

**The Sizewell C Project**  
**Economic Review Group**  
**Terms of Reference**

This Group is established in accordance with paragraph 2.12 of Schedule 7 to the Deed of Obligation between (1) East Suffolk Council ('ESC') (2) Suffolk County Council ('SCC') and (3) Sizewell C Limited ('SZC Co') dated 08 October 2021 as varied by the first and second deeds of variation dated 13 April 2022 and 6 May 2022 respectively (the 'Deed of Obligation' or 'DoO').

This Terms of Reference includes the scope, obligations and agreed governance as set out within the DoO. Any revisions to the Terms of Reference have been agreed in accordance with the Terms of Reference themselves. Except where expressly stated otherwise, words and expressions used in this Terms of Reference will have the same meaning as defined in the Deed of Obligation.

### **1. Establishment**

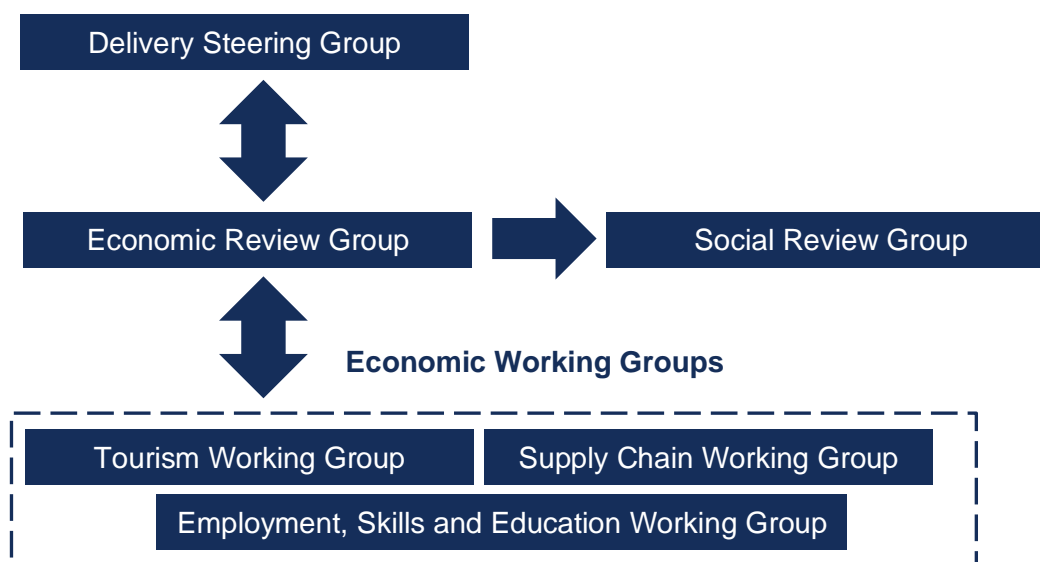
On or before Commencement, SZC Co shall establish the Economic Review Group which shall exist until the end of the Construction Period.

### **2. Purpose**

The purpose of the Economic Review Group is to provide a strategic overview across the Employment, Skills and Education; Supply Chain and Tourism working groups, identifying opportunities for cross-topic working and resolving any matters referred up to the group.

The Economic Review Group will also consider and provide guidance to SZC Co or the Social Review Group in respect of any matter where the Economic Review Group considers there are interfaces between the Economic Working Groups that need a more strategic approach.

The relationship between the Economic Review Group and other relevant groups is set out below.



