

WAVENEY DISTRICT COUNCIL

Updated Appointment of Working Groups for 2018/19

Civic Memorabilia Working Group	
<p><u>Terms of Reference:</u></p> <p>Set up by Full Council, the Board has delegated authority to decide the future of the various civic items in the care of Waveney District Council.</p> <p>The Board will meet to consider the individual items of memorabilia along with as accurate a valuation as is possible, details of how each item came into the Council’s possession, from where and with what, if any, restrictions/stipulations.</p> <p>The Board will agree item by item actions, to either ‘keep it’, ‘agree future with the donor’, ‘gift it for public display’ or ‘sell it for the benefit of the local community’.</p> <p>The outcome of the Board’s work to be reported back to Full Council.</p>	
<p><u>Membership:</u></p> <p>Cabinet Member for Resources Three Conservative Group Members</p> <p>Labour Group Leader Labour Group Member</p> <p>One Member from the other Opposition Parties</p>	<p>Cabinet Member – Bruce Provan Jenny Ceresa Frank Mortimer Trish Mortimer</p> <p>Labour Group Leader – Peter Byatt Keith Patience</p> <p>Rob Neil</p>

Member Programme Board

Governance

The meetings of the Programme Board will be held alternately between the offices of Suffolk Coastal District Council (East Suffolk House, Melton) and the offices of Waveney District Council (Riverside, Lowestoft).

The meetings will be chaired by each Leader or their nominated deputy on an alternating basis, dependant on the location of the meeting. The Chair will be elected at the beginning of each meeting.

The meetings will be serviced and supported by professional Officers.

Scope of the Programme Board

To make recommendations to each respective Cabinet and/or Council about:

- (a) The preferred number of councillors for the new Council
- (b) The preferred name of the new Council
- (c) The shadow arrangements to be in place during the implementation period
- (d) The preferred governance arrangements for the new Council
- (e) The form and content of the constitution of the new Council
- (f) The financial arrangements for the new Council
- (g) The alignment of policies of the two existing councils
- (h) The content of the Business Plan for the new council
- (i) Any other relevant matters relating to the creation of the new council

The Programme Board will:

- work to a task and finish principle where possible
- produce a project plan/work plan
- produce action points only not minutes
- link effectively with Cabinet/Council
- not make decisions, only recommendations to Cabinet, individual Cabinet member or to the Council
- update Cabinet/Portfolio-holder as appropriate
- consider written reports to be presented to the Cabinet and/or Council as a basis for further discussion and development
- set out documents, evidence and recommendations in report, including, if appropriate, minority view

Membership:

Suffolk Coastal District Council
4 Members of the Majority Group

Ray Herring
Steve Gallant
Geoff Holdcroft
Stephen Burroughes

1 Member of the Opposition

Christine Block

<p>Waveney District Council 3 Members of the Majority Group</p> <p>2 Members of the Opposition Parties</p>	<p>Craig Rivett Mark Bee Bruce Provan</p> <p>Peter Byatt Rob Neil</p>
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6. East Suffolk Merger Working Group

Terms of Reference:

Membership:

3 Conservative Group Members

Craig Rivett

Paul Ashdown

Alison Cackett

Two Labour Group Members

Peter Byatt

Tess Gandy

One Member from the other Minor Opposition Parties

1 vacancy