



# Audit & Governance Committee

## Membership

Cllr S Woods	(Chairman)
Cllr M Barnard	(Vice Chairman)
Cllr E Back	
Cllr L Coulam	
Cllr T Gandy	
Cllr K Grant	
Cllr A Green	
Cllr K Patience	
Cllr L Smith	

Members are invited to a meeting of the **Audit & Governance Committee** in the **Claud Castleton Room, Riverside, Lowestoft on Thursday, 20 September 2018 at 6.00pm**

An Agenda is set out below.

## Part One - Open to the Public

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1. **Apologies / Substitutes**
2. **Declarations of Interest**
3. **Minutes**
  - (a) To confirm as a correct record the public Minutes of the last meeting held on 25 July 2018 (Pages 1 to 14).
  - (b) The Committee is also asked to confirm as a correct record, the Minutes of the meeting held on 14 September 2017 which unfortunately were omitted from the agenda for the subsequent scheduled meeting (Pages 15 to 24).
4. **Internal Audit Charter (REP1908)**  
Report of the Head of Internal Audit (Pages 25 to 36)
5. **Implementation of General Data Protection Regulation (GDPR) and Data Protection Act 2018 (REP1909)**  
Report of the Head of Internal Audit (Pages 37 to 46)
6. **Internal Audit: Recently Issued Reports (REP1859)**  
Report of the Head of Internal Audit (Pages 47 to 59)
7. **Current Position of the Work Programme 2018/19 (REP1901)**  
Report of the Chairman of the Audit & Governance Committee (Pages 60 to 63)

**8. Exempt/Confidential Items**

It is recommended that under Section 100(A)(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 of Part 1 of Schedule 12A of the Act.

**Part Two - Confidential**

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**9. Internal Controls - Status Update: Contracts, Asset Management and Health and Safety Records with Partners (REP1918)**

Report of the Head of Operations (Pages 64 to 76).

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

**10. Minutes**

To confirm as a correct record the exempt Minutes of the last meeting held on 25 July 2018 (Pages 77 to End)

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

Close



Stephen Baker, Chief Executive

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