

Minutes of the Council meeting held at Riverside, Canning Road, Lowestoft on **Wednesday, 18 July 2018 at 6.30 pm.**

3b

Members present:

F Mortimer (Chairman), S Ardley, P Ashdown, E Back, M Barnard, M Bee, N Brooks, P Byatt, A Cackett, G Catchpole, J Ceresa, M Cherry, Y Cherry, L Coulam, J Craig, G Elliott, J Ford, T Gandy, T Goldson, L Gooch, I Graham, K Grant, M Ladd, P Light, T Mortimer, J Murray, R Neil, K Patience, M Pitchers, B Provan, C Punt, D Ritchie, C Rivett, K Robinson, M Rudd, J Smith, L Smith, K Springall, C Topping, M Vigo Di Gallodoro, N Webb, S Webb and S Woods.

Officers present:

S Baker (Chief Executive), N Rickard (Head of Communities), H Slater (Monitoring Officer and Head of Legal & Democratic Services) and N Wotton (Democratic Services Manager)

The Chairman of the Council took the opportunity to welcome newly elected Councillor M Vigo Di Gallodoro to her first Waveney District Council meeting and congratulate her on her recent election to the Council for the Pakefield Ward.

A Member queried why the Chairman had not also congratulated the other Councillor who was also elected, Councillor D Beavan, on his recent election to the Southwold and Reydon Ward. The Chairman reported that as Councillor Beavan had given his apologies for this meeting, he would prefer to offer his congratulations to Councillor Beavan in person, at the next scheduled meeting.

The Chairman also took the opportunity to welcome the Head of Communities to the meeting, who would be giving a presentation on Enabling Young People in Waveney.

1. APOLOGIES

Apologies for absence were received from Councillors D Beavan, A Green, J Groom and T Reynolds.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made on this occasion.

3. MINUTES

RESOLVED

That the Minutes of the Annual Meeting held on 16 May 2018 be approved as a correct record and signed by the Chairman.

4. COMMUNICATIONS

Cancellation of some August Meetings

The Chairman advised Councillors that the following meetings had been cancelled and he asked that the meetings be removed from Councillors diaries:

Licensing Committee – Wednesday, 1 August 2018
Overview & Scrutiny Committee – Thursday, 2 August 2018
Provisional Full Council meeting – Wednesday 8 August 2018

Councillor R Catchpole - Suffolk Coastal District Council

The Chairman was very sad to announce that a Suffolk Coastal District Councillor, Councillor Raymond Catchpole, had recently passed away after a long illness. Councillors sent their condolences to his family and friends. Those present then stood for a minutes silence, in respect for Councillor Catchpole.

5. ANNOUNCEMENTS FROM THE CHIEF EXECUTIVE / LEADER OF THE COUNCIL

Chief Executive

There were no announcements from the Chief Executive on this occasion.

Leader of the Council

There were no announcements from the Leader of the Council on this occasion.

6. STATEMENT FROM COUNCILLOR STEPHEN ARDLEY

Chairman, thank you for allowing me time to make this statement today.

I must take responsibility for a remark made two years ago on my personal Facebook account, which was photo screen shot stored for two years and then reported on 1st June this year.

Although it was two years ago, it does not excuse the remark which was in reference to the election of the Mayor of London Sadiq Khan. I shall not repeat it now but it was silly and unnecessary comment, probably made in the heat of the moment, which I regret and I am deeply sorry.

I apologise for any embarrassment, grief and offence I have caused to Councillors, Officers, Parties, Councils and members of the public.

I must emphasise the remark does not reflect my character or my feelings concerning Islam, there has been nothing similar since and there will not be in the future.

I once again deeply apologise. Thank you.

7. NOTICE OF MOTION

A Notice of Motion had been received from Councillor M Cherry:

‘This Council recognizes that Suffolk County Council has been compelled to listen to local concerns about its planned closure of the Lowestoft Record Office. With the establishment

of the new East Suffolk Authority, and the importance of our local residents having easy access to their heritage artefacts, we call upon Suffolk County Council to postpone the closure of the existing Records Office until an alternative local site can be made available.'

The Leader of the Council took the opportunity to welcome both Councillor Beavan and Councillor Vigo Di Gallodoro, as newly elected Councillors, to the Council.

