

SZC HEALTH AND WELLBEING WORKING GROUP

NOT PROTECTIVELY MARKED

Date:	14 th May 2024
Location:	Teams
Chair:	Rebecca Calder (SZC) for this meeting – Chris Lawson will Chair going forward
Attendees:	Rebecca Calder (SZC), Ceri Bryant (SZC), Chris Lawson (SNEE ICB), Louise Hardwick (SNEE ICB), Sarah McLennan (SNEE ICB - GP), <i>Rachel Hunt (Norfolk and Waveney ICB, obs)</i> , Isaac Nunn (SCC), Matt Stevens (ESC), Richard Cracknell (SCC Public Health), , Anna Crispe (SCC Public Health),
Apologies:	Dr Imran Qureshi (East Suffolk GP)

Meeting Notes:

1 INTRODUCTIONS

- Chris Lawson has been appointed as Health and Wellbeing Officer for SNEE ICB (funded role in the Deed of Obligation); Matt Stevens joins as the ESC member.
- SNEE ICB would like to propose RH as one of their 4 members of the group.

ACTION: *RC to confirm with lawyers how this should be actioned – SRG approval / a separate Deed of Covenant may be required.*

2 REVIEW OF ACTIONS – SEE TABLE BELOW

3 PROJECT UPDATE

- Earthworks have started on the main development site; works on associated development sites – starting with ecological and archaeological mitigation – will follow later this year / early next year.
- Social Review Group has requested that a member(s) of the working groups attend their meetings to provide an update. This was welcomed and the benefits of providing linkage between the groups noted.
- In terms of other social working groups, community safety will meet again in July but there is ongoing regular contact with the emergency services; the new Community Safety Officer is now in post. For accommodation, the Private Housing Supply Plan is currently being prepared in order to bring forward additional bed spaces, and avoid pressure on existing local accommodation.

4 SIZEWELL HEALTH UPDATE (CB)

- 21 first aid incidents (predominately minor injuries); 3 EEAST callouts of which 1 was stood down and the person taken to hospital by site staff; 1 was kept in hospital for further investigation. Investigations and lessons learnt follow every incident and changes to working practices are made / training given where needed.
- In April an exercise with EEAST with a simulated medical emergency on site was undertaken – very positive feedback was received with some lessons to be learnt.
- Health promotion campaigns have comprised: February – Cancer Support Suffolk and NHS Respiratory Nurse attended site to increase awareness of Lung Cancer; March – Cancer Support Suffolk and GP

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Federation attended site to increase awareness of Cervical Cancer; April – Roll out of ‘Know Your Numbers’ voluntary medicals on site plus webinar on how to prevent fatigue and burnout / stress awareness / sleep.

- Weekly daily health messages covering: Time to Talk, Workplace Cancers, Drugs and Alcohol Misuse, First Aid Arrangements, COSHH and Noise Induced Hearing Loss.
- Health and wellbeing noticeboard in canteen.
- Random drug and alcohol testing commenced daily.
- Onsite Employee Assistance Programme with Lighthouse Charity arranged and being finalised.
- Contractors ensuring fitness for work and undertaking Safety Critical Medicals if required.
- Meetings with Samaritans, Access Community Trust.
- LH questioned if occupation health covers primary care – CB confirmed this is the case.
- SMC – reported a worker was taken ill at breakfast and told by manager to attend the surgery – this was wrong message and the surgery had to call an ambulance.

ACTION: SMC to provide details to CB of worker taken ill and sent to hospital.

ACTION: CB to contact manager of worker taken ill to discuss process for workers who become ill.

Post-meeting note: This was a Sizewell A worker not a Sizewell C worker.

