

Minutes of the Cabinet Meeting held at Riverside, 4 Canning Road,  
Lowestoft on **Wednesday, 13 February 2019 at 6.30pm**

<b>3b</b>
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Cabinet Members present:

Councillors M Bee (Chairman), G Catchpole, M Ladd, B Provan, C Punt, D Ritchie, C Rivett and M Rudd.

Assistant Cabinet Members present:

Councillors P Ashdown and N Brooks.

Also in attendance:

Councillors P Byatt.

Officers present:

S Baker (Chief Executive), K Blair (Head of Operations), S Bleese (Coastal Manager - South), L Rogers (Finance Manager and Deputy Section 151 Officer), S Shimmon (Housing Tenancy Manager), T Snook (Commercial Contracts Manager – Leisure) and N Wotton (Democratic Services Manager).

The Chairman opened the meeting with the sad news that Malcolm Berridge, former Chief Executive of the Council from 1981 to 2000, had recently passed away. It was noted that he had given the gavel, which was used at all Council meetings, as a gift when he retired. Mr Berridge had made a significant contribution to the Council over many years and he would be sadly missed. All those present then stood in a Minute's Silence, as a mark of respect to Mr Berridge.

**1 APOLOGIES FOR ABSENCE**

There were no apologies from Members of the Cabinet.

Apologies for absence were received from Councillor A Cackett, Chairman of the Overview & Scrutiny Committee, Councillor J Ceresa, Assistant Cabinet Member and Councillor S Woods, Chairman of the Audit & Governance Committee.

**2 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made by Members on this occasion.

**3 MINUTES**

**RESOLVED**

That the Minutes of the Cabinet Meeting held on 12 December 2018 be approved as a correct record and signed by the Chairman.

**4 ISSUES ARISING FROM THE OVERVIEW & SCRUTINY COMMITTEE OR THE AUDIT & GOVERNANCE COMMITTEE**

**(a) The Overview & Scrutiny Committee**

Southwold Harbour Lands Review

In the absence of the Chairman of the Overview & Scrutiny Committee, the Leader of the Council reported that the Overview & Scrutiny Committee had met on Thursday, 7 February 2019 and considered a report on Southwold Harbour, following the submission of a Scrutiny Scoping Form by Councillor Beavan. There were originally 5 areas that Councillor Beavan had wished to be considered at the meeting, however following the publication of the report in response to his concerns, the number of areas for consideration was reduced to 2, with the consent of Councillor Beavan. The areas considered at the meeting were:

- Accounts and Ring Fencing
- Governance – Joint Harbour Committee secrecy

There was a full and frank discussion about the Southwold Harbour Lands, including their management, by Waveney District Council, over a number of years. Witnesses were called and there was a thorough scrutiny of the issues that were raised. The following recommendations were therefore made by the Overview & Scrutiny Committee:

- 1) That the Southwold Harbour Lands Joint Committee should meet openly and formally, with notice and minutes, at least once a year.
- 2) That in the light of the information provided and reviewed, the Committee considers that it is not necessary or appropriate to further investigate the allegations made in the Scoping Form dated 20 December 2018 and it would be inappropriate to interfere with the consultation and consideration by the Southwold Harbour Lands Joint Committee of the way forward for the future governance of the Southwold Harbour Lands.

**(b) The Audit & Governance Committee**

There were no matters to report on this occasion.

**5 EAST SUFFOLK PERFORMANCE REPORT – QUARTERLY PERFORMANCE, QUARTER 3 2018/19**

The Leader of the Council presented the report, which provided an update on Corporate Performance for the period 1 October to 31 December 2018. It was noted that the East Suffolk Performance Report was a joint report for both Suffolk Coastal and Waveney District Councils and provided an overview of the Councils' performance and progress against the deliverables within the East Suffolk Business Plan.

Members commented on the valuable and detailed performance data contained within the report.

**RESOLVED**

That the East Suffolk Performance Report for Quarter 3 be received.

## **6 APPOINTMENT OF A NAMED SUBSTITUTE TO THE SUFFOLK HEALTH AND WELLBEING BOARD**

The Leader of the Council presented the report which sought to appoint a named Substitute to the Suffolk Health and Wellbeing Board Outside Body, which was an Executive Function. It was noted that Councillor M Rudd, Cabinet Member for Community Health & Safety, was the substantive Member, however it was not always possible for her to attend all of the Board's meetings. It was therefore prudent for a substitute Member to be appointed, in order to ensure that the interests of the District were always represented at those meetings.

It was reported that Councillor A Cackett was happy to take on this additional role and that she had the knowledge and experience required for the position. It would also be helpful for Councillor A Cackett to be the named Substitute for Councillor M Rudd, for any other Health related Outside Bodies, where substitution was allowed and was appropriate.

### **RESOLVED**

That Councillor A Cackett be appointed as the named Substitute for Councillor M Rudd on the Suffolk Health and Wellbeing Board, and for any other health related Outside Bodies where substitution was appropriate, for the remainder of the 2018/19 municipal year.

## **7 EXEMPT/CONFIDENTIAL ITEMS**

### **RESOLVED**

That, under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

## **8 CREATION OF TWO COASTAL MANAGEMENT FUNDING POSTS IN EQUAL PARTNERSHIP WITH THE WATER MANAGEMENT ALLIANCE**

The Cabinet Member for Planning & Coastal Management presented the report, which sought approval for the creation of two Coastal Management posts, in partnership with an external organisation.

### **RESOLVED**

That the increase in the Coastal Management / Coastal Partnership East baseline budget to fund the creation of two funding officer posts, jointly shared with the Water Management Alliance be approved (subject to contract).

## **9 BUNGAY LEISURE CENTRE INVESTMENT**

The Cabinet Member for Operational Partnerships presented the report, which sought approval for the final business plan and project costs for the redevelopment of Bungay Leisure Centre.

**RESOLVED**

1. That the Business Case (including costs and plans), of the sum as agreed at the meeting, for the redevelopment of Bungay Leisure Centre be approved and that the Capital Programme be updated to add an additional sum, as agreed at the meeting, for contingency and various works as discussed at the meeting.
2. That the Strategic Director be given Delegated Authority to issue appropriate notices to the Council's development partner, as discussed at the meeting, to enable the completion of the Project Agreement and issue the New Project Commencement Notice.
3. That Delegated Authority be granted to the Strategic Director to issue appropriate notices to the Council's operator, for temporary closure of the Bungay Leisure Centre.
4. That the Strategic Director be authorised, following the redevelopment and in consultation with the Cabinet Member with responsibility for Operational Partnerships, to agree variations to the contract, insofar as they relate to Bungay Leisure Centre, on terms that protect the Council's interests.

**10 112 LONDON ROAD NORTH, LOWESTOFT – PEACOCKS LEASE RENEWAL**

The Cabinet Member for Resources presented the report, which sought approval to consider the lease renewal for 112 London Road North, Lowestoft for the Peacocks store.

**RESOLVED**

That the Peacocks lease renewal be approved on terms as agreed at the meeting.

**11 CONFIDENTIAL MINUTES**

**RESOLVED**

That the Exempt Minutes of the Cabinet Meeting held on 12 December 2018 be approved as a correct record and signed by the Chairman.

The meeting concluded at 7.25 pm.

Chairman