The Leader suggested that the best way to deal with the local concerns about the planned closure of the Lowestoft Records Office would be to hold a Joint Scrutiny meeting with Suffolk County Council. This meeting would be chaired by Waveney District Councillor, Councillor Cackett, who was Chairman of the Overview & Scrutiny Committee. The meeting would also take place in Lowestoft, to allow all interested parties to attend. Once the matter had been scrutinised, any concerns or recommendation could then be forwarded on to Full Council, for consideration.

The Leader of the Labour Group reported that the proposed Joint Scrutiny meeting needed to be convened as a matter of urgency and it was an important opportunity for all partners to be involved. It was a shame that the previously arranged joint meeting had been cancelled, due to the planned public consultation.

A Member queried whether an official date for the closure of the Lowestoft Records Office had been agreed and was concerned that there had been many unnecessary delays.

The Leader of the Council confirmed that a Joint Scrutiny Meeting would be arranged as soon as practicable. It was noted that the Overview & Scrutiny Committee meeting for 2 August had been cancelled, however that date could not be used for the meeting, as there was insufficient time for the reports and information to be produced.

The Leader of the Council advised that as Council was in agreement that the matter should be considered and debated at a Joint Scrutiny Meeting with Suffolk County Council, there were 2 options available with regards to the Notice of Motion. Members could either vote against the Motion and therefore it would not be discussed this evening, or the Motion could be withdrawn. After consideration, Councillor M Cherry agreed to withdraw his Motion.

RESOLVED

That Lowestoft Records Office be discussed at a future Joint Scrutiny Meeting with Suffolk County Council, at Riverside, Lowestoft, to be Chaired by Councillor Cackett, as soon as practicable.

8. QUESTIONS FROM MEMBERS

(a) Question from Councillor G Elliott to the Leader of the Council:

What measures are being taken to ensure that people who are transient, homeless or otherwise living on the margins of society are registered to vote?

Response from Councillor M Bee

We do have a number of electors registered by Local Connection, which is the mechanism for those without a fixed address, to register. The Electoral Services Team provide information on Local Connection registrations when we have queries from Customers to encourage those registrations.

During Canvass (July – December each year) we produce posters to encourage registration for libraries and doctors surgeries, in addition to the increased publicity around the canvass (press releases/twitter/website etc.) Whilst not specifically targeting those categories, it should increase awareness of the need to register. As part of our canvass activities we will be sending the attached information on Local Connection to District Councillors and Parish Clerks.

Supplementary Question from Councillor G Elliott

Even in more affluent wards where people are living in vans, boats, sofa surfing or squatting, there seems to be very little awareness that they are entitled to vote. What can the Council do to be more proactive and try to engage with these people?

Response from Councillor M Bee

We can send this information out to all Town and Parish Councils so that they are aware of the Local Connection and we will try and spread this information as far as we can via our available networks.

(b) Question from Councillor I Graham to the Leader of the Council

Will the Leader of Waveney District Council please give his assurance that the Computer Aided Design plans of all the assets transferred to Lowestoft Town Council will be made over to the Town Council at their earliest convenience?

Response from Councillor M Bee

Waveney District Council holds a number of Computer Aided Design (CAD) drawings relating to Council assets. These have been collated and are available for immediate transfer to Lowestoft Town Council.

There are other drawings that were commissioned by Norse Property Services (NPS) during the period between 2009 and 2016. At this time, the entire asset management operation was outsourced to NPS. NPS policy is that any CAD Drawings carried out during this period are the property of NPS, and this was a stipulation of the contract under the terms relating to Intellectual Property. Therefore, for any plans held by NPS, Lowestoft Town Council will need to liaise with Norse Property Services - and Waveney is happy to offer any assistance possible.

Supplementary Question from Councillor I Graham

I welcome that news. Will Waveney District Council provide any sort of financial assistance regarding the CAD Drawings held by NPS, as Lowestoft Town Council does not have any sort of budget for this?

Response from Councillor M Bee

As I said previously, Waveney District Council will assist wherever possible and we can discuss this in more detail outside of the meeting.

(c) Question from Councillor P Byatt to the Leader of the Council

At the R.E.A.F. Conference in March, you expressed a great deal of optimism for the future of the Lowestoft Fishing Industry. If you believe that there still a realistic prospect of its renaissance, please could you give specific details of how this Council will support this rejuvenation?

Response from Councillor M Bee

I am sure you will agree that the Conference seems like a very long time ago and many things have changed since then. However, we remain optimistic about the fishing industry for Lowestoft and yes, I could provide you with additional details.

