Appendix B

Allocations Policy Amendment History – February 2018

Item no	Page Number	Topic	Section	Amendment
1.	3	Scheme Objectives	1.4	The list of relevant legislation that the policy adheres to has been updated to include the 2017 Homeless Reduction Act and the Homelessness Code of Guidance Also included other legislation that should be taken into account in the allocation of social housing: • Children's Act • Public Sector Equality Duty
2.	6	Suspensions	3.8 (b)	Clarification that these applicants will be suspended until 56 days prior to the end of their tenancy to ensure consistency with the HRA
3.	13 - 14	Bands	5	Addition of two new Band C reasons: 1) Applicants who are eligible and threatened with homelessness within 56 days will be placed in Band C under the new Prevention Duty 2) Applicants who are eligible and homeless will be placed in Band C under the new Relief duty Clarification that local authorities can still place applicants in Band B if under the Relief duty Clarification that applicants who are owed the main housing duty will be in Band B
4.	16	Medical awards	5.5	Clarification that if an applicant is under a prevention or relief duty or is an accepted homeless, they cannot also apply for a medical award on the housing register.

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5.	22	Bidding Restrictions - locations	7.16	Clarification of location bidding restrictions for those under any homelessness duty
6.	23	Time restrictions on bidding	7.17	Clarification that Band C Relief applicants will be expected to bid on the first available suitable property or the PO will bid on their behalf
7.	23	Appropriate bidding	7.19	Clarification that prevention, relief and accepted applicants are expected to use their bids appropriately
8.	26	Offers to prevention applicants	8.14	Consequences of refusing an offer of accommodation for applicants under the prevention duty
9.	26	Offers to relief applicants	8.15	Consequences of refusing an offer of accommodation for applicants under the relief duty

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Changes to Appendix 1 - Meeting the Statutory Homeless Duty

Item No	Page Number	Topic	Section	Amendment
1.	30	List of policies that the appendix complies with	1.2	The list of relevant legislation that the policy adheres to has been updated to include the 2017 Homeless Reduction Act and the Human Rights Act 1998
2.	30	Definitions	1.3	New definition of 'threatened with homelessness' to ensure compliance with the HRA's definition
3.	30	Advisory services	1.5	Clarification that all Gateway authorities will provide advisory services
4.	30 - 31	Duty to Refer	1.6	Inclusion of information about the new duty which public authorities will have under the HRA to refer people who are homeless or at risk of becoming homeless to local housing authorities
5.	31	Assessment of Circumstances and Needs	2	Under the new legislation, each applicant will need to have an assessment of their needs and circumstances completed by the relevant PO
6.	31	Notification of circumstances and needs	2.5	States that POs will notify the applicant that they completed an assessment of their needs and will send them a copy of their needs assessment
7.	31	Personal Housing Plan	2.2 – 2.3	Each PO will complete the needs assessment for each applicant and will use this to create a personal housing plan for each applicant to help them to sustain their current tenancy/find new accommodation
8.	31	Prevention Duty	3.1	Prevention Duty – this section states what responsibilities both local authorities and applicants have while under this duty. It also states how the prevention duty can be ended as well as the

				consequences of non-compliance with the PHP by the applicant
9.	33	Relief Duty	4	Relief Duty – this section states what responsibilities both the PO and the applicant has while under this duty It also states how the prevention duty can be ended as well as the consequences of non-compliance with the PHP by the applicant
10.	36	Review of suitability of accommodation	9	Separate section on the review process although content is still the same