5 SNEE ICB UPDATE (CL)

- Visit to HPC undertaken to understand the initial challenges / similarities with SZC – provided good insight.
- CL and LH attended SZC Community Forums to support communications with PPGs, PCNs and Councillors. Engagement with ICB Primary Care and Medicine Management and Secondary Care Colleagues is now ongoing.
- SZC stakeholder analysis / SWOT analysis being developed. Communications delivery plan with stakeholders being developed and internal stakeholder ‘think tank’ session to occur (working closely with CB). This was welcomed by the working group.
- Approach to monitoring being considered - discussed that HPC may be able to provide learning on what datasets are particularly useful?
- Matters to be considered going forward include how SZC can refer straight to secondary care; monitoring and addressing any effects on local GPs; pharmaceutical needs and how to ensure that workers return to home GP for repeat prescriptions; procurement of sexual health services (SZC will procure directly from SCC’s new provider with provision mainly online with a clinic on-site depending on demand. AC confirmed that the online version is typically favoured and more used).

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- Community / Councillor concerns discussed including how mental health is being addressed for those living in the surroundings of SZC / memory of after effects of SZB etc. – RC noted that the Community Fund would be the correct group to deal with this.

ACTION: LH/CL to chase HPC on requested data sets.

ACTION: AC to provide RC with details of SCC Councillor with focus on public mental health.

6 KEY RISKS OPPORTUNITIES

- What is going well? – CL in post, real deep dive underway into what needs to be done and lessons learned from HPC to enable proper planning and clear programme of stakeholder engagement.
- What are the concerns? – Challenge of defining how to monitor effects of project given the many potential datasets; effect on community mental health as the project starts to ramp up.
- What needs to happen next – Full procurement of the Sizewell Health service.

7 AOB

- Terms of reference - Social Review Group has asked for additional detail to be added to working group ToR but this does not apply to Health and Wellbeing Working Group as ToR already contain the full detail from the Deed of Obligation.
- Next meeting - Already in diary for 5th July 2024 – need for July meeting to be considered nearer the time, noting that there is now only a 2 month gap with a further meeting arranged already for 25th September 2024. Noted final meeting of year is 5th December 2024.

ACTION: ToR to be sent to Social Review Group for approval.

ACTION: SZC contact CL in mid-June to confirm whether July meeting needed.

Actions raised during the meeting:

Date Raised	Ref.	Description	Lead	Date Due
14 th May	1	RC to confirm process for adding RH as member of HWWG.	RC	ASAP
14 th May	2	SMc to provide details to CB of worker taken ill and sent to hospital.	SMc	Actioned - worker not from SZC but from Sizewell A
14 th May	3	CB to contact manager of worker taken ill to discuss process for workers who become ill.	CB	Could not be actioned as worker not from SZC
14 th May	4	LH/CL to chase HPC on data sets	LH/CL	Ongoing
14 th May	5	AC to provide RC with details of SCC Councillor with responsibility for community mental health	AC	Actioned

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14 th May	6	ToR to be sent to Social Review Group for approval.	RC	For next SRG meeting
14 th May	7	SZC contact CL in mid-June to confirm whether July meeting needed.	RC	Mid-June

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Previous Actions

Date Raised	Ref.	Description	Lead	Date Due	Status
24 th Jan	1	Working Group to review and agree final ToR.	Working Group	For next meeting	Actioned – to be provided to SRG for approval
24 th Jan	2	CB to share presentation pack with Working Group.	CB	Sent with meeting note	Actioned
24 th Jan	3	RC to liaise with lawyers regarding Deed of Covenant – update LH.	RC	Complete	Actioned - deed of covenant has now been agreed and signed. Funding has not yet been released – delay due to change in entity name from CCG to ICB
24 th Jan	4	Link CB with a meeting with HPC and feedback to Group.	CB	Ahead of next meeting	Actioned
24 th Jan	5	RC to confirm if Norfolk & Waverley ICB can join the Group as formal members or remain as observers.	RC	Mid Feb 24	Actioned – this is possible, SNEE ICB to confirm that they would like to progress this
24 th Jan	6	SZC to send out meeting invite for next Working Group meeting.	SZC	Mid Feb 24	Actioned
24 th Jan	7	SZC to recirculate further information on the service and coordinate separate meetings (1:1s) to discuss scope.	SZC	Info sent with meeting note	Actioned
24 th Jan	8	Details of Health and Wellbeing Officer to be shared with CB. LH to arrange meeting between Officer and CB.	LH	Complete	Actioned

Author: Eleanor Wright (Quod)