Supplementary Question from Councillor P Byatt

I fear that many promises which were made have been reneged upon. At the meeting on 18 April 2018, our MP Peter Aldous hosted a debate in the House of Commons and he was much less optimistic at that meeting. Can you re-affirm your confidence in the East Anglian fishing industry, which is predominantly on-shore? The industry is literally hanging on by its fingertips and I am not convinced that it will still be operating after Brexit and the transition period.

Response from Councillor M Bee

It was a useful conference in March, however Peter Aldous' position remains unchanged. The reality is that the fishing industry will never return to the levels of the past, however with Brexit, it provides the opportunity to regain sovereignty of our waters and our fishing industry.

Brexit has been described by Ministers as a once in a lifetime opportunity to reform fisheries management in England. Earlier this year the Prime Minister stated that the Government will make absolutely sure that there will be a fairer allocation for the UK fishing industry and that coastal communities will benefit.

The Fisheries White Paper: Sustainable Fisheries for Future Generations which, was published on 4 July by the DEFRA states that:

“Leaving the EU means taking back control of our waters for the first time in 40 years, access will be on the UK’s terms and for the benefit of UK fishermen. When we leave the EU, the UK will become an independent coastal state under international law”

Therefore Brexit is an opportunity to have a complete rethink about the future of the UK’s fisheries, including:

- the social and economic goals
- who should have access to the fisheries

- the terms on which access will be granted
- the rules and regulations to be put in place
- how and where fish will be marketed and traded
- the supporting infrastructure and support services required
- the future management systems
- how we move from where we are to where we want to be

We have a unique opportunity to shape the future of UK fisheries and to seek to maximize the benefits for coastal communities and businesses in East Anglia. The Government is expected to be introducing a fisheries Bill in this session of parliament. This will introduce the necessary legislative changes to enable the UK to regain control of the fisheries in its waters.

The Renaissance of East Anglia Fisheries (REAF) group was established following the decision to leave the EU. The aim of the group is to explore the long term strategy for the fishing industry based in East Anglia and explore what potential growth opportunities there may be following the UK's withdrawal from the EU and the Common Fisheries Policy. The ultimate aim of the group is to re-establish Lowestoft as a major regional fishing hub in the context of a significantly growing domestic fishing sector. WDC has been a lead member of this group and alongside the industry and Peter Aldous MP have been instrumental in developing a proactive approach to the potential opportunities for the fishing industry that Brexit may present.

WDC has been working alongside other agencies and bodies in East Anglia to develop a long-term strategy for the future of the regional fishing industry. The fishing industry for this purpose encompasses the complete value chain from the wild catching and aquaculture sectors, and includes markets, trading, transport, port and other infrastructure and services, storage, and processing. It also includes associated businesses such as chandlers, vessel repairs, electrical services, and net and equipment suppliers. A key milestone in this joint working was the REAF Conference in March which brought together stakeholders from across the fishing industry and public sectors to agree a way forward to maximise any potential benefits BREXIT may deliver for the industry.

The culmination of this collaborative working has been a WDC application to the Marine Management Organisation (MMO) for £160,000 from the European Maritime Fisheries Fund (EMFF) to carry out an East Anglian wide study (including Norfolk, Suffolk and Essex) into future opportunities for the fishing industry.

The objective of this study is to explore how the economic and social benefits of the fishing industry can be captured and optimized locally and regionally. There are three main elements to this project:

- a. An assessment and analysis of the state of the existing fishing sector
- b. A forward look at prospective changes and the development of possible options for bringing benefits (and how we address any constraints/ obstacles) to the regional fishing industry and coastal communities
- c. Preparation of a regional fisheries strategy.

It is anticipated that we will be informed of the success (or otherwise) of the bid by late August / early September. A report providing more detail on the funding application was

taken to Waveney District Council's June 2018 Cabinet meeting (report reference - REP1872) and is available on the Council's website.

N.B. Councillor R Neil arrived at this point during the meeting at 7.00pm.

(d) Question from Councillor J Murray to the Cabinet Member for Community Health & Safety

At a recent health meeting, I was told by the Director of Communications and Corporate Affairs, that the engagement of District Councillors was extremely important to the progress of the Norfolk and Great Yarmouth S.T.P. and developing Integrated Care System/Integrated Care Organisation models. Can you tell me how you, as Cabinet Member for Community Health & Safety, are able to inform Waveney residents of the big decisions about to be made about their healthcare?