### **3. Scope of Work**

The Economic Review Group shall:

1. consider the effectiveness of measures implemented for education, employment, skills and training set out in Schedule 7 of the Deed of Obligation in accordance with the relevant agreed key performance indicators and using labour market information collected by regional stakeholders as well as generated by the Project's measures;
2. approve the Annual Skills Implementation Plan agreed by the ESWG;

3. consider any requirement for tailoring or further development of measures in response to any education, skills and employment impact identified through monitoring as resulting from the Project;
4. review and support the implementation of measures – including the distribution of the Sizewell C Employment Outreach Fund and the Asset Skills Enhancement and Capability Fund – using the Construction Workforce Delivery Strategy for each Construction Phase and Annual Skills Implementation Plan;
5. report (and publish for the community) outcomes including but not limited to the number of Apprenticeships, and work starts for local residents;
6. h
7. receive reports from the Economic Working Groups;
8. consider and decide any matter referred to it from the Economic Working Groups regarding outstanding disputes within the relevant Economic Working Group or any matter where the relevant Economic Working Group has failed to reach a decision; and
9. consider and provide guidance to SZC Co or the Social Review Group in respect of any matter where the Economic Review Group considers there are interfaces between the Economic Working Groups that need a more strategic approach or direction.

#### **4. Membership**

The Economic Review Group shall comprise:

- one representative of SZC Co;
- one representative of Suffolk County Council;
- one representative of East Suffolk Council; and
- one representative of New Anglia Local Enterprise Partnership.

or such alternates as may be nominated by those representatives from time to time.

The Economic Review Group shall also invite the following representatives to attend as observers and participate in discussions at its meetings:

- up to four representatives of the Tier 1 Contractors (including up to one Tier 1 Contractor in respect of each Construction Phase); and
- one representative of the Suffolk Chamber of Commerce.

#### **5. Meetings and Quorum**

The Economic Review Group meetings shall take place quarterly during the Construction Period (or less frequently where agreed by the Economic Review Group) either virtually or in a convenient location in East Suffolk to be notified by SZC Co to the members of the Economic Review Group from time to time.

The Economic Review Group shall meet no later than three months after the Commencement Date.

Economic Review Group meetings will be chaired by the member representing SZC Co.

Meetings will be attended by members or representatives of the Economic Working Groups, third parties or other experts from time to time and as agreed by the Economic Review Group members in order to observe and participate in discussions or present information to the Economic Review Group.

The Economic Review Group will be quorate if at least three members (at least one of which is a member representing SZC Co, one of which is a member representing East Suffolk Council and one of which is a member representing Suffolk County Council) are present.

SZC Co shall be responsible for the administration of convening and holding meetings of the Economic Review Group.

In the event that any of the Quorate Members of one of the Economic Working Groups refers a matter to the Economic Review Group for urgent resolution, the Economic Review Group shall:

- meet as soon as reasonably practicable after the members of the Economic Review Group are notified and in any event within 10 Working Days for the sole purpose of resolving the relevant matter (with such urgent meeting not counting as one of the standard Economic Review Group meetings); and
- be entitled to vary any of the requirements by agreement of the members of the Economic Review Group to facilitate such meeting occurring as soon as reasonably practicable and the early resolution of the relevant matter.

In the event that any of the Quorate Members of the Economic Review Group considers that a matter needs to be referred to the Delivery Steering Group for urgent resolution it shall notify the members of the Delivery Steering Group accordingly to invoke the urgency process.

## **6. Decision Making and Escalation**

The Economic Review Group shall report to and refer any matter (including any matter considered by the Economic Review Group) upon which the members are unable to agree unanimously to the Delivery Steering Group, particularly where there are interface issues across topics that require a more strategic approach or direction.

The Economic Review Group shall consider and decide any matter referred to it from the Economic Working Groups regarding outstanding disputes within the relevant Economic Working Group or any matter where the relevant Economic Working Group has failed to reach a decision.

## **7. Reporting**

The Economic Review Group shall report (and publish for the community) outcomes including but not limited to the number of Apprenticeships, and work starts for local residents.

The Economic Review Group shall report to the Delivery Steering Group, particularly where there are interface issues across topics that require a more strategic approach or direction.

The Economic Working Groups shall report to the Economic Review Group as appropriate.

## **8. Governance and Administration**

The Economic Review Group shall make such terms of reference for its governance and administration as it considers appropriate at the first meeting of the Economic Review Group.

The Economic Review Group may make such further administrative arrangements and terms of reference as it considers appropriate for its proper and efficient functioning from time to time, with such arrangements and terms of reference to be approved by the Delivery Steering Group.