thursday 6 July 2017</b></p> <p><u>Waveney Youth Council Annual Update</u></p> <p><u>Joint Food and Health &amp; Safety Service Plan</u></p>	<p style="text-align: center;"><b>Thursday 3 August 2017</b></p>
<p style="text-align: center;"><b>Thursday 7 September 2017</b></p>	<p style="text-align: center;"><b>Thursday 5 October 2017</b></p> <p><u>Joint consideration with Audit &amp; Governance Committee of Medium Term Financial Strategy</u></p>
<p style="text-align: center;"><b>Thursday 9 November 2017</b></p>	<p style="text-align: center;"><b>Thursday 7 December 2017</b></p>

Following the work programme setting workshop on 25 May 2016, the Committee has a list of future reviews which will be programmed alongside other emerging issues such as referrals from Full Council. Members are able to submit “suggestions for scrutiny” throughout the year, to be added to the rolling work programme.

## Reviews still to be programmed for 2016/17 and beyond

- Asset Management Service – Progress Report (Exempt) (REP1208)
- Review Reintroduction of car parking charges in Bungay & stats from period of re-introduction in Halesworth
- Update on Public Conveniences Review (REP1357)
- Post implementation review of the closure of the TICs and replacement with VIPs
- Post implementation review of the introduction of charges for the collection of garden waste
- Further report on Poverty, Deprivation, Disadvantage, Barriers to Social Mobility and Hidden Needs in East Suffolk