



Audit & Governance Committee

Membership

Cllr S Woods	(Chairman)
Cllr M Barnard	(Vice Chairman)
Cllr E Back	
Cllr L Coulam	
Cllr T Gandy	
Cllr K Grant	
Cllr A Green	
Cllr K Patience	
Cllr L Smith	

Members are invited to a meeting of the **Audit & Governance Committee** in the **Claud Castleton Room, Riverside, Lowestoft** on **Thursday, 17 January 2019** at **6.00pm**

An Agenda is set out below.

Part One - Open to the Public

1. Apologies / Substitutes

2. Declarations of Interest

Members and Officers are invited to make any declarations of Disclosable Pecuniary or Local Non Pecuniary Interests that they may have, in relation to items on the Agenda, and are also reminded to make any declarations at any stage during the Meeting, if it becomes apparent that this may be required, when a particular item or issue is considered.

3. Minutes

To confirm as a correct record the public Minutes of the last meeting held on 20 September 2018 (Pages 1 to 5).

4. Annual Audit Letter for the Year Ended 31 March 2018 (REP1789)

Report of the Interim Chief Finance Officer (Pages 6 to 30)

5. External Audit Plan for 2018/19 (REP1796)

Report of the Interim Chief Finance Officer (Pages 31 to 73)

6. Internal Audit: Progress Against the Audit Plan 2018-19 (REP1791)

Report of the Head of Internal Audit (Pages 74 to 79)

7. Whistleblowing Policy (REP1857)

Report of the Head of Internal Audit (Pages 80 to 87)

8. Current Position of the Work Programme (REP1793)

Report of the Chairman of the Audit & Governance Committee (Pages 88 to 90)

9. Exempt/Confidential Items

It is recommended that under Section 100(A)(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

Part Two - Confidential

10. Internal Controls - Status Update: Contracts, Asset Management and Health & Safety Records with Partners – Interim Update (REP1969)

Following discussions at the last meeting, to receive a verbal update from the Head of Operations.

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

11. Internal Audit: Status of Recommendations (REP1774)

Report of the Head of Internal Audit (Pages 91 to 101)

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

12. Internal Audit: Recently Issued Reports (REP1860)

Report of the Head of Internal Audit (Pages 102 to 135)

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

13. Minutes

To confirm as a correct record the exempt Minutes of the last meeting held on 20 September 2018 (Pages 136 to End)

(Paragraph 3 – Information relating to the financial or business affairs of any particular person including the authority holding that information)

Close



Stephen Baker, Chief Executive

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