Response from Councillor M Rudd

As Cabinet Member for Community Health and Safety, I now sit on the Norfolk Health and Wellbeing Board, where many of the key changes to the Norfolk and Waveney STP and health system are discussed and agreed and also on the Primary Care Commissioning Committee. Key decisions about emerging integration models in the area are communicated by the STP Communications Team and by Great Yarmouth and Waveney CCG but we will help to disseminate key messages to our residents through social media and through mechanisms such as In Touch magazine.

Supplementary Question from Councillor J Murray

Can you explain why you were not invited to the meeting held at Carrow Road between Norfolk and Waveney STP and Norfolk and Suffolk Foundation Trust, discussing the services for Mental Health within our area? Carlton Court has been closed for admissions since Good Friday and all but 1 ward has been closed. How will you ensure that either you or your substitute will be invited to future meetings?

Response from Councillor M Rudd

I try to attend all of the meetings I am invited to and if I am unable to attend, then I try to get a substitute. The Norfolk Health and Wellbeing Board met today, not yesterday and unfortunately, I was taken unwell this morning and therefore could not attend, so I sent my apologies.

I cannot say why I was not invited to the meeting at Carrow Road, it was a meeting arranged by Patricia Hewitt and it was attendance by invitation only. I cannot explain why I was not invited. However I attend as many meetings as I am able to.

(e) Question from Councillor J Smith to the Cabinet Members for Housing and Planning & Coastal Management

In terms of approved planning applications for housing development(s) within Waveney from May 2015 to June 2018, can we be informed of how many remain unimplemented presently and what percentage this is of total permissions granted?

Response from Councillor D Ritchie

Between 1 April 2015 and 31 March 2018, permission has been granted for 2,595 new dwellings. As at 31 March 2018, 180 of these dwellings have been completed and a further 230 are under construction. Therefore, 84% of units approved in this period have yet to be implemented. May I also draw Members attention to the Council's published annual housing land supply assessment that identifies this information. I draw your attention to this document as it identifies the excellent work of the Planning Teams undertaking this work as part of its monitoring function, liaising with developers/landowners to allow us to properly plan for growth in our district and perhaps more importantly resist inappropriate development. This document identifies every permission for residential development and provides an indication of likely completion date. The document can be found on the website, using the following link:

<http://www.eastsuffolk.gov.uk/assets/Planning/Waveney-Local-Plan/Monitoring-Information/Five-Year-Supply-of-Land-for-Housing/01-Statement-of-a-5-year-supply-of-housing-land-March-2018.pdf>

A copy of the link would be circulated to all Councillors for information, after the meeting, by the Democratic Services Manager.

Supplementary Question from Councillor J Smith

What action can the Council take regarding developments that are excessively delayed?

Response from Councillor D Ritchie

As part of the planning process, assessments have to be undertaken to see if the developments are likely to be built or not. Also, the Planners have follow up meetings with developers to find out their intentions. Unfortunately, the Council cannot force developers to start building work. However we can negotiate and encourage them wherever possible and we have a duty to demonstrate that we have sufficient housing land supply.

(f) Question from Councillor J Craig to the Cabinet Members for Housing and Planning & Coastal Management

Since 2015, how many new housing developments, approved by Waveney District Council of five properties or more, have provided at least 35% of affordable housing?

Response from Councillors C Punt and D Ritchie

Between 1 April 2015 and 31 March 2018, 22 applications for 5 or more dwellings have been approved. Of these applications, 5 have been approved with 35% or more on site affordable housing. 11 applications have been approved with no on site affordable housing, however two applications have a requirement for off site financial contributions. The remaining 6 applications have been approved with on site affordable housing ranging from 4.57% to 33.33%. NB this excludes 100% affordable housing applications.

Policy DM18 requires all developments of 5 or more dwellings to provide 35% affordable housing. However, since the Government imposed site size thresholds in 2014 which was

upheld by the Court of Appeal (May 2016), Waveney has only been able to require 35% affordable housing for sites of 11 or more dwellings.

Supplementary Question from Councillor J Craig

What strategy does the Council take in negotiations with developers, where planning approval has been granted and developers come back at a later date to try and re-negotiate downwards the number of affordable dwellings they will need to provide?

Response from Councillor D Ritchie

At the planning stage, there needs to be a viability assessment undertaken, to make sure that the actual development can go ahead. However the negotiations are tough. Discussions are based around the new Local Plan and we have to look at what is sustainable. Officers are diligent in ensuring that we get the appropriate number of affordable dwellings. We have also had some applications for developments which are 100% affordable dwellings, which is very positive.

9. PETITIONS

No Petitions had been received.

