

## OVERVIEW & SCRUTINY COMMITTEE

Thursday, 8 February 2018

### CURRENT POSITION OF THE WORK PROGRAMME (REP1736)

#### EXECUTIVE SUMMARY

1. The current position of the Committee's Work Programme is provided at each meeting, in order for it to be continually reviewed by the Committee.
2. The Committee has a "rolling" Work Programme, with suggestions for scrutiny identified by Members throughout the year.

Is the report Open or Exempt?	Open
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<b>Wards Affected:</b>	All Wards within the District
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<b>Lead Member:</b>	Councillor S Allen Chairman of the Overview & Scrutiny Committee
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<b>Supporting Officer:</b>	Anna Photi Democratic Services Officer Tel: 01502 523614 Email: <a href="mailto:anna.photi@eastsuffolk.gov.uk">anna.photi@eastsuffolk.gov.uk</a>
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## **1 INTRODUCTION**

- 1.1 The Overview & Scrutiny Committee operates a “rolling” work programme, with agendas planned 2-3 meetings in advance and leaving space to be reactive to changing needs. The Work Programme shows proposed timings for individual reports planned, but is a live document and is subject to change, to take account of changing circumstances and priorities.
- 1.2 The current position of the Committee’s Work Programme is provided at each meeting, in order for it to be continually reviewed by the Committee. The work programme as it currently stands is set out at Appendix A to this report.

## **2 WORK PROGRAMME**

- 2.1 Overview & Scrutiny within Waveney is based on the principle of being Member-led, thereby making the best use of the local knowledge and expertise that Councillors possess.
- 2.2 Certain items of business are required to be brought annually to the Committee, and it is also good practice for annual reports from partner organisations to be scrutinised by the Committee. In some instances, scrutiny is undertaken in conjunction with the Audit & Governance Committee as the two Committees have complementary functions. Additionally, some reviews take more than one year to complete.
- 2.3 All these categories of report form the skeleton of the Committee’s Work Programme to which additional items are added throughout the year, such as requests from Cabinet and Full Council, and suggestions from the Committee and from individual Members via scoping forms. The most important element of the scoping form is to set out exactly what the Committee hopes to achieve through any piece of scrutiny. Issues which are unlikely to be able to be influenced, or which are already being dealt with in another arena, are not appropriate for scrutiny. Members should also bear in mind their own, and officers’ capacity to deliver any particular review.

## **3 FINANCIAL AND GOVERNANCE IMPLICATIONS**

- 3.1 Any scrutiny activity needs to add value and so it needs to be clear from the outset which issues Members want to look at, the reasons why the matter would benefit from scrutiny and what positive outcomes could be generated from scrutiny activity.

## **4 ADDITIONAL ITEMS FOR THE OVERVIEW & SCRUTINY WORK PROGRAMME**

### **4.1 St Peter’s Court Fire Prevention**

At the Extraordinary meeting held on 27 November 2017, the Committee reviewed and considered the report on St Peter’s Court – Fire Prevention (REP1728) whereby it was resolved that:

- 1. That the Council’s response had been timely and proportionate.
- 2. That there had been adequate and effective communication with tenants.
- 3. That the Council had an action plan that was pertinent and comprehensive and delivered actions in a timely manner.
- 4. That the Council investigated the feasibility of the installation of one hour fire protection doors to each individual flat.

5. That all Councillors would be kept updated on future Fire Risk Assessments and Action Plans for St Peter's Court.

A further suggestion was made by the Leader of the Council that an updated report be brought before the Overview & Scrutiny Committee in a years time and that the Committee consider including an annual report to its Work Programme.

#### 4.2 Anglian Water

At its meeting on 7 December the Committee resolved that Anglian Water's capacity to deal with the greater demands on existing sewage systems as housing and development increased be placed on the Overview & Scrutiny Committee's Work Programme.

The next steps in order to progress the matter are to be discussed and agreed by the Committee at its meeting on 8 February 2018.

#### 4.3 Waveney Youth Council

At the Overview & Scrutiny Committee meeting held on 13 June 2013, a report was presented by the current Waveney Youth Council (WYC) chair on how the youth council was first established and the current pieces of work and initiatives the WYC were supporting. Since that time, the current WYC Chair has been presenting the report on progress made within their last 12 months and detailing any relevant future planned projects and activities.

Following a substantial period of annual reviews, Members of the Committee have commented that the report is provided for the purpose of updating the Committee on the WYC's activities, and therefore appropriately presented in the form of an Information Bulletin.