10. QUESTIONS FROM THE ELECTORATE

No Questions from the Electorate had been received.

11. OUR FUTURE: ENABLING YOUNG PEOPLE IN WAVENEY

The Chairman introduced the Head of Communities and invited her to give her presentation to Councillors.

The Head of Communities commenced the presentation by providing some context regarding young people in the District:

- Members were advised that 20.3% of the Waveney population was currently under 18 years old, however this would drop to 19.1% by 2039. Meanwhile, some areas had levels of under 18s way above the Suffolk and England averages.
- This trend was masked by statistics about the ageing population and was therefore a 'hidden need'.
- The Open Access Youth Service (SCC) ended and was disbanded in 2011. This has led to a loss of quality assurance, support and training to VCS.
- Young Suffolk was incorporated into Community Action Suffolk.

Current provision for young people included:

- A number of Youth Groups e.g. Colville House, Beccles Youth Club, Halesworth Youth Club, sports clubs, uniformed organisations.
- MyGo Youth Employment Service – however this is due to end December 2018 and work was underway to try to keep this service going.

- ESP Funding - £67k East Suffolk-wide (holiday activities, EYPAG, Level 3 youth work) and 70k Waveney specific (MyGo outreach, Working It Out in Lowestoft, brokerage & mentoring in schools, Year 10 employability days).
- CAS run a 'Young Leaders' programme.
- Level 3 Youth Work Diploma course (cohort 2 funded by ESP - £20k) to support quality youth work provision.
- Increasing expectations on the VCS e.g. supporting young people with complex needs.
- UK Youth Parliament representative - involved in Waveney Youth Council to ensure local young people can influence national initiatives.

The East Suffolk Young Peoples Group comprised of a multi-agency network of professionals from organisations that work with young people. The Group meets on a quarterly basis and meetings are chaired by Councillor TJ Haworth-Culf from Suffolk Coastal District Council. The aims are to enable action to address young people's priorities and needs, information sharing and awareness raising, enable solutions through partnership working. It has so far developed a youth participation strategy, joint training needs have been identified, and partnership working has taken place with Orwell Housing involving a Level 2 Community Fun Day.

Members received an update on the work of the Waveney Youth Council and the work being undertaken by Lowestoft Rising. Members were then provided some more detailed information about some specific case studies.

Crucial Crew Plus – This was for slightly older young people from 12 to 15 years of age. It comprised of 9 x 15 minute presentations on subjects such as self esteem, grooming and healthy relationships etc. Follow up sessions were provided with professionals and the scheme was very well received.

Youth Take Over Day – This was a programme of activities which put the young people into decision making positions. They learned about the decision making process and how to spend imaginary budgets.

Summer Activities – Free activities were provided with 10 x 2.5 hour sessions available for 9 to 16 year olds. 590 young people took part over the summer holidays last year and it was hoped that even more young people would take part this year. The main aims of the activities were to increase physical activity and build good social relationships and self confidence. The levels of anti social behaviour were also reduced whilst the activities were taking place.

Waveney Community Enabling Grant - £25k had been made available for young people's projects such as providing access to the theatre, which many young people would not normally be able to experience. Arts and culture were the main themes of the projects and they had proved to be very popular.

All of the support provided for young people had been very well received, and many different groups of young people had been engaged. It was hoped that further work in this respect would continue and that a wide range of different activities could be provided in the future. It was noted that the slides from the presentation would be made available on the Council's intranet in due course.

A Member queried whether the Waveney Youth Council had any links with the Youth Parliament in London. It was confirmed that Waveney had a representative on the Youth Parliament and that she was able to pass information to the Youth Council and feedback on any matters that were a particular concern. It was important to have a good dialogue to ensure that young people were kept informed and felt listened to.

A Member queried the accuracy of the maps showing hidden needs within the district, as there were concerns that the data may be incorrect. The Head of Communities confirmed that she had already checked the validity of the data, however she too had some concerns and would seek further advice in this respect.

A Member raised concerns about young people who were difficult to engage with in the rural areas and market towns and queried what could be done to help them to engage positively in the future. It was confirmed that some of the holiday activities were focussed around Lowestoft, however it was difficult to provide additional activities across the district, as the voluntary services were already stretched and had limited resources. The Council was working with Town and Parish Councils to see if more activities could be provided in other areas.

A Member updated those present on a recent activity for young people involving creative writing, which had been very successful. It was noted that further work was currently underway to recognise the centenary of the Suffrage Movement and all schools would be invited to take part and produce something creatively, such as a poem, prose or a photograph. Funding was required for prizes and it was noted that Suffolk County Councillors would be contacted to see if they would be able to make a contribution to this work, via their Locality Budgets. A Councillor reported that Lowestoft Town Council currently had some grant funding available for projects based in Lowestoft and encouraged any interested parties to apply.

Members were advised that should they have any further questions regarding provision for young people in Waveney, they should forward their questions to the Democratic Services Manager, who would collate them and send them to the Head of Communities, for a response.

The Chairman thanked the Head of Communities for her interesting and informative presentation.

11. APPOINTMENT OF INDEPENDENT PERSONS (STANDARDS)

The Leader of the Council presented the report, which sought approval to extend the terms of office of the current Independent Persons, namely Dr Peck and Mr Urey, from July 2018 until Waveney District Council ceased to exist on 1 April 2019.

It was noted that both Dr Peck and Mr Urey had been appointed as the Independent Persons for the Shadow Authority for the East Suffolk Council, at the Shadow Authority meeting which was held on 4 June 2018. The Shadow Authority would be in existence for the Shadow Period, which runs until the fourth day after the local government elections on 2 May 2019, that is until 6 May 2019.

There being no further questions or debate it was

RESOLVED

1. That the terms of office of Dr Peck and Mr Urey be extended from July 2018, until Waveney District Council ceases to exist on 1 April 2019.
2. That the Council pays an annual allowance of £300 to the Independent Persons, and agrees to pay a fee of £50 for each investigation report that the Independent Person considers on behalf of the Council.

12. POLITICAL PROPORTIONALITY OF THE COUNCIL AND APPOINTMENTS TO COMMITTEES

The Leader of the Council presented the report, which provided an update on the Political Proportionality of the Council. It was noted that Appendix A to the report had been tabled and published on the Council's website. Appendix A outlined the political balance of the Council and its Committees, following the recent by-elections for the Pakefield and Southwold and Reydon Wards, which took place on 12 July 2018.

The current political balance of the Council was as follows:

Conservatives	28
Labour	15
Independents	3
Green Party	1
Liberal Democrat	1
Total	48

Members noted recommendation 4 in Appendix A, which would leave the Committee places for the Minority Opposition Groups unchanged, to allow for those Councillors to meet and agree their Committee places and their substitute arrangements.

A Member queried whether Councillor Beavan had been notified prior to being appointed to the various Outside Bodies listed in Appendix A. The Leader of the Council reported that those vacancies had been held for the Councillor elected to the Southwold and Reydon Ward and Councillor Beavan had been duly elected. He reminded the Councillor that he had previously raised this query at the Annual meeting, where it had been confirmed that whomsoever won the seat would be appointed to those Outside Bodies, regardless of their political party.

A Member took the opportunity to welcome Councillor Beavan to the Council. He raised concerns, as a Minority Opposition Group Member, that the informal substitute arrangements could negatively impact upon the political proportionality of the Council. Reassurance had been provided previously that the informal substitute arrangements provided flexibility for the Minority Opposition Group Members, who all had different views and opinions. Those Councillors had the choice of whether or not to appoint a substitute and they should do this in accordance with their political conscience.

The Leader of the Council took the opportunity to thank the Democratic Services Manager for their diligence in working out the Political Proportionality of the Council, which was reflected in its appointments to Committees.

RESOLVED

1. That the report on the current political proportionality of the Council be noted.
2. That Members note the results of the by-elections held on 12 July 2018 for the Pakefield and Southwold & Reydon Wards.
3. That Councillor M Vigo Di Gallodoro be appointed to the current Conservative vacancy on the Overview & Scrutiny Committee, that was being held vacant pending the 2 by-elections, until the end of the 2018/19 municipal year.
4. That the Committee places for the Minority Opposition Groups remains unchanged to allow for those Councillors to meet and agree their Committee places and their substitute arrangements. A further report on this will be considered at the next Full Council meeting on Wednesday, 19 September 2018.
5. That Councillor D Beavan be appointed to the following Outside Bodies, which were being held vacant pending the by-election for the Southwold & Reydon Ward, until the end of the 2018/19 municipal year:
 - East Suffolk Internal Drainage Board
 - LGA Special Interest Group on Coast Issues (Substitute Member)
 - Southwold Harbour and River Blyth Users Association
 - Suffolk Coast & Heaths Project (Substitute Member)
 - Waveney, Lower Yare and Lothingland Internal Drainage Board

The meeting concluded at 7.55 pm.

Chairman