#### 4.4 Jubilee Beach Huts

At the Cabinet meeting on 6 December 2017, an Exempt report was considered regarding the proposed Jubilee Beach Huts Redevelopment (REP1729), along Lowestoft sea front.

In accordance with the Council's Constitution, these decisions were Called-In and the Monitoring Officer considered the submission. The Monitoring Officer decided that the Call-In was valid and should be referred to the Overview & Scrutiny Committee for further consideration and debate.

At the Overview & Scrutiny meeting held on 4 January 2018, the Committee considered the Jubilee Chalet Call-in Report (REP1759), whereby the Committee resolved that the proposal for the new development and business case be brought to the Overview & Scrutiny Committee prior to being presented to Cabinet for approval.

At the Cabinet meeting on 17 January 2018, the Cabinet agreed with the resolutions made by the Overview & Scrutiny Committee at their meeting on 4 January 2018.

### **5 OTHER OPTIONS CONSIDERED**

- 5.1 It is good practice for the Committee to be involved in the setting of its work programme, and to keep it under review, and therefore the option of not having a work programme to guide the Committee's programme of work was not considered.

### **6 REASON FOR RECOMMENDATIONS**

- 6.1 To provide the Committee with an opportunity to review its Work Programme.

## **RECOMMENDATION**

1. That with regards to St Peter's Court,
  - a. an annual update on St Peter's Court Fire Safety & Prevention is included in the Work Programme.
  - b. that Information Bulletin's are provided to the Committee on updates to future Fire Risk Assessments and Action Plans for St Peter's Court
2. That the Committee explore and agree the next steps in progressing the inclusion of Anglian Water's capacity to deal with the greater demands on existing sewage systems to its Work Programme.
3. That an annual Information Bulletin on the Waveney Youth Council be provided in place of an annual report.
4. That the new development proposal and business case for the Jubilee Beach Huts be brought to the Overview & Scrutiny Committee prior to being presented to Cabinet for approval, be included in the Work Programme.
5. That the current position of the Overview & Scrutiny Committee's Work Programme, as set out in Appendix A to this report, be noted.

## **APPENDICES**

<b>Appendix A</b>	Overview & Scrutiny Committee Current Work Programme
<b>BACKGROUND PAPERS</b>	None

OVERVIEW & SCRUTINY COMMITTEE

FORWARD ROLLING WORK PROGRAMME

(Underlined items are annual reports. Highlighting indicates joint reports with Audit & Governance Committee)

<p><b>Thursday 9 November 2017</b></p> <p>Review of reintroduction of car parking charges in Bungay and stats from period of re-introduction in Halesworth (REP1587)</p> <p>Post implementation review of the introduction of charges for the collection of garden waste (REP1589)</p> <p>Current Position of the Work Programme (REP1590)</p>	<p><b>A&amp;G – Thursday 11 January 2018</b></p> <p>O&amp;S Members joint Meeting of Audit &amp; Governance Committee to discuss <u>Housing Revenue Account Budget (REP1603) and Capital Programme (REP1602)</u></p> <p>Current Position of the Work Programme (REP1594)</p>
<p><b>Monday 27 November 2017</b></p> <p><b>Extraordinary Meeting</b></p> <p>St Peters Court, Lowestoft (REP1587)</p>	<p><b>Thursday 8 February 2018</b></p> <p>Member briefing on Poverty, Deprivation, Disadvantage, Barriers to Social Mobility and Hidden Needs in Suffolk</p> <p><u>Joint consideration with Audit &amp; Governance Committee of Draft General Fund Budget 2017/18 (REP1605)</u></p> <p>Current Position of the Work Programme (REP1736)</p>
<p><b>Thursday 7 December 2017</b></p> <p><u>Joint consideration with Audit &amp; Governance Committee of Medium Term Financial Strategy and Efficiency Plan (REP1586)</u></p> <p>Post implementation review of the closure of TICs and replacement with VIPs (REP1591)</p> <p>Information Bulletin: Progress Update on Public Conveniences (REP1733)</p> <p>Current Position of the Work Programme (REP1592)</p>	<p><b>Thursday 8 March 2018</b></p> <p>Public Conveniences Review (REP1734)</p> <p>Current Position of the Work Programme (REP1737)</p>
<p><b>Thursday 4 January 2018</b></p> <p>Consideration of Jubilee Chalets Call-In Report (REP1759)</p>	<p><b>Thursday 5 April 2018</b></p> <p>Information Bulletin – Progress Update on Asset Management Service (REP1735)</p> <p>Current Position of the Work Programme (REP1738)</p>

Reviews still to be programmed

- Asset Management Service – Full Progress Report (Exempt) (REP1208) (Update via information